

# Virginia Tech Board of Visitors Meeting

## June 3, 2002

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**MINUTES**  
June 3, 2002

The Board of Visitors of Virginia Polytechnic Institute and State University met on Monday, June 3, 2002, at 1:00 p.m. in the Torgersen Hall Board Room, Blacksburg, Virginia.

**Present**

Mr. Mitchell O. Carr  
Mr. Gary P. Clisham  
Mr. Donald W. Huffman  
Mr. Donald R. Johnson  
Mr. William C. Latham  
Mr. T. Rodman Layman  
Mr. Jacob Andrew Lutz, III  
Mr. Michael G. Miller  
Mr. A. Ronald Petera  
Mr. John G. Rocovich, Jr.  
Dr. Beverly Sgro  
Mr. Philip Sidney Thompson  
Mr. James E. Turner, Jr.  
Mr. Joseph W. Wampler  
Mr. Gunnar Lucko, Graduate Student Representative  
Dr. L. Leon Geyer, President, Faculty Senate

**Absent**

Mr. James Disney, Undergraduate Student Rep

Also present were the following: Dr. Charles Steger, Dr. Mark McNamee, Dr. James Bohland, Dr. David Ford, Mr. Minnis Ridenour, Dr. Raymond Smoot, Jr., Mr. Dwight Shelton, Dr. Lanny Cross, Dr. Pat Hyer, Dr. Len Peters, Mr. Larry Hincker, Mr. Jerry Cain, Dr. Ben Dixon, Mr. Ron Daniel, Mr. Ralph Byers, Ms. Kim O'Rourke, Dean Lay Nam Chang, Dean Andy Swiger, Dr. David Ostroth, Dr. Rosemary Blieszner, Dr. Lisa Wilkes, Dr. Ed Spencer, Dr. Joe Merola, Mr. Spencer Hall, Dr. Elizabeth Flanagan, Ms. Kay Heidebreder, Ms. Terri Thompson, Dr. Clark Jones, Mr. Jeb Stewart, Ms. Kathy Sanders, Mr. Gunnar Lucko, Mr. Christian Reiser, Ms. Sandy Smith, Ms. Teresa Wright.

The meeting was called to order by the Rector, Mr. Turner, at 1:10 p.m.

Mr. Rocovich moved that the minutes of the March 18, 2002, meeting be approved as distributed. The motion was seconded by Mr. Clisham. The minutes were approved unanimously.

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**REPORT OF THE SPECIAL COMMITTEE ON RESEARCH**

**Mr. Turner called on Mr. Clisham for a report of the Special Committee on Research. (Copy attached for the permanent files and marked Attachment A.)**

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**REPORT OF THE ACADEMIC AFFAIRS COMMITTEE**

**Mr. Turner called on Mr. Johnson for a report of the Academic Affairs Committee. (Copy attached for the permanent files and marked Attachment B.)**

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**Establishment of the Virginia Tech-Wake Forest University School of Biomedical Engineering and Sciences (SBES)**

As part of the Academic Affairs Committee report, a motion that the Board authorize the Executive Committee to approve the collaboration agreement between Virginia Tech and Wake Forest University if action is needed prior to the next meeting in August was moved by Mr. Johnson, seconded by Mr. Thompson, and was approved unanimously. (Note: No resolution was presented for Board action.)

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**Proposal for M.S. in Agricultural and Extension Education Degree Program.**

As part of the Academic Affairs Committee report, Mr. Johnson reported that the committee tabled the resolution asking that the proposal be reconsidered, and more detailed information be brought before the committee at its next meeting. This will allow Dr. Hillison and others to make further evaluation of this masters degree. Therefore, no resolution was presented for Board action.

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As part of the Academic Affairs Committee report, the following resolutions were moved by Mr. Johnson, seconded by Mr. Thompson, and were approved unanimously. (Copies attached for the permanent files and marked Attachments C and D.)

**Resolution for Approval of the Length of Appointment for Faculty Representatives on the University Committees on Promotion and Tenure/Continued Appointment**

**That the resolution be approved.**

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**Resolution for Approval of the Criteria for Promotion from Associate Professor to Professor**

**That the resolution be approved effective Fall 2002.**

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As part of the Academic Affairs Committee report, the following resolution was moved by Mr. Johnson, seconded by Mr. Thompson, and was approved unanimously. (Copy attached for the permanent files and marked Attachment E.)

**Resolution for Adoption of the University's Restructuring Plan**

**That the Board of Visitors approve the proposed restructuring plan.**

Dr. McNamee presented the chart that visually reflects the proposed restructuring of the colleges. He explained that the proposal was the culmination of discussions with all of the colleges. Given the budget situation and the fact that three college deans had vacated their positions, it was an opportune time to consider restructuring to create more balanced colleges. The college consortium is a new concept, which provides the means for colleges to remain distinct and yet operate more efficiently. Additionally, some new schools are proposed, some of which will span colleges, while others will be embedded within a college. He added that the chart does not reflect that special attention must be paid to the core curriculum, which is a "university consortium." Dr. Joe Merola has been appointed a Senior Administrative Fellow to work with Dr. McNamee on the implementation of the restructuring plan.

A second chart showing the tentative placement of departments was discussed, and Dr. McNamee noted that the final placement of departments is still being determined in many cases. Some departments, such as sociology, have

fluctuated between colleges. The deans have been engaged in discussions about the future of the disciplines in order to determine where best to locate departments. For instance, the psychology faculty felt the future of that discipline is science based, so the department is proposed to be located in the new College of Biomedical, Mathematical, and Physical Sciences. Likewise, economics chose this college in order to be aligned with applied math.

As a transitional step to dividing the College of Arts and Sciences, two divisions will be created within the college for the upcoming academic year; those divisions will be actively involved in the evolution of the new college structure. Dr. McNamee noted that discussion of the bifurcation of the College of Arts and Sciences actually began more than a year ago, and the budget situation accelerated the process.

Dr. McNamee responded to several questions. He indicated that the university administration had just begun to map out where efficiencies and savings will occur under the restructuring, but he indicated that he would be satisfied if the result is budget-neutral. The plan assumes that the budget cuts have occurred; as a result, the restructuring is not necessarily intended to lead to additional reductions/savings.

President Steger explained that this plan is an effort to align the university's resources and deploy them in a way to realize the goals of the strategic plan. The productivity of every department was analyzed to determine how it compared with its counterpart at other schools in the top 30 group. For example, by having the basic science departments housed in a large college like Arts and Sciences that has 28 departments, it was determined that it is difficult for the leadership to focus on growing the quality and productivity level of those basic science departments. To attain top 30 status, good departments will have to get better. In addition to organizing the colleges to improve management effectiveness, it is imperative to grow the research enterprise in order to increase the university's revenue base. The fundamental objective is to put in place the leadership to grow the key programs that will enable the university to emerge from the budget crisis in a position to achieve the overarching goal adopted in the strategic plan.

Mr. Turner emphasized that the university will have to do business in a different way, as discussed, to be successful and reach the top 30. The proposed consortia and schools represent such a change in doing business. They will allow smaller departments to join with others to create a critical mass that will enable them to pursue initiatives and accomplish goals that would not otherwise be possible for them alone. He concluded by commenting that the process was very open and thorough and enabled a large number of constituents and individuals to be involved. The proposed restructuring plan that resulted is consistent with the university's strategic plan.

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### **Introduction of Alumni Distinguished Professor**

Mr. Turner introduced Dr. Rosemary Blieszner, Professor of Gerontology and Family Studies, and new Alumni Distinguished Professor. She has been at Virginia Tech for 20 years and has been appointed by President Steger to several important special assignments including Strategic Planning. She has received the University Alumni Teaching Award and was elected into Academy for Teaching Excellence. Three of her books are used as textbooks. A number of her refereed journal articles are the focus of instruction and teaching.

Dr. Charles Reinholtz hopefully will be present at the next meeting for proper recognition.

\*\*\*\*\*

As part of the Academic Affairs Committee report, the following resolution was moved by Mr. Johnson, seconded by Mr. Thompson, and was approved unanimously. (Copy attached for the permanent files and marked Attachment F.)

#### **Resolution for Approval of the Membership of the Virginia Coal and Energy Research and Development Advisory Committee**

**That Mr. Charlie "Chuck" H. Mills, III be appointed as a new member, and that Mr. Richard A. Wolfe and Mr. O. Gene Dishner be re-appointed to the Virginia Coal and Energy Research and Development Advisory Committee until 2006.**

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#### **REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE**

Mr. Turner called on Mr. Huffman for a report of the Buildings and Grounds Committee (Copy attached for permanent files and marked Attachment G.)

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As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Huffman, seconded by Mr. Layman, and was approved unanimously. (Copy attached for the permanent files and marked Attachment H.)

**Resolution for Approval of the Montgomery County Public Service Authority Easement**

**That the resolution authorizing the Vice President for Administration and Treasurer to execute the easement to the Montgomery County Public Service Authority be approved.**

With regard to campus vandalism that occurred in March, Mr. Huffman reported that the Buildings and Grounds Committee encourages and urges full prosecution of the perpetrators.

As part of the Buildings and Grounds Committee Report, Mr. Huffman reported that Buildings and Grounds met jointly with Finance and Audit to hear a report on the West Side Stadium Expansion project. The university will provide a status report to the Board at the August meeting.

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**REPORT OF THE FINANCE AND AUDIT COMMITTEE**

Mr. Turner called on Mr. Rocovich for the report of the Finance and Audit Committee. (Copy attached for permanent files and marked Attachment I.)

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Rocovich, seconded by Mr. Lutz, and was approved unanimously. (Copy attached for permanent files and marked Attachment J.)

**Resolution for Approval of Year-to-Date Financial Performance Report (July 1, 2001 - March 31, 2002)**

**That the report of income and expenditures for the University Division and the Cooperative Extension/Agriculture Experiment Station Division for the period of July 1, 2001 through March 31, 2002 and the Capital Outlay report be accepted.**

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As part of the Finance and Audit Committee report, and after explanation by Mr. Ridenour, the following resolution was moved by Mr. Rocovich, seconded by Mr. Lutz, and was approved unanimously. (Copy attached for permanent files and marked Attachment K.)

**Resolution for Approval of 2002-2003 University Budget**

**That the proposed 2002-2003 operating and capital budgets, as displayed on Schedules 1, 2, and 3, be approved.**

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Rocovich, seconded by Mr. Lutz, and was approved unanimously. (Copy attached for permanent files and marked Attachment L.)

**Student Financial Assistance General Fund Appropriations**

**That the recommended allocations for student financial assistance for the fiscal year 2002-2003 be approved.**

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Rocovich, seconded by Mr. Lutz, and was approved unanimously. (Copy attached for permanent files and marked Attachment M.)

**Hotel Roanoke Conference Center Commission Budget**

**That the budget for the Hotel Roanoke Conference Commission for 2002-2003 be approved and that the Executive Vice President and Chief Operating Officer be given authority to adjust the categories of expenditures within the budget as necessary after the Commission approves the budget at its June meeting.**

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As part of the Finance and Audit Committee report, the following resolutions were moved by Mr. Rocovich, seconded by Mr. Lutz, and were approved unanimously. (Copy attached for permanent files and marked Attachment N.)

**Resolution for Approval of  
Proposed 2002-2003 Auxiliary Systems Budgets**

**Dormitory and Dining Hall System 2002-2003 Operating Budget  
Annual Inspection and Recommendations Concerning  
Dormitory and Dining Hall System**

**That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the Dormitory and Dining Hall System and the report of the Annual Inspection be approved.**

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**Electric Service 2002-2003 Operating Budget  
Annual Inspection and Recommendations Concerning  
Electric Service System**

**That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the Electric Service System and the report of the Annual Inspection be approved.**

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**University Services System 2002-2003 Operating Budget  
Annual Inspection and Recommendations Concerning  
University Service System**

**That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the University Services System and the report of the Annual Inspection be approved.**

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Rocovich, seconded by Mr. Miller, and was approved unanimously. (Copy attached for permanent files and marked Attachment O.)

**Resolution for Approval of 2002-2003 Faculty Compensation Plan**

**That the proposed 2002-2003 Faculty Compensation Plan for Teaching and Research, Administrative and Professional, and Special Research Faculty be approved.**

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As part of the Finance and Audit Committee report, in conjunction with the Academic Affairs Committee report, the following resolution was moved by Mr. Rocovich, seconded by Mr. Lutz, and was approved unanimously. (Copy attached for permanent files and marked Attachment P.)

**Resolution for Approval of Proposed 2002-2003  
Pratt Funds Budgets**

**That the proposed 2002-2003 allocation and use of Pratt Funds  
be approved.**

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**REPORT OF THE STUDENT AFFAIRS COMMITTEE**

Mr. Turner called on Mr. Clisham for a report of the Student Affairs Committee (Copy attached for permanent files and marked Attachment Q.)

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As part of the Student Affairs Committee report, the following resolution was moved by Mr. Clisham, seconded by Mr. Petera, and was approved unanimously. (Copy attached for permanent files and marked Attachment R.)

**Resolution for Changes to University Policies for Student Life**

**That the proposed changes to the University Policies for Student Life  
be approved effective immediately.**

Mr. Huffman said that he is very pleased with the administration for providing dedicated space the Honor System, as reported by the Student Affairs Committee. Both he and Mr. Clisham have visited the room.

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**PRESIDENT'S REPORT ITEMS FOR  
BOARD APPROVAL AND/OR INFORMATION**

Mr. Turner called on Dr. Steger for his report.

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As part of the President's Report, the following resolutions were moved by Mr. Johnson, seconded by Mr. Lutz, and were approved unanimously. (Copy attached for permanent files and marked Attachment S.)

**Resolution Honoring André Davis**

**That the resolution honoring André Davis be approved.**

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**Resolution Honoring Carlton Carter**

**That the resolution honoring Carlton Carter be approved.**

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As part of the President's Report Dr. Steger gave a review of the Spring 2002 Enrollment. (Copy attached for permanent files and marked Attachment T.)

President Steger said that there is nothing unusual in the report. The demand for positions at Virginia Tech continues to be incredibly strong. The higher number for seniors is due to the fact that all students with 90+ credits are included. The number of graduate students enrolled (Spring 2002 there are 3,918 graduate students) is good and needed to reach our research goals and accomplish other objectives of the institution. Dr. Sgro commented that 41% of those enrolled are women with an 80% enrollment of women in Veterinary Medicine. Mr. Rocovich pointed out that last fall there were 12 men and 78 women in the freshman class of Veterinary Medicine.

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**Reports from Constituency Representatives**

A report was given by Mr. Gunnar Lucko, Graduate Student Representative to the Board of Visitors. Copy is attached for the permanent files and marked Attachment U.

A report was given by Dr. Leon Geyer, President, Faculty Senate and Faculty Representative to the Board of Visitors. Copy is attached for the permanent files and marked Attachment V.

Mr. James Disney, Undergraduate Student Representative to the Board of Visitors was absent. No report was given.

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President Steger noted that the university is awaiting news of the new Board of Visitors appointments from the Governor. Mr. Turner and Mr. Huffman are not eligible for reappointment. Dr. Steger thanked the Board members for their service and noted that Virginia Tech is fortunate to have such a great Board. He told the Board members that they make a lot of things that are difficult to accomplish at other institutions pretty easy to do here.

Mr. Turner offered his appreciation for the support he has received, over the last eight years and five as Rector, from Board members, faculty and administration. He described it as a labor of love. He thanked the constituent representatives and all the Board members for all they do for Virginia Tech. He remarked that this is a team that gets things done together, not individually, and it is appreciated.

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### **Motion to begin Closed Session**

Mr. Rocovich moved that the Board of Visitors convene in a closed meeting, pursuant to § 2.2-3711, Code of Virginia, as amended, for the purposes of discussing:

1. Appointment of faculty to Emeritus status, the consideration of individual salaries of faculty, consideration of Endowed and Alumni Distinguished Professors, approval of the conflict of interest report, review of departments where specific individuals' performance will be discussed, and consideration of personnel changes including appointments, resignations, and salary adjustments of specific employees.
2. The status of current litigation and briefing on actual or probable litigation.
3. Consideration of special awards.

all pursuant to the following subparts of 2.2-3711 (A), Code of Virginia, as amended, .1, .7 and .10.

The motion was seconded by Mr. Lutz and passed unanimously.

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### **Motion to Return to Open Session**

Following the Closed Session, members of the press, students, and the public were invited to return to the meeting. Mr. Turner called the meeting to order and asked Mr. Rocovich to make the motion to return to open session.

Mr. Rocovich made the following motion:

**WHEREAS**, the Board of Visitors of Virginia Polytechnic Institute and State University has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Visitors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Visitors of Virginia Polytechnic Institute and State University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Visitors.

The motion was seconded by Mr. Lutz and passed unanimously.

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**ACADEMIC AFFAIRS  
CLOSED SESSION ITEMS**

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Dr. Sgro, unanimous approval was given to the following item as considered in Closed Session. (Copy attached for the permanent file and marked Attachment W.)

**Resolution for Approval of Faculty Leaves**

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Dr. Sgro, unanimous approval was given to the following item as considered in Closed Session. (Copy attached for the permanent file and marked Attachment X.)

**Resolution for Approval of Change of Duty Station**

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Mr. Latham, unanimous approval was given to the following item as considered in Closed Session. (Copy attached for the permanent file and marked Attachment Y.)

**Resolutions for Approval of Emeritus Status**

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Mr. Miller, unanimous approval was given to the following item as considered in Closed Session. (Copy attached for the permanent file and marked Attachment Z.)

**Resolutions for Approval of Endowed Professorships**

**PRESIDENT'S REPORT  
CLOSED SESSION ITEM**

On recommendation of Mr. Turner, and after motion by Mr. Huffman and seconded by Mr. Latham, approval was given by all Board Members present to the following item as considered in Closed Session. (Copy attached for the permanent file and marked Attachment AA.)

**Resolutions for Naming of University Facilities**

**SALARY AND PERSONNEL ACTIONS  
CLOSED SESSION ITEMS**

On recommendation of Mr. Turner, and after motion by Mr. Lutz and seconded by Mr. Miller, unanimous approval was given to the **Resolution for the Ratification of the Personnel Changes Report** with one change as considered in Closed Session. (Copy attached for the permanent file and marked Attachment BB.)

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Mr. Thompson, unanimous approval was given to the **Resolution for the Ratification of the Research and Development Disclosure Report** as considered in Closed Session. (Note: Mr. Johnson abstained from the vote during closed session.) (Copy attached for the permanent file and marked Attachment CC.)

On recommendation of Mr. Turner, and after motion by Mr. Johnson and seconded by Dr. Sgro, unanimous approval was given to the **Resolution for the Approval of 2002-2003 Promotion, Tenure, and Continued Appointment Program**. (Copy attached for the permanent file and marked Attachment DD.)

On recommendation of Mr. Turner, and after motion by Mr. Miller and seconded by Dr. Sgro, unanimous approval was given to the **Resolution for Approval of the Garvin Fellowship Awards**. (Copy attached for the permanent file and marked Attachment EE.)

On recommendation of Mr. Turner, unanimous approval was given to the **Resolution on Special Personnel Action**. (Copy attached for the permanent file and marked Attachment FF.)

On recommendation of Mr. Turner, the Board approved a request to the Virginia Tech Foundation of \$19,463 as the base car allowance for President Steger.

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**AUDIT COMMITTEE REPORT  
ON FRAUD, WASTE, & ABUSE  
CLOSED SESSION ITEM**

Heard Audit Committee Report on Fraud, Waste, & Abuse. (No Board Action Required)

**LITIGATION REPORT  
CLOSED SESSION ITEM**

Heard litigation report. (No Board Action Required)

**Nominating Committee Report**

Mr. Huffman, Chair of the Nominating Committee, brought forward the following in the form of a motion for consideration by the Board: Mr. John Rocovich, Rector; Mr. Bill Latham, Vice Rector; and Ms. Kim O'Rourke, Secretary. The motion was seconded by Mr. Miller and received unanimous approval.

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Mr. Rocovich moved that the meeting be adjourned. The motion was seconded by Mr. Lutz and was approved unanimously. The meeting adjourned at 5:10 p.m.

Dates for the next meeting are August 25-26, 2002.

  
Kim O'Rourke, Secretary

  
James E. Turner, Jr., Rector

THE UNIVERSITY OF CHICAGO

Head Office

Department of Chemistry  
57th Street at University City  
Chicago, Illinois

Department of Physics  
57th Street at University City  
Chicago, Illinois

Department of Mathematics  
57th Street at University City  
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Report of the Special Committee on Research  
of the Board of Visitors  
April 17, 2002

Mr. Gary Clisham convened the meeting at 10:02 a.m. in the Torgersen Board Room. Committee members present were Mr. Clisham (Chair), Mr. Donald W. Huffman, Mr. John G. Rocovich, and Mr. James E. Turner. Also present were Dr. Charles Steger, Dr. Landrum Cross, Dr. Fred C. Lee, Dr. Mark McNamee, Dr. Joe W. Meredith, Dr. Leonard K. Peters, Ms. Pam Pettry, Dr. Kenneth L. Reifsnider, Mr. Minnis Ridenour, and Dr. Raymond Smoot.

Approval of February 11, 2002 Minutes: Mr. Clisham asked for approval of the minutes of February 11. A motion was made and seconded. The minutes were approved unanimously.

Comments, Update on Top 30: Dr. Steger reported that he will begin serving as chair for the Council of Presidents next year. This is an organization of the presidents of the colleges and universities in Virginia. One of his agenda items is to increase support of the research infrastructure of Virginia's universities. Dr. Steger emphasized that although Virginia Tech has a serious budget problem as a result of the state's fiscal situation, it must be viewed as a short-term problem. He added that the budget problems would not diminish Virginia Tech's goal to become one of the nation's top 30 research universities.

Major Research with NSF: Dr. Peters provided the board members with copies of the Research Division and Graduate School's annual report. He spoke about the strong support Virginia Tech has received from the National Science Foundation and then introduced two successful centers.

NSF Science & Technology Center in High Performance Polymeric Materials: Dr. Ken Reifsnider, Associate Director of the NSF Science and Technology Center on High Performance Polymeric Adhesives and Composites, provided an overview of the center's progression from its creation in 1989 until the present. Dr. Reifsnider described some of the projects of the center and summarized some of the center's accomplishments. The center has received \$22M in direct support over 11 years, and it has 120 Ph.D. and M.S. graduates. There have been over 500 research publications in the last 5 years and 40 U.S. patents. Dr. Reifsnider reported there have been 250 total participants over 11 years in their summer undergraduate research program, with 95 percent going on to graduate school. Under-represented minorities made up 18 percent of the total, with 43 percent being female. After some discussion about how to make Virginia Tech's labs more competitive, Mr. Turner noted that a business plan is needed for research in order to distribute funding in the manner that will yield the best

return. The committee complimented Dr. Reifsnider on the research center's success.

NSF Engineering Research Center in Power Electronics: Dr. Fred Lee, Director of the Center for Power Electronics Systems, provided background on the center. The center has experienced tremendous success since its beginning in 1977. The center's annual expenditure rate for 2001-02 is \$12.1M. The center has 46 faculty/research associates, with 31 visiting professors/scholars and 191 students. Dr. Lee reported the center has 77 industry partners. He described some of the technology that is utilized in their laboratories. Mr. Clisham offered to assist in conveying some of this information to the federal executive branch. Dr. Lee stated the objectives of the center are to: train future power electronics system engineers; make the U.S. the most efficient user of electrical energy; and maintain the manufacturing base in the U.S. The committee was very complimentary of Dr. Lee and the center's success.

Corporate Research Center and Campus Research Connections: Dr. Joe Meredith, President of the Corporate Research Center (CRC), stated the CRC has earned the rating of an outstanding park from the international network of high-quality research parks. He reported the current assets of the CRC properties total \$45 million. Dr. Meredith said the growth of the CRC continues to be exceptional and there are currently 105 tenants. The park is adding about 125 people and 12 new tenants per year, with a private company failure rate of less than 1 percent per year. Dr. Meredith stated a priority of the CRC is assisting the university in technology transfer, and an accelerator program called VT KnowledgeWorks is being developed to create companies that will license VT intellectual property. He also referred to the opening of the Edward Via Virginia School of Osteopathic Medicine in the fall of 2003. Mr. Clisham suggested that the CRC consider taking more equity in the companies located there.

Mr. Ridenour discussed the importance of making careful and wise decisions in supporting new initiatives, and reported that research business plans are being used in some of our existing initiatives.

Adjournment: Mr. Clisham adjourned the meeting at 11:35 a.m.

This concludes the report of the Special Committee on Research:

Minutes of the Academic Affairs Committee  
June 3, 2002

Present: Donald Johnson, Philip Thompson, Beverly Sgro, and Gunnar Lucko from the Board of Visitors; and Mark McNamee, Patricia Hyer, Dixon Hanna, Clark Jones, Joseph Merola, Ron Daniel, and Rene Armstrong from the Office of the Provost. Other guests included: Elaine Scott, Leon Geyer, John Hillison, Ben Dixon, Larry Hincker, and Christian Rieser, new graduate student representative to the Board.

OPEN SESSION:

Minutes of the March 18, 2002 meeting of the Academic Affairs Committee were approved with no changes.

Mark McNamee reported on the development of the operating agreement between Virginia Tech and Wake Forest University concerning the School of Biomedical Engineering and Sciences. The committee agreed that the Board should be asked to authorize the Executive Committee to review and approve the agreement prior to the next meeting if needed, with copies distributed to other Board members as soon thereafter as possible.

John Hillison provided an overview of the proposed new master's degree program in agricultural and extension education. The program better serves the professional development needs of extension agents, agriculture education teachers, and agriculture-related industry personnel whose roles are primarily education and training. The program will be delivered through distance education formats so that students can continue their employment and complete the degree without campus residency, which has been a major barrier for many. In the last several years, Cooperative Extension has experienced a shortage of candidates with the requisite technical training and completed master's degree as they have begun replacing a significant share of agents reaching retirement age. The availability of an appropriate graduate program with distance enrollment capability will be an essential component, along with an extensive initial training assignment, to adequately prepare newly recruited agents for their roles. Committee members raised concerns whether the new program would contribute to the university's goal of increasing its stature as a research university and whether or not the goal of serving agents' needs could be accomplished through the existing degree in career and technical education. A motion was made, seconded, and approved to defer the resolution for consideration at a future Board meeting. Suggestions were made for a more comprehensive assessment of the needs of the constituents and options for satisfying those in balance with the institution's clear commitment to increasing its research profile.

Patricia Hyer presented two related resolutions that emanated from a task force report on promotion and tenure. The first resolution recognizes that faculty participation on the university-level promotion and tenure review committee would be enhanced if faculty members served longer terms in order to gain more experience with the process. The second resolution emanating from the report makes language in the Faculty Handbook consistent with existing practice so that accomplishment in at least TWO areas of the university's mission is required for successful promotion to full professor. In addition, the revised language emphasizes the university's commitment to its research mission by requiring significant achievement in research or scholarship appropriate to the discipline as one of the two areas of significant achievement for promotion. Committee members discussed metrics of excellence required for promotion

and tenure, and reinforced the importance of standards in achieving the university's goal. A motion was made and seconded to approve both resolutions. The resolutions were approved.

A resolution to approve the annual budget for 2002-03 for Pratt funds allocated to the College of Engineering and to the Animal Nutrition programs was approved. The resolution also requires approval by the Finance and Audit Committee.

Provost McNamee introduced the discussion on restructuring of the colleges and academic programs. This is a unique moment in time for Virginia Tech. Not only do we have a newly approved strategic plan, we have a number of vacancies or projected retirements among the deans, and we are preparing for a development campaign. These circumstances suggested that organizational changes, if they are to be done, ought to be considered now. The current eight colleges are not evenly balanced in terms of size of the faculty and the number of students served. Arts & Sciences, in particular, is far larger, encompassing a wide array of disciplines as well as a very large number of faculty and students.

There are a number of things that were considered but the Provost is NOT recommending. For example, suggestions to recombine Agriculture and Natural Resources, move the Biology Department to Agriculture, and combine social sciences with human resources and education were examined then discarded. In each case, the change did not appear to provide advantages that would significantly enhance the position of those disciplines.

The proposal for restructuring calls for nine colleges, with Arts and Sciences divided into two major colleges -- one focussed on the arts, humanities, and social sciences; and one focused on biological, mathematical, and physical sciences. We will create two consortia among several colleges to develop and nurture interdisciplinary research, to purchase expensive equipment for multiple users, and to facilitate creation and oversight of interdisciplinary degree programs. Several areas will receive greater emphasis or focus by creating "schools." A School of Computer Science and Information Technology and a School of Education are probable additions to the existing School of the Arts and the School of International and Public Affairs. Discussions over the last several months have also identified a need to reconsider our core curriculum, what it is intended to accomplish, and how it can be better managed. Ron Daniel will lead a special task force over the summer to consider these important issues. Joe Merola has been asked to provide administrative leadership for further refinement and implementation of the restructuring plans in general.

A motion to proceed with restructuring of the colleges and academic programs in accordance with the general outline presented was moved, seconded, and approved.

A resolution to appoint Charlie Mills, III, as a new member, and to reappoint Richard Wolfe and Gene Dishner, to the Virginia Coal and Energy Research and Development Advisory Committee for terms ending in 2006 was moved, seconded, and approved.

#### CLOSED SESSION:

Phil Thompson moved that the committee convene in Executive Session. The motion was seconded and approved. Issues included approval of recommendations for promotion, tenure, and continued appointment, faculty leaves, conferral of emeritus status, a change of duty station, appointment to endowed professorships, faculty fellowship awards, and ratification of

the research and development disclosure report and faculty personnel changes reports. The recommendations were approved. However, Mr. Johnson recused himself from consideration of ratification of the research and development disclosure report because of a potential conflict. The committee then formally closed and certified the Executive Session.

Upon motion duly made, seconded, and approved, the meeting of the Academic Affairs Committee was adjourned.

**LENGTH OF APPOINTMENT FOR FACULTY  
REPRESENTATIVES ON THE UNIVERSITY COMMITTEES ON  
PROMOTION AND TENURE/CONTINUED APPOINTMENT**

**WHEREAS**, the report of the Ad Hoc Committee on Promotion and Tenure (dated August 15, 2001) found that:

*"The faculty member's length of service on the [University Promotion and Tenure] Committee needs to be increased from two to three years. The current two-year term does not promote stability of a knowledgeable committee. The first year of a term provides the necessary orientation for faculty members concerning the structure, process, and expectations of the committee. It is not until the second year of their term that faculty members believe they effectively contribute to the process. To assure continuity of service, terms of this committee should be staggered such that three of the nine faculty members are appointed each year."*

**WHEREAS**, the Commission on Faculty Affairs has considered the report and approved this recommendation, which was subsequently approved by University Council;

**THEREFORE**, be it resolved that faculty appointments to the University Committee on Promotion and Tenure and the University Committee on Promotion and Continued Appointment be extended from two to three years, and that appointments of some current members be extended so that a rotation schedule can be established assuring that approximately the same number of new members are appointed annually. (Reference sections 2.8.4.3 and 2.8.6 of the Faculty Handbook)

**RECOMMENDATION:**

That the above resolution be approved.

## CRITERIA FOR PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR

**WHEREAS**, the report of the Ad Hoc Committee on Promotion and Tenure (dated August 15, 2001) found that:

*According to the promotion and tenure guidelines issued by the Provost on May 3, 2000, "Promotion to a higher rank and appointment with tenure may be granted to faculty members on a regular faculty appointment who have demonstrated outstanding accomplishments in an appropriate combination of instructional, research, outreach (including Extension), and other professional activities." The Faculty Handbook (August, 2000) further specifies that, "Beyond that basic foundation of competence, decisions [for promotion and tenure] will be significantly influenced by signs of genuine excellence in one or two areas." There is an implicit understanding that for promotion to professor, a faculty member must excel in two of the university missions: instruction, research, and outreach (public service or Extension). To effectively uphold this standard, excellence in two areas must be substantiated in the written promotion and tenure guidelines. In addition, if the University is to achieve its goal of becoming a prominent research institution, research and scholarship productivity must be emphasized at all faculty ranks."*

**WHEREAS**, the Commission on Faculty Affairs has considered the report and agrees with this recommendation, which was subsequently approved by University Council;

**THEREFORE**, be it resolved that section 2.8.4 of the Faculty Handbook be revised as follows with changes indicated in **bold**:

### 2.8.4 Evaluation Procedures for Promotion and Tenure

Promotion to a higher rank and appointment with tenure may be granted to faculty members on a regular faculty appointment who have demonstrated outstanding accomplishments in an appropriate combination of instructional, research, extension, and other professional activities. Every faculty member should maintain a current curriculum vita, with copies filed in the department and college (or equivalent academic units, as appropriate). The curriculum vitae together with annual reports, student evaluations, reprints of publications, reference letters, and other similar documents comprise a dossier, which furnishes the principal basis for promotion and tenure decisions.

Faculty members being considered for either promotion or the awarding of tenure will have their dossiers reviewed at as many as three levels: by a departmental committee and the head or chair; by a college committee and the dean; and by a university committee and the provost.

Each candidate for promotion or tenure will be evaluated in the light of the triple mission of the university: instruction, research, and outreach (public service or extension). Although not all candidates can be expected to have equal levels of commitment or equal responsibilities in each of these missions, a high level of general competence is expected, in recognition of the need for flexibility in the future establishment of priorities in academic programs. Beyond that basic foundation of competence, decisions **related to tenure and/or promotion to associate professor** will be significantly influenced by signs of genuine excellence in one or two areas.

Should the candidate's strength be sharply concentrated in only one of these missions, the documentation and evaluation should recognize some significant impact of the candidate's contributions beyond the borders of the university. If the primary strength is in instruction, there should be recognition that the candidate's pedagogical contributions have influence beyond the immediate classroom; if in research, that there is significant impression on colleagues nationally; if in outreach (public service or extension), that the influence of the contributions reach beyond the immediate clientele.

**The university's mission and commitment as a major research institution requires high accomplishment for promotion to professor. Faculty members must demonstrate excellence in at least two of the three aspects of the university's mission, one of which must be research, scholarship or creative achievement broadly defined as appropriate for the various disciplines, and reflecting the faculty member's assignment. Promotion to the rank of professor is contingent upon national or international recognition as an outstanding scholar and educator.**

The university recognizes and encourages appropriate international involvement of its faculty as a mission of the university that cuts across the three traditional missions of instruction, research, and outreach (public service or extension). Occasionally faculty members are placed on international assignments at full salary from the university, with responsibilities that require their residence far from the campus for a considerable period. Under such circumstances, faculty members should be given the usual consideration for tenure, promotion, and salary advancement, with the recognition that international assignments can be an important stimulus to professional growth. The University Committee on International Programs has developed a guideline on the "Employment and Evaluation of Virginia Tech Personnel on International Assignment," which should be recognized by all evaluation committees.

In cases of tenure recommendation—besides evaluation of the candidate's professional abilities—consideration should be given, at all stages of evaluation and review, to future departmental program directions and concern for maintaining currency and flexibility by preserving opportunities to appoint new faculty members in the various sub-fields of the department.

Levels of expectation will vary, of course, with the level of the decision. Where probationary reappointments will recognize, in part, perceived potential instead of accomplishment, recommendations for tenure should suggest that the potential is being achieved and should imply few, if any, lingering doubts about the value of the candidate to the department's program for a "lifetime." And promotion to professor, which leaves limited opportunity for further university recognition of professional development, should be reserved for those whose achievements are broad and noteworthy.

Besides consideration of specific professional criteria, evaluation for promotion or tenure should consider the candidate's integrity, professional conduct and ethics. To the extent that such considerations are significant factors in reaching a negative recommendation, they should be documented as part of the formal review process.

**RECOMMENDATION:**

That the above resolution be approved effective Fall 2002.

## **RESOLUTION ON RESTRUCTURING OF THE UNIVERSITY'S ACADEMIC COLLEGES**

**WHEREAS**, over the last two years, the university has been committed to meeting the President's goal of becoming a Top 30 research university by 2010 and has worked to identify goals and strategies to assist in the successful implementation of this goal; and,

**WHEREAS**, in August 2001, the Board of Visitors approved the University Strategic Plan 2001-06, which outlined specific strategies that will guide the university's direction over the next several years; and,

**WHEREAS**, multiple vacancies in various academic leadership positions provided the university with an unprecedented opportunity to examine its administrative structures; and,

**WHEREAS**, during 2001-02, the University Provost and Vice President for Academic Affairs led an effort that examined the structure of the university's academic colleges that included intensive discussions with faculty, staff, and administration; and,

**WHEREAS**, throughout the discussions, the following themes were continually revisited: (a) establishing an administrative structure that will be designed to facilitate and foster the ability of Virginia Tech to excel in meeting its four broad missions as defined in the strategic plan: undergraduate education, graduate education, research, and outreach; (b) maximizing our effectiveness in recruiting and retaining outstanding faculty, staff, and students as part of the university's effort to expand the scholarly environment; and, (c), identifying colleges that share a common interest or approach to accomplishing the goals of the university's mission; and,

**WHEREAS**, one concept growing out of the restructuring discussions involved that of "Consortia of Colleges" thereby allowing the university to take advantage of commonalities already in existence between colleges; and,

**WHEREAS**, recognizing that the realignment of several existing colleges into consortia would be advantageous, and recognizing that other colleges have distinctive, well-established missions and should remain in their current structure, the university developed the attached restructuring plan, the framework of which will better position the university to meet its goals; and,

**WHEREAS**, the plan includes the restructuring of the College of Arts and Sciences into two colleges (College of Biological, Mathematical and Physical Sciences and College of Arts, Humanities, and Social Sciences) and realigns departments within the two new colleges as well as existing colleges; and,

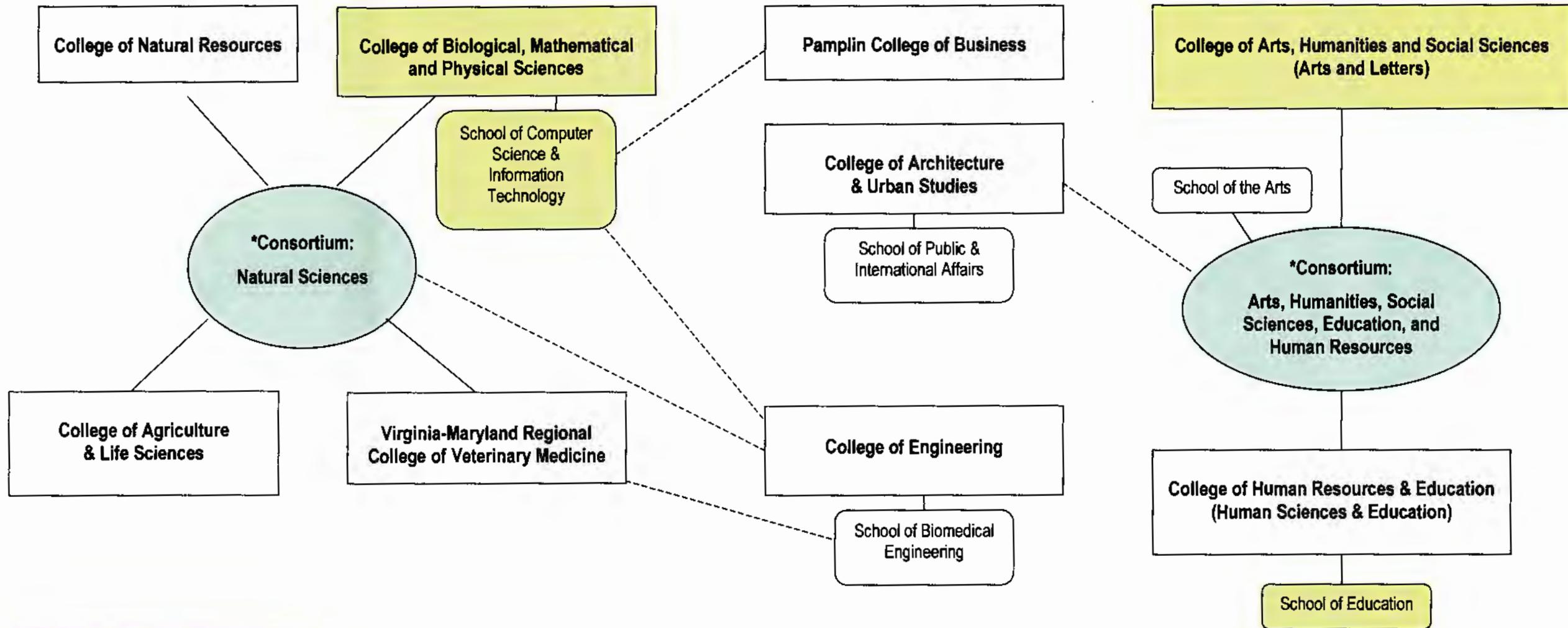
**WHEREAS**, the plan also includes the establishment of two consortia: a consortium for the natural sciences that would consists of four colleges (College of Natural Resources; College of Agriculture and Life Sciences; College of Biological, Mathematical and Physical Sciences; and the Virginia-Maryland Regional College of Veterinary Medicine), and a consortium for the arts, humanities, social sciences, education, and human resources that would consist of two colleges (College of Human Resources and Education and the College of Arts, Humanities, and Social Sciences); now,

**THEREFORE BE IT RESOLVED**, that the Board of Visitors approve the proposed restructuring plan.

**RECOMMENDATION:** That the Board of Visitors approve the proposed restructuring plan.

June 3, 2002

## PROPOSED RESTRUCTURING OF TI UNIVERSITY'S ACADEMIC COLLEGES

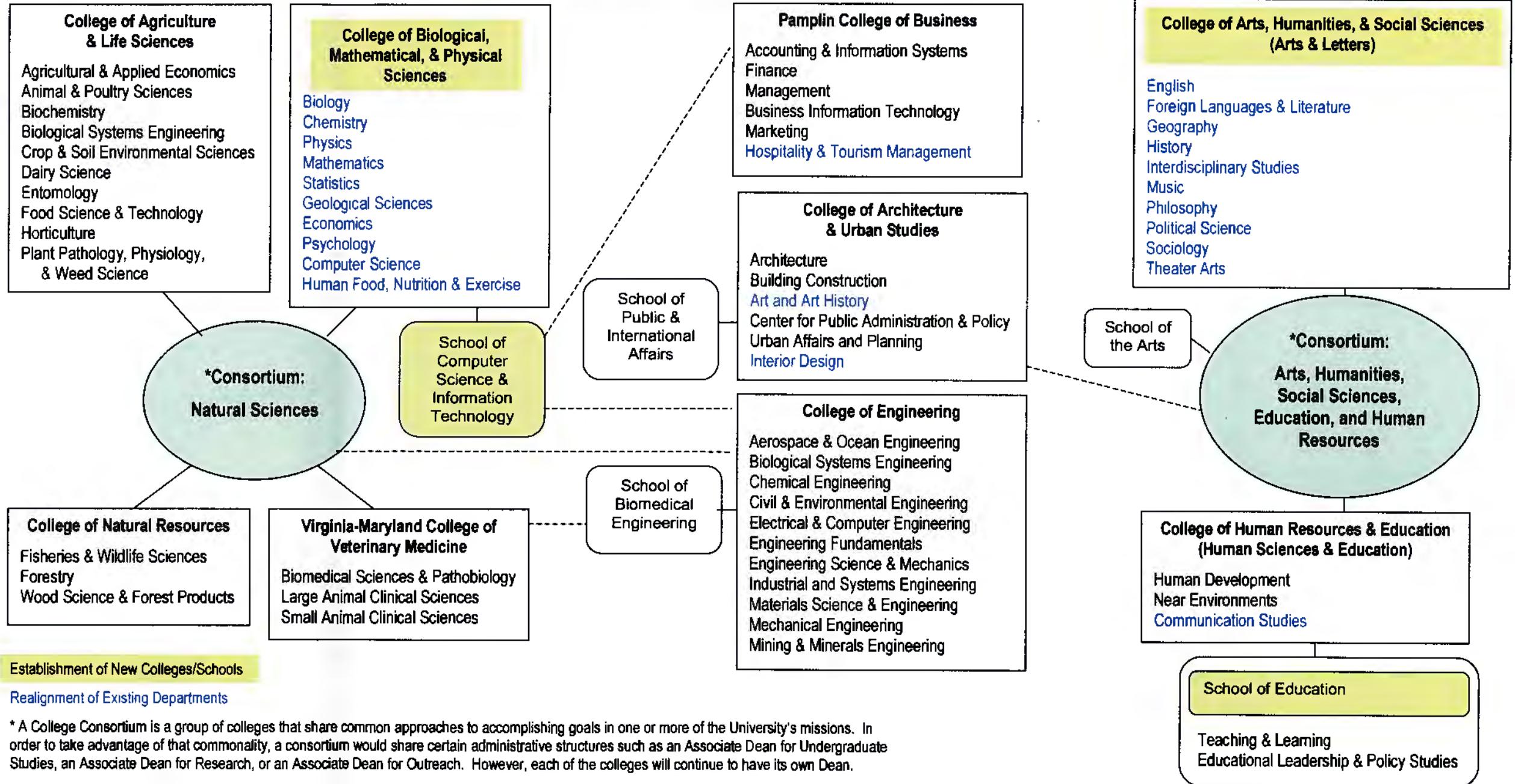


+Establishment of New Colleges/Schools

\* A College Consortium is a group of colleges that share common approaches to accomplishing goals in one or more of the University's missions. In order to take advantage of that commonality, a consortium would share certain administrative structures such as an Associate Dean for Undergraduate Studies, an Associate Dean for Research, or an Associate Dean for Outreach. However, each of the colleges will continue to have its own Dean.

# PROPOSED RESTRUCTURING OF TOWSON UNIVERSITY'S ACADEMIC COLLEGES

*WORKING COPY*  
 Department placements are still under discussion.



Establishment of New Colleges/Schools

Realignment of Existing Departments

\* A College Consortium is a group of colleges that share common approaches to accomplishing goals in one or more of the University's missions. In order to take advantage of that commonality, a consortium would share certain administrative structures such as an Associate Dean for Undergraduate Studies, an Associate Dean for Research, or an Associate Dean for Outreach. However, each of the colleges will continue to have its own Dean.

## MEMBERSHIP OF THE VIRGINIA COAL AND ENERGY RESEARCH AND DEVELOPMENT ADVISORY COMMITTEE

The Virginia Coal and Energy Research and Development Advisory Committee was established in 1977 by the enabling legislation for the Virginia Center for Coal and Energy Research. The charter for the center requires approval by the Board of Visitors for new appointments and changes in the membership of the advisory committee. Following are requests for a new appointment and re-appointments to serve through 2006.

### New Appointment:

Mr. Charlie (Chuck) H. Mills, III is proposed as a new member of the advisory committee. Mr. Mills was appointed as the Director of the Virginia Department of Business Assistance by Governor Mark Warner on January 17, 2002. Prior to this appointment, he was Founder and CEO of Salera Capital Management. Salera Capital Management is a financial services firm targeting small businesses in Reston, Virginia.

Mr. Mills spent several years with Bear Stearns & Co. on Wall Street, first as a trader for a \$300 million portfolio of U.S. government bonds, and then as vice president of the company's emerging markets unit. Mr. Mills is a graduate of the U.S. Naval Academy and served in the U.S. Marine Corps as a helicopter pilot.

### Reappointments:

Mr. Richard A. Wolfe, who serves as the Director of the Applied Science and Research Program at Appalachian State University, has served on this board since before 1988.

Mr. O. Gene Dishner, who serves as the Director of the Virginia Department of Mines, Minerals and Energy, has served on this board since before 1988.

### RECOMMENDATION:

That Mr. Charlie "Chuck" H. Mills, III be appointed as a new member, and that Mr. Richard A. Wolfe and Mr. O. Gene Dishner be re-appointed to the Virginia Coal and Energy Research and Development Advisory Committee until 2006.

**REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE  
OF THE BOARD OF VISITORS  
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

**June 3, 2002**

The Buildings and Grounds Committee convened at 8:30 a.m. at the Donaldson Brown Hotel and Conference Center. Committee members present were Mr. Carr, Mr. Latham, Mr. Layman, and Mr. Huffman, Chair.

1. **Closed Meeting:** The Committee met in a Closed Meeting to discuss acquisition, use, and disposition of real property. No actions were taken.
2. **Approval of Minutes:** The minutes of the March 18, 2002 meeting were approved.
3. **Oak Lane Community Naming Proposal:** Dr. Edward F.D. Spencer, Assistant Vice President for Student Affairs, shared with the Committee a proposal to formally name the fraternity/sorority housing community as the Oak Lane Community. The Committee approved the naming of the Oak Lane Community.
4. **Parking and Transportation Master Plan:** Representatives from the master plan consultant team led by Hayes, Seay, Mattem, and Mattem presented an overview of a parking and transportation master plan for the campus. The Committee endorsed the concepts presented for the plan and asked that priority attention be given to those measures that reduce the demand on parking within the central campus.
5. **Relocation of Sculpture:** A proposal was presented to relocate the sculpture titled "Polytech Marker", by American sculptor Beverly Pepper. The sculpture was donated to the university in 1983 by College of Engineering alumnus Cam Fargersen. The proposal is to move the sculpture from its current location at the University Bookstore to Norris Hall. The Committee approved the relocation of this sculpture.
6. **Football Parking Plan:** Mr. Hall shared a plan to accommodate the parking needs for the upcoming football season. Several new off-campus parking lots will be utilized with shuttle service to the stadium.
7. **Capital Outlay Project Status Report:** The Committee reviewed the status of all projects in design or under construction. These included 8 projects in the design phase, 2 out for bid, and 10 under construction. Projects are moving forward on schedule.
8. **Report of Bids Received:** Mr. Hall reported on the capital project bids received since the March meeting. The low bid for Bioinformatics Phase I was \$12,944,345 which is below the construction estimate of \$13,527,313.

**9. Resolution for Montgomery County Public Service Authority Easement:**

The Montgomery County Public Service Authority requested that the university grant a forty foot (40') ingress and egress easement for the purpose of providing ingress/egress to the Public Service Authority Water Tank on Price Mountain. The Committee recommends this resolution for full Board approval.

- 10. Campus Vandalism:** The Committee requested an update regarding the acts of vandalism on campus in March. It was moved by Mr. Layman and seconded by Mr. Latham that the Committee express its desire that those responsible be held accountable for their actions through the legal and campus judicial systems. The motion passed unanimously.

**Joint Meeting with Finance and Audit Committee**

- 11. Status Report on West Side Stadium Expansion Project:** The Committees received a status report on the West Side Stadium Expansion Project. Based on a proposed 67 percent occupancy rate for all new seating, indications are that the project can be successful with a \$20 million fund raising campaign and is marginal at \$15 million in private funds.

In May, the Athletic Department proposed an alternative project for the West Side that would add approximately 5,000 seats to the stadium and increase the project cost, which will require a delay in the start of the project until after the end of the 2003 season so that the university can evaluate this alternative and study further the feasibility of raising \$20 million in private support.

The sales of premium seating in the South End Zone have been strong, with 92 percent of the club seats and 67 percent of the suites already sold. Athletic personnel anticipate that almost all of the club and suite seating will be sold before the fall 2002 season. In addition, sales of season tickets are well ahead of projections. The Athletic Department believes that the final 2002 season ticket sales total may be 4,000 above the prior year, which would indicate that the increased seating capacity provided by the South End Zone may be filled faster than expected. Therefore, the Athletic Department recommends that the university consider adding additional seating capacity in the West Side project.

The new proposal will require a thorough review and a financial feasibility analysis. Based on these factors, the university recommends the implementation of a one-year delay of decision regarding the West Side Stadium Expansion Project, during which time the university will evaluate the alternative plan, including the feasibility of raising \$20 million.

The university will provide a status report to the Board at the August meeting and will report on the status of moving forward with planning for the new concept.

This concludes the report of the Building and Grounds Committee.

**RESOLUTION FOR MONTGOMERY COUNTY PUBLIC SERVICE  
AUTHORITY EASEMENT – FISHBURN TRACT**

The Montgomery County Public Service Authority has requested that the university grant a forty foot (40') ingress and egress easement for the purpose of providing ingress and egress to the Public Service Authority Water Tank on Price Mountain. The easement comprises approximately 3.46 acres and runs across the university's Fishburn Tract located on Price Mountain in Montgomery County. The easement is needed to provide for ingress and egress to the Public Service Authority Water Tank that is to be located on Virginia Tech Foundation, Inc. property on Price Mountain.

**RESOLUTION FOR MONTGOMERY COUNTY PUBLIC SERVICE  
AUTHORITY EASEMENT – FISHBURN TRACT**

**WHEREAS**, the Montgomery County Public Service Authority desires to acquire a forty foot (40') ingress and egress easement for the purpose of providing ingress and egress to the Public Service Authority Water Tank that is to be located on Virginia Tech Foundation, Inc. property on Price Mountain; and,

**WHEREAS**, said easement would constitute an easement extending approximately thirty-seven hundred and seventy-one and seventy-one hundredths feet (3,771.71') comprising approximately 3.46 acres over and upon real property of Virginia Polytechnic Institute and State University across Price Mountain in the County of Montgomery; and,

**WHEREAS**, said easement is more particularly described on drawings prepared by Anderson & Associates, Inc. and titled "Plat Of Lease Parcel, Water Line & Ingress/Egress Easements To Be Acquired By Montgomery County Public Service Authority From Virginia Tech Foundation, Inc. And V.P.I. & S.U.," Document Number 20304-050, dated March 4, 2002; and,

**WHEREAS**, said easement is described as follows:

**Parcel 1**

Beginning at a Rod Found, common corner of property owned by Frank B. Linkous and V.P.I. & S.U., the latter property being known as the "Fishburne Tract", Montgomery County Tax Map 65(A)9; thence along the property line S36°14'55"E, 104.48 feet to the Actual Point of Beginning in the centerline of Stroubles Creek Road, Virginia State Route 619; thence with a new line through the said "Fishburne Tract", which line is the centerline of an existing gravel road and the centerline of the 40 feet Ingress and Egress easement hereafter described, N48°31'32"E, 285.68 feet to a point; thence on a curve to the right having a radius of 167.05 feet, a delta angle of 51°48'59", a tangent of 81.15 feet, a chord of 145.98 feet bearing N74°26'02"E, along the arc of a curve a length of 151.08 feet to a point; thence S79°39'31"E, 153.24 feet to a point; thence on a curve to the right having a radius of 147.66 feet, a delta angle of 58°49'40", a tangent of 83.25 feet, a chord of 145.04 feet bearing S50°14'41"E, along the arc of a curve a length of 151.61 feet to a point; thence S20°49'51"E, 226.92 feet to a point; thence on a curve to the left having a radius of 143.43 feet, a delta angle of 26°22'38", a tangent of 33.61 feet, a chord of 65.45 feet bearing S34°01'00"E, along the arc of a curve a length of 66.03 feet to a point; thence S47°49'48"E, 372.42 feet to a point; thence on a curve to the left having a radius of 220.11 feet, a delta angle of 19°55'13", a tangent of 38.65 feet, a chord of 76.14 feet bearing S57°47'25"E, along the arc of a curve a length of 76.53 feet to a point; thence S67°45'01"E, 155.54 feet to a point; thence S59°11'55"E, 130.67 feet to a point; thence on a curve to the left having a radius of 56.80 feet, a delta angle of 61°49'12", a tangent of 34.01 feet, a chord of 58.35 feet bearing N89°53'29"E, along the arc of a curve a length of 61.28 feet to a point; thence N58°58'52"E, 42.53 feet to a point; thence N35°02'41"E, 145.43 feet to a point, crossing the centerline of Stroubles Creek at 112.63 feet; thence N21°03'29"E, 146.50 feet to a point; thence N03°06'22"E, 444.59 feet to a point; thence N14°44'31"E, 131.42 feet to a point; thence on a curve to

the right having a radius of 173.00 feet, a delta angle of 36°25'48", a tangent of 56.93 feet, a chord of 108.15 feet bearing N32°57'25"E, along the arc of a curve a length of 110.00 feet to a point intersecting a common line between V.P.I. & S.U. and the Virginia Tech Foundation, said intersecting point being S00°47'34"E, 45.16 feet from a common corner to V.P.I. & S.U., Virginia Tech Foundation, and property owned by N.M. Orr, the above described easement having an area of 2.618 acres as shown on a plat dated March 4, 2002 prepared by Anderson & Associates, Inc., Document No. 20304-050.

## **Parcel 2**

Beginning at a Pipe Found, the southeasterly corner of lands owned by the Virginia Tech Foundation, Montgomery County Tax Map 65(A)5, and the common corner to V.P.I. & S.U., the latter property being known as the "Fishburne Tract", Montgomery County Tax Map 65(A)9; thence along the property line N19°29'08"W, 2136.52 feet to the Actual Point of Beginning of a new line through the said "Fishburne Tract", which line is the centerline of an existing gravel road and the centerline of the 40 foot Ingress and Egress easement hereafter described; thence with the new line N73°38'40"E, 165.15 feet to a point; thence N81°05'16"E, 214.75 feet to a point; thence on a curve to the right having a radius of 45.26 feet, a delta angle of 149°43'44", a tangent of 167.33 feet, a chord of 87.38 feet bearing S24°02'52"E, along the arc of a curve a length of 118.28 feet to a point; thence S50°49'00"W, 266.41 feet to a point; thence S35°17'47"W, 131.70 feet to a point; thence on a curve to the right having a radius of 83.96 feet, a delta angle of 18°41'55", a tangent of 13.82 feet, a chord of 27.28 feet bearing S44°38'44"W, along the arc of a curve a length of 27.40 feet to a point intersecting a common line between V.P.I. & S.U. and Virginia Tech Foundation, said intersecting point being N19°29'08"W, 1823.34 feet from the Beginning Point, a Pipe Found, a common corner to V.P.I. & S.U. and Virginia Tech Foundation; the above described easement having an area of 0.848 acres as shown on a plat dated March 4, 2002, prepared by Anderson & Associates, Inc. Document No. 20304-050.

**WHEREAS**, Virginia Polytechnic Institute and State University desires to grant said easement to the Montgomery County Public Service Authority;

**NOW THEREFORE BE IT RESOLVED**, that the Vice President for Administration and Treasurer be authorized to execute an easement to the Montgomery County Public Service Authority in accordance with applicable procedures for said easement pursuant to the Code of Virginia, §23-4.1.

## **RECOMMENDATION:**

That the above resolution authorizing the Vice President for Administration and Treasurer to execute the easement to the Montgomery County Public Service Authority be approved.

**MINUTES OF THE FINANCE AND AUDIT COMMITTEE  
OF THE BOARD OF VISITORS  
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

**June 3, 2002**

***AUDIT CLOSED SESSION***

**PRESENT:**

**BOARD OF VISITORS:** Mr. Jake Lutz, Mr. Michael Miller, Mr. John Rocovich, Mr. Jim Turner

**VPI&SU STAFF:** Ms. Kay Heidbreder, Mr. Minnis Ridenour, Mr. John Rudd, Mr. Dwight Shelton, Dr. Lisa Wilkes

AUDIT CLOSED SESSION: The Committee met in Closed Session with the Director of Internal Audit and Management Services to discuss audits of specific departments and units where individual employees were identified. The Committee also received an update on the outstanding fraud, waste, and abuse cases.

***AUDIT AGENDA***

**PRESENT:**

**BOARD OF VISITORS:** Mr. Jake Lutz, Mr. Michael Miller, Mr. John Rocovich, Mr. Jim Turner

**VPI&SU STAFF:** Mr. John Cusimano, Ms. Patricia Jackson, Mr. Ken Miller, Mr. Ray Penney, Mr. Minnis Ridenour, Mr. John Rudd, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Lisa Wilkes

**1. APPROVAL OF MINUTES OF THE MARCH 18, 2002 MEETING:**

The Committee reviewed and approved the minutes of the March 18, 2002 meeting.

**2. PRESENTATION OF UNIVERSITY'S SEMI-ANNUAL UPDATE OF RESPONSES TO ALL PREVIOUSLY ISSUED INTERNAL AUDIT REPORTS:**

The Committee reviewed the semi-annual update of responses to all previously issued internal audit comments. At the November meeting, the university reported 72 audit comments as remaining outstanding. An additional 86 comments have been issued since the November meeting for a total of 158 comments. As of March 31, 2002, 77 comments have been addressed, leaving 81 comments still in

process. The Committee also reviewed the implementation dates of the comments and discussed the issues surrounding the delay in addressing some of the comments. The Committee requested a follow-up report at the August Board meeting regarding the progress on addressing the outstanding comments.

The Committee accepted the report.

3. REVIEW OF INTERNAL AUDIT DEPARTMENT'S STATUS REPORT AS OF MARCH 31, 2002:

The Committee reviewed the Internal Audit Department's Status Report as of March 31, 2002. In addition to conducting full scope audits, the audit department participated in periodic audit activities; fraud, waste, and abuse audits; supplementary audits; and professional development activities.

Management Services has begun a review of administrative costs and indirect cost recoveries for the Virginia Tech Transportation Institute (VTTI). The review is expected to end in June.

Internal Audit conducted a review of small purchase policy compliance university-wide, including both American Express Purchase Card and Speed Purchase Order (SPO) procedures and purchases. Internal Audit will make reports to each department head involved in the review, and Purchasing will follow-up with departments where improvements are required.

The Committee accepted the report.

4. REVIEW AND DISCUSSION OF SUGGESTED 2003 AUDIT PLAN:

The Committee received a briefing of the suggested audits for the development of the audit plan for fiscal year 2003. Scheduled audits were selected as the result of a comprehensive risk analysis process completed in 2000 by the audit staff. Approximately 8,200 hours will be devoted to scheduled audits in each of the three years. Fourteen audits are scheduled for 2002-2003. Audits not completed in the fiscal year scheduled will be carried forward to the next fiscal year. Internal Audit plans to conduct another comprehensive risk analysis in early 2003 using an updated risk model and data.

5. REVIEW AND ACCEPTANCE OF THE FOLLOWING INTERNAL AUDIT REPORTS/MEMOS ISSUED:

A. Accounting Services

The Committee received a report on the audit of Accounting Services. The audit indicated that the overall risk exposure is medium and the internal control system is effective but opportunities for further improvement were noted. The audit recommendations include improvement of reimbursement process to university employees for purchase at personal expense of university goods/services, and suggested development of procedures and/or training programs for university management with approval authority to process university expense vouchers

and American Express charges for payment. Management is working to implement improvements to address the recommendations.

The Committee accepted the report.

B. Purchasing Department

The Committee received a report on the audit of the Purchasing Department. The audit indicated that the overall risk exposure is moderate and the internal control system is effective but improvement is needed. The audit recommendations include improvement of corporate purchasing card (AMEX) and speed purchase orders (SPO) procedures, including cross training and compliance reviews, improvement of controls over internal signature authorization, and improvement of departmental oversight of internal buyers for compliance with policies and regulations. Management will work to implement corrective action to address the recommendations.

The Committee accepted the report.

C. Information Technology Acquisitions

The Committee received a report on the audit of Information Technology Acquisitions. The audit indicated that the overall risk exposure is moderate and the internal control system needs immediate improvement to effectively manage departmental business risk. The audit recommendations involved the areas of software licensing, data security, and procurement. The ITA staff is working with the Controller's Office and Purchasing to implement solutions to these issues. The Audit Committee asked that the recommendations in this report receive immediate attention and that a report be provided to the Audit Committee at the August meeting on the status of implementing the audit recommendations.

The Committee accepted the report.

There being no further business, the meeting adjourned at 12:10 p.m.

Respectfully submitted,

John C. Rudd  
Director, Internal Audit & Management Services

**MINUTES OF THE FINANCE AND AUDIT COMMITTEE  
OF THE BOARD OF VISITORS  
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

**June 3, 2002**

***FINANCE CLOSED SESSION***

**PRESENT:**

**BOARD OF VISITORS:** Mr. Jake Lutz, Mr. Michael Miller, Mr. John Rocovich, Mr. Jim Turner

**VPI&SU STAFF:** Ms. Kay Heidbreder, Mr. Minnis Ridenour, Mr. John Rudd, Mr. Dwight Shelton, Dr. Lisa Wilkes

**FINANCE CLOSED SESSION:** The Committee met in Closed Session to review and take action on the quarterly personnel changes; to review and take action on the Research and Development Disclosure Report; to review and take action on the 2002-2003 Promotion, Tenure, and Continued Appointment Program; and to review and take action on the Clifton Garvin Fellowship Awards.

***FINANCE OPEN SESSION***

**PRESENT:**

**BOARD OF VISITORS:** Mr. Jake Lutz, Mr. Michael Miller, Mr. John Rocovich, Mr. Jim Turner

**VPI&SU STAFF:** Mr.. John Cusimano, Mr. Ken Miller, Mr. Ray Penney, Mr. Minnis Ridenour, Mr. John Rudd, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Lisa Wilkes

**1. APPROVAL OF MINUTES OF THE MARCH 18, 2002 MEETING:**

The Committee reviewed and approved the minutes of the March 18, 2002 meeting.

***ITEMS PRESENTED TO THE FULL BOARD FOR APPROVAL***

**2. APPROVAL OF YEAR-TO-DATE FINANCIAL PERFORMANCE REPORT:**

The Committee received the Year-to-Date Financial Performance Report for the quarter ending March 31, 2002. For the third quarter, all programs of the university are on target; routine budget adjustments were made to reflect

changes in General Fund revenues and reallocations of expenditure budgets in academic and administrative areas.

The University's budget has been adjusted to reflect the 3 percent General Fund reduction approved by the General Assembly in the 2002 Session; this reduction has occurred in both the University Division and in the Cooperative Extension/Agricultural Experiment Station Division. The reduction in the University Division is being addressed through excess tuition which would have been available to address enhancements to academic and administrative operations. The reduction in the Cooperative Extension/Agricultural Experiment Station Division is being addressed through reduction in personnel and operating budgets. The projected year-end revenue budget for Tuition and Fees has been increased by \$4 million for higher-than-projected Fall semester enrollments and by \$500,000 for higher-than-projected Spring semester enrollments. The revenue collections for Sponsored Programs grants and contracts are higher than projected through the third quarter due to continued improvement in collection efforts. Expenditures in Sponsored Programs exceed the budget projection, reflecting sponsored growth beyond the 10 percent growth target. The University will review these budgets and make any necessary changes to the annual budget during the fourth quarter.

Revenues are higher than projected in Intercollegiate Athletics due in part to higher than projected revenues collected from men's and women's home basketball games and the women's participation in the WNIT (Women's National Invitational Tournament). Further, revenues and expenditures have been adjusted for the participation in the Gator Bowl.

For the quarter ending March 31, 2002, \$10.9 million had been expended for Educational and General capital projects and \$24 million had been expended for Auxiliary Enterprises capital projects. These capital expenditures are on budget.

The Committee recommended the Year-to-Date Financial Performance Report to the full Board for approval.

### 3. APPROVAL OF 2002-2003 UNIVERSITY BUDGET:

The Committee received an overview of the 2002-2003 University Budget and reviewed the average instructional cost for students. The approved tuition rates for 2002-2003 will result in students paying an average of 51 percent of the instructional cost. Nonresident students will, as a group, pay 114 percent of the appropriated cost per student. The university is in compliance with the policy established in the 1991 General Assembly session requiring institutions to charge out-of-state students, as a group, the full cost of the instructional program.

The Committee reviewed the following 2002-2003 University Budgets:

#### University Budget

The University is authorized to spend \$672.7 million during 2002-03 to carry out all of its programs, based upon the direct appropriations. However, the University's internal budget varies from this external expenditure authorization for

several reasons, some of which increase the annual expenditure authority while others reduce the expenditure plans. For 2002-03, the net of these transactions results in an annual internal budget for all operations of approximately \$692.6 million; this is an increase of \$15.5 million over the original 2001-02 budget. This increase reflects changes in nongeneral fund revenues for 2002-03 as well as actions in the 2002 General Assembly session that impact the 2002-03 General Fund appropriation and the allocation for Bioinformatics from the Tobacco Indemnification and Community Revitalization Commission.

The Educational and General budget will be \$412.1 million and reflects the General Fund reduction as well as the tuition increase approved at the March 2002 Board meeting. In 2002-03, the auxiliary operations are projected to grow approximately 5.7 percent over the original 2001-02 budget, with the majority of the growth occurring in Athletics (due to the South End Zone project) and Residential and Dining Programs (due to an increased demand in dining programs for off-campus students). It is projected that the sponsored programs activity will grow by \$19.5 million, or 16.3 percent in 2002-03. Further, it is anticipated that the university's student financial assistance program will increase by 4.7 percent, providing \$10.9 million in state-supported student financial assistance.

Due to the significant capital outlay bond program passed by the 2002 General Assembly, the capital outlay program for 2002-03 includes 32 Educational and General projects and 19 Auxiliary Enterprise projects for a total of 51 projects. Of the 32 Educational and General projects, 21 are existing authorizations and 11 are new authorizations. Of the 19 Auxiliary Enterprise projects, 15 are existing authorizations and 4 are new authorizations. The total capital outlay budget is \$600 million with \$302.3 million in existing authorization, \$20.5 million in restored authorization, and \$277.3 million in new authorization from the 2002 session of the General Assembly. The University plans to spend \$91.2 million in 2002-2003.

The Committee recommended the 2002-2003 University Budget to the full Board for approval.

#### Student Financial Assistance

Discretionary financial assistance from the General Fund is appropriated by the General Assembly for students attending state colleges and universities in Virginia. For 2001-2002, \$10.4 million was allocated to Virginia Tech for undergraduate and graduate financial assistance. For the 2002-2003 fiscal year, the University received an additional allocation of \$494,640 for undergraduate Virginians. Thus, a total of \$10.9 million is anticipated to be available for state-supported student financial assistance in 2002-2003. In addition, Governor Warner proposed in his amendments to the adopted budget, and the General Assembly subsequently approved, an incremental \$2 million in student financial aid for all of higher education. Virginia Tech expects to receive an allocation from these additional funds for Virginia undergraduate students. If the final allocation to Virginia Tech differs from the amounts noted here, the University will adjust the student financial assistance budget accordingly. It is recommended that the allocation be distributed in the following manner: \$11,000 for Soil Scientist Scholarships; \$307,500 for first-generation, low-income, or

underrepresented groups in selected disciplines; \$2,184,552 for Graduate Fellowships; and \$8,398,746 for Undergraduate Scholarships.

The Committee recommended the 2002-2003 Student Financial Assistance to the full Board for approval.

#### Hotel Roanoke Conference Center Commission Budget

The Hotel Roanoke Conference Center Commission was established by resolutions adopted by Virginia Tech and the City of Roanoke, under Commonwealth of Virginia enabling legislation. The enabling legislation provided that the Commission shall annually prepare and submit to both the City of Roanoke and Virginia Tech a proposed operating budget showing its estimated revenues and expenses for the forthcoming fiscal year, and, if the estimated expenses exceed the estimated revenues, the portion of the unfunded balance is to be borne by each participating party for the operation of the conference center. The Commission has reviewed its operating budget for 2001-2002 and will formally approve the budget at their June meeting. Virginia Tech and the City of Roanoke will make equal contributions of \$125,000 to the Commission for 2002-2003. The funds for Virginia Tech will come from Continuing Education fees and from the Fralin endowment which was established to assist with the project. This is a decrease in contributions from the prior years due to achieving satisfactory operating and FFE (Furniture, Fixtures and Equipment) Reserves.

The Committee recommended the 2002-2003 Hotel Roanoke Conference Center Commission Budget to the full Board for approval.

#### 4. APPROVAL OF PROPOSED 2002-2003 AUXILIARY SYSTEMS BUDGETS:

The Committee reviewed the proposed 2002-2003 Auxiliary Systems Budgets. In accordance with the resolution authorizing and securing the Dormitory and Dining Hall System, Electric Service System, and University Services System revenue bonds, the Board of Visitors is required to adopt an annual budget. Once approved by the Board of Visitors, the annual budget will be filed with the State Treasurer and will be the basis for making payments from the revenue fund to meet the operating costs of the auxiliary systems.

#### Dormitory and Dining Hall System

The 2002-2003 budget and revenues for the dormitories (\$18.9 million) and dining halls (\$25.5 million) is equal to that of budgeted expenses. The expenses, including debt service required to operate the Dormitory and Dining Hall System for the fiscal year, will be in accordance with the approved revenues and in accordance with the fee structure that was approved by the Board of Visitors on March 18, 2002.

#### Electric Service System

The 2002-2003 budget for the Electric Service System, including debt service, is \$15.3 million for the period of July 1, 2002 to June 30, 2003.

University Services System

The 2002-2003 budget for the University Services System, including debt service, is \$17.2 million for the period of July 1, 2002 to June 30, 2003.

The Committee recommended the 2002-2003 Auxiliary Systems Budgets to the full Board for approval.

5. APPROVAL OF 2002-2003 FACULTY COMPENSATION PLAN:

The Committee reviewed the 2002-2003 Faculty Compensation Plan. The Secretary of Education annually issues the "Consolidated Salary Authorization for Faculty Positions in Institutions of Higher Education" that outlines the authorized salary average for full-time teaching and research faculty positions, defines the qualification criteria for teaching and research faculty and administrative and professional faculty, and requires a Board-approved faculty compensation plan. In the late 1980s the General Assembly established an objective to fund a faculty salary average at all institutions that would approximate the salary average at the 60<sup>th</sup> percentile in the ranking of salary averages in individual benchmark groups.

Included in the faculty compensation plan are the processes that guide the promotion, tenure, and continued appointment actions, the annual evaluation of faculty, and the salary adjustments for faculty, including those adjustments that are made outside of the annual merit cycle.

The authorized salary average for 2001-2002 for Virginia Tech is \$72,759. This places Virginia Tech at the 35<sup>th</sup> percentile of its peer group for 2001-2002. Because of the revenue shortfalls in Virginia, the University's 2002-2003 budget does not include faculty salary increases. As a result, the authorized salary average is expected to continue at \$72,759 in 2002-2003 (the authorized salary average has remained at this level since 2000-2001).

Although funding has not been provided for base faculty salary increases in 2002-03, the General Assembly has approved a faculty salary bonus program in which salaried employees may receive a one-time bonus payment. Each higher education institution is to receive an amount equal to 2.5 percent of the base compensation of teaching and research faculty, administrative and professional faculty, part-time faculty, and graduate teaching assistants. These funds are to be used to provide, at the discretion of the institution, either a one-time bonus payment or such other monetary or non-monetary incentives and awards as each institution shall deem appropriate for the retention of teaching and research faculty.

Based upon language approved by the General Assembly and employment eligibility dates issued by the Department of Human Resource Management, the University has developed an implementation plan, including the components that: (1) All salaried faculty and graduate students on assistantships will be eligible to participate if they were hired prior to May 1, 2002 and are actively employed on August 30, 2002; and, (2) Faculty whose performance is deemed to be below acceptable standards will not receive a bonus; otherwise, bonus

payments will be administered as an across-the-board payment of 2.5 percent of annual salary.

The Committee recommended the 2002-2003 Faculty Compensation Plan to the full Board for approval.

6. APPROVAL OF PROPOSED 2002-2003 PRATT FUND BUDGETS:

The Committee reviewed the proposed 2002-2003 Pratt Fund budget for Engineering and Animal Nutrition. The Pratt Fund provides funding for programs in both the College of Engineering and Department of Animal Nutrition in the College of Agriculture and Life Sciences. For 2002-2003, the College of Engineering proposes expenditures of \$815,000. Additionally, \$150,000 in carryover funds from FY02 will be available from endowment principal to help address special research initiatives within the College of Engineering. Animal Nutrition proposes expenditures of \$1.2 million for 2002-2003.

The Committee recommended the 2002-2003 Pratt Fund Budgets to the full Board for approval.

*ITEM PRESENTED TO THE FULL BOARD FOR INFORMATION PURPOSES*

JOINT MEETING WITH BUILDINGS AND GROUNDS COMMITTEE

**PRESENT:**

**BOARD OF VISITORS:** Mr. Mitch Carr, Mr. Don Huffman, Mr. Don Johnson, Mr. Bill Latham, Mr. Rod Layman, Mr. Jake Lutz, Mr. Michael Miller, Mr. John Rocovich, Dr. Beverly Sgro, Mr. Philip Thompson, Mr. Jim Turner

**VPI&SU STAFF:** Mr.. John Cusimano, Dr. Elizabeth Flanagan, Mr. Tom Gabbard, Dr. Leon Geyer, Mr. Spencer Hall, Mr. Larry Hincker, Mr. Scott Hurst, Mr. Ken Miller, Ms. Terri Mitchell, Ms. Sarah Newbill, Mr. Ron Petera, Mr. Ray Penney, Ms. Elizabeth Reed, Mr. Minnis Ridenour, Mr. John Rudd, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Raymond Smoot, Mr. Jim Weaver, Dr. Lisa Wilkes

**GUEST:** Mr. Christian Reiser, 2002-03 BOV Graduate Representative

7. STATUS REPORT ON WEST SIDE STADIUM EXPANSION PROJECT:

The Committees received a status report on the West Side Stadium Expansion Project. Based on a proposed 67 percent occupancy rate for all new seating, indications are that the project can be successful with a \$20 million fund raising campaign and is marginal at \$15 million in private funds.

In May, the Athletic Department proposed an alternative project for the West Side that would add approximately 5,000 seats to the stadium and increase the project cost, which will require a delay in the start of the project until after the end

of the 2003 season so that the University can evaluate this alternative and study further the feasibility of raising \$20 million in private support.

The sales of premium seating in the South End Zone have been strong, with 92 percent of the club seats and 67 percent of the suites already sold. Athletic personnel anticipate that almost all of the club and suite seating will be sold before the fall 2002 season. In addition, sales of season tickets are well ahead of projections. The Athletic Department believes that the final 2002 season ticket sales total may be 4,000 above the prior year, which would indicate that the increased seating capacity provided by the South End Zone may be filled faster than expected. Therefore, the Athletic Department recommends that the University consider adding additional seating capacity in the West Side project.

The new proposal will require a thorough review and a financial feasibility analysis. Based on these factors, the University recommends the implementation of a one-year delay of decision regarding the West Side Stadium Expansion Project, during which time the University will evaluate the alternative plan, including the feasibility of raising \$20 million.

The University will provide a status report to the Board at the August meeting and will report on the status of moving forward with planning for the new concept.

There being no further business, the meeting adjourned at 12.10 p.m.

Respectfully submitted,

Minnis E. Ridenour  
Executive Vice President and  
Chief Operating Officer

**VIRGINIA TECH**

**FINANCIAL PERFORMANCE REPORT**

**Operating and Capital Expenditures**

**July 1, 2001 to March 31, 2002**



## **FINANCIAL PERFORMANCE REPORT**

The Financial Performance Report of income and expenditures is prepared from two sources: actual accounting data as recorded at Virginia Tech and with the Commonwealth of Virginia, and the annual budgets. The actual accounting data reflect the modified accrual basis of accounting, which recognizes revenues when received rather than when earned and the expenditures when obligated rather than when paid. The annual budgets are based upon the amount of funds anticipated, approved, and appropriated to Virginia Tech by the General Assembly and the Governor of the Commonwealth of Virginia before the beginning of the fiscal year. The projected year-end budgets reflect adjustments to incorporate actual experience during the fiscal year. The adjustments are coordinated with the State Department of Planning and Budget.

The July to March 2001-2002 budget (year-to-date) is prepared from historical data and reflects trends in expenditures from previous years. Differences between the actual income and expenditures and the year-to-date budget may occur for a variety of reasons, such as an accelerated or delayed flow of documents through the accounting system, a change in spending patterns at the college level, or increases in revenues for a particular area.

Quarterly budget estimates are prepared to provide an intermediate measure of income and expenditures. Actual revenues and expenditures may vary from the budget estimates. The projected year-end budgets are, however, the final measure of accountability since the institution has a legislative mandate to remain within the total revenue and expenditure amounts appropriated by the General Assembly for the two divisions of Virginia Tech, including transfers from the Commonwealth's Central Appropriation for classified salary increase and fringe benefit rate changes.

## OPERATING BUDGET

1. Tuition and Fee revenue is higher than historical projections due to changes in the timing of collections as a result of the implementation of new computerized processing systems.
2. Revenue in All Other Income is higher than projected due to the timing of indirect cost reimbursements into the Educational and General program.
3. Expenses in the University Division academic programs are lower than projected due to the timing of expenses. Expenses in support programs are lower than projected due to salary savings from vacant positions in the current year. These savings will be redistributed during the remainder of the year to operating accounts.
4. The budget for federal revenue is established to match projected allotments from the federal government. All expenses in federal programs are covered by drawdowns of federal revenue up to allotted amounts. Federal revenue in Cooperative Extension is less than the projected budget due to lower-than-anticipated federal expenditures and the timing of receipt of federal drawdowns.
5. Cooperative Extension/Agriculture Experiment Station Division self-generated revenue is exceeding historical budget projections due to higher-than-normal crop, livestock, and milk sales; increases in soil testing fee collections; and one-time revenue from the Conservation Reserve Enhancement Program.
6. Expenditures for the Cooperative Extension/Agriculture Experiment Station Division are higher than budgeted through the third quarter due to a higher-than-normal staffing pattern. Over 98 percent of allotted positions are currently filled. In addition, the 3 percent General Fund reduction was distributed to both academic and support programs during the third quarter.
7. Quarterly and projected annual variances are explained in the Auxiliary Enterprises section of this report.
8. Historical patterns have been used to develop a measure of the revenue and expenditure activity for Sponsored Programs. Actual revenues and expenses may vary from the budget estimates because projects are initiated and concluded on an individual basis without regard to fiscal year. Revenue collections for grants and contracts are higher than projected through the third quarter of this fiscal year due to continued improvement in collection efforts. The expenditure budget was established based on aggressive increases in sponsored activity levels. Expenditures exceed the budget projection, reflecting sponsored program growth beyond the 10 percent growth target.
9. Expenses for Student Financial Assistance are higher than projected due to the timing of student financial aid awards. Awards to undergraduates are being processed earlier than in previous years.
10. The projected year-end General Fund revenue budget has been increased by \$205,500 for a transfer from Student Financial Aid to the Educational and General program for assistantships in the Minority Agricultural Opportunities Program and by \$27,837 for VIVA libraries distribution costs. The corresponding expenditure budgets have been increased. The General Fund budget has been reduced by \$2,214,523 to match the actual central appropriations transfer based on a revision in the statewide fringe benefit rates that resulted in lower fringe benefit costs for the University and by \$5,598,895 for a 3 percent reduction approved by the General Assembly in the 2002 Session. The corresponding expenditure budgets have been reduced.
11. The projected year-end revenue budget for Tuition and Fees has been increased by \$4,000,000 for higher-than-projected Fall semester enrollments and by \$500,000 for higher than projected Spring semester enrollments. It has been reduced by \$43,484 for a technical realignment of the revenue budget from Tuition and Fees to All Other Income. The corresponding expenditure budgets have been adjusted accordingly.
12. The projected year-end revenue budget for All Other Income has been increased by \$2,000 for Horticulture Program revenue, by \$43,484 for a technical realignment of the revenue budget from Tuition and Fees to All Other Income, and by \$550,000 to realign the budget with actual activity level in the Center for Organizational and Technological Advancement (COTA). The corresponding expenditure budgets have been adjusted accordingly.
13. The General Fund revenue projection for the Cooperative Extension/Agriculture Experiment Station Division has been reduced by \$831,324 to match the actual central appropriations transfer based on revisions in statewide fringe benefit rates that resulted in a lower fringe benefit cost for the University. The corresponding expenditure budgets have been adjusted accordingly. The General Fund revenue projection has been further reduced by \$1,827,593 as a result of the 3 percent General Fund budget reversion. A corresponding expenditure budget reduction was distributed to all academic and support programs.
14. The annual budget for Federal Appropriations in the Cooperative Extension/Agriculture Experiment Station Division has been adjusted to reflect additional federal funds, which are available to be expended prior to June 30, 2002. The corresponding expenditure budgets have been adjusted accordingly.
15. The annual budget for All Other Income in the Cooperative Extension/Agriculture Experiment Station Division has been adjusted to reflect additional revenues received from the sale of Agriculture Experiment Station milk, crops, and livestock. The corresponding expenditure budgets have been increased to offset the direct costs associated with the increase in sales.
16. The projected year-end revenue and expense budgets for Student Financial Aid have been reduced by \$205,500 for the transfer from Student Financial Aid to the Educational and General program for assistantships in the Minority Agricultural Opportunities Program and increased by \$90,000 for the Commonwealth and Dean's Graduate Programs and for the carryover of \$43,960 in unexpended balances from the prior fiscal year.
17. The projected year-end budget for All Other Programs has been increased by \$163,520 for pending commitments as of June 30, 2001 and by \$85,000 for increased surplus property activity and decreased by \$5,700 for reduced cadet enrollment in the current fiscal year.

**OPERATING BUDGETS**  
2001-2002 Fiscal Year

Dollars in Thousands

	July 1, 2001 to March 31, 2002			Annual Budget for 2001-2002		
	Actual	Budget	Change	Original	Adjusted	Change
<b>Educational and General Programs</b>						
<u>University Division</u>						
<u>Revenues</u>						
- General Fund	\$179,116	\$179,116	\$0	\$186,696	\$179,116	\$-7,580 (10)
- Tuition and Fees	138,154	135,445	2,709 (1)	134,513	138,969	4,456 (11)
- All Other Income	18,892	17,562	1,330 (2)	26,919	27,515	596 (12)
Total Revenues	\$336,162	\$332,123	\$4,039	\$348,128	\$345,600	\$-2,528
<u>Expenses</u>						
- Academic Programs	\$-169,709	\$-171,171	\$1,462 (3)	\$-222,039	\$-223,587	\$-1,548 (10,11,12)
- Support Programs	-90,839	-91,309	470 (3)	-126,089	-122,013	4,076 (10,11,12)
Total Expenses	\$-260,548	\$-262,480	\$1,932	\$-348,128	\$-345,600	\$2,528
NET	\$75,614	\$69,643	\$5,971	\$0	\$0	\$0
<u>CE/AES Division</u>						
<u>Revenues</u>						
- General Fund	\$59,005	\$59,005	\$0	\$61,663	\$59,005	\$-2,658 (13)
- Federal Appropriation	9,982	10,494	-512 (4)	13,238	13,905	667 (14)
- All Other Income	635	535	100 (5)	600	746	146 (15)
Total Revenues	\$69,622	\$70,034	\$-412	\$75,501	\$73,656	\$-1,845
<u>Expenses</u>						
- Academic Programs	\$-55,111	\$-54,614	\$-497 (4, 6)	\$-71,544	\$-69,792	\$1,752 (13,14,15)
- Support Programs	-3,316	-3,057	-259 (6)	-3,957	-3,864	93 (13,14)
Total Expenses	\$-58,427	\$-57,671	\$-756	\$-75,501	\$-73,656	\$1,845
NET	\$11,195	\$12,363	\$-1,168	\$0	\$0	\$0
<u>Auxiliary Enterprises</u>						
Revenues	\$103,438	\$102,453	\$985 (7)	\$117,325	\$121,790	\$4,465 (7)
Expenses	-62,987	-84,980	1,993 (7)	-117,229	-124,529	-7,300 (7)
Reserve Drawdown (Deposit)	2,188	2,970	-782 (7)	-96	2,739	2,835 (7)
NET	\$22,639	\$20,443	\$2,196	\$0	\$0	\$0
<u>Sponsored Programs</u>						
Revenues	\$96,984	\$87,160	\$9,824 (8)	\$119,308	\$119,308	\$0
Expenses	-95,865	-93,863	-2,002 (8)	-119,308	-119,308	0
Reserve Drawdown (Deposit)	-1,119	6,703	-7,822	0	0	0
NET	\$0	\$0	\$0	\$0	\$0	\$0
<u>Student Financial Assistance</u>						
Revenues	\$10,336	\$10,336	\$0	\$12,453	\$12,382	\$-71 (16)
Expenses	-8,945	-8,438	-507 (8)	-12,453	-12,382	71 (16)
NET	\$1,391	\$1,898	\$-507	\$0	\$0	\$0
<u>All Other Programs *</u>						
Revenues	\$3,550	\$3,663	\$-113	\$4,332	\$4,411	\$79 (17)
Expenses	-3,328	-3,447	119	-4,332	-4,575	-243 (17)
Reserve Drawdown (Deposit)	-222	-216	-6	0	164	164 (17)
NET	\$0	\$0	\$0	\$0	\$0	\$0
<u>Total University</u>						
Revenues	\$620,092	\$605,769	\$14,323	\$677,047	\$677,147	\$100
Expenses	-510,100	-510,879	779	-676,951	-680,050	-3,099
Reserve Drawdown (Deposit)	847	9,457	-8,610	-96	2,903	2,999
NET	\$110,839	\$104,347	\$6,492	\$0	\$0	\$0

\* All Other Programs include federal work study, alumni affairs, surplus property, and unique military activities.

## AUXILIARY ENTERPRISE BUDGET

1. Revenues are higher than projected in the Residence and Dining Halls due to a higher-than-projected, self-generated sales in dining services. Expenses are lower than projected due to a delay in the construction of the Cochrane Hall lounge.
2. Revenues are higher than projected in Parking and Transportation as a result of higher-than-anticipated student parking permits being sold, parking fine collections, and interest income. Expenditures are less than projected due to the timing of expenses for various projects, including the construction of the Parking Services building addition. In addition, the Town of Blacksburg has not yet billed the University for the bus replacement expenditures planned for in this year's Blacksburg Transit contract.
3. Expenditures are higher than projected in Telecommunications due to the timing of equipment purchases occurring earlier than in previous years.
4. Revenues are higher than projected in the University Services System due to higher-than-anticipated student fee collections from increased enrollments. Expenditures are less than projected due to a delay in project expenditures in Student Health Services and savings in personnel costs in the student centers and Recreational Sports.
5. Revenues are higher than projected in Intercollegiate Athletics due to higher-than-anticipated student fee collections and income from concessions. In addition, revenues collected from home basketball games are higher than previously reduced budget projections.
6. The Auxiliary Reserve is available as a source of temporary working capital.
7. Revenues are less than projected in the Electric Service Auxiliary due to a lower-than-projected sale of electric current to town residents and the campus. Expenditures are less than projected due to savings in the purchase of wholesale electricity, other operating savings, and the timing of project expenditures.
8. Revenues are higher than projected in Other Enterprise Functions due to higher-than-projected sales in the Tailor Shop, the Licensing and Trademark Auxiliary, and the Software Sales Auxiliary. Expenditures are less than projected due to the timing of software acquisition expenses in the Software Sales Auxiliary, and projected operating savings in the Golf Course, Library Photocopy, the Tailor Shop, and the Hokie Passport Auxiliary.
9. The projected annual revenue, expenditure, and reserve addition budgets for the Residence and Dining Halls were adjusted to accommodate higher-than-originally-anticipated occupancy in the dormitories, an increase in the sale of off-campus meal plans, an increase in the use of dining dollars, higher-than-projected summer conference revenue and related expenditures, renovation expenses in Owens Dining Hall and Cochrane Hall, an increase in the cost of residential mail delivery, and a technical correction in the accounting for the Electronic Door Access project.
10. The projected year-end budget was increased for outstanding 2000-2001 commitments and projects that were initiated but not completed before June 30, 2001.
11. The projected annual expenditure and reserve drawdown budgets for Parking and Transportation Services were adjusted to accommodate the renovation of space for the Parking Services office, parking lot maintenance at the Northern Virginia Center, an adjustment in the Blacksburg Transit contract payment to the Town of Blacksburg, and the funding of the Coliseum Lot renovations from the auxiliary reserves.
12. The projected annual revenue and expenditure budgets in Telecommunications were adjusted to reflect increased demand for supplies and services provided to capital projects and an increase in the cost of internet connectivity.
13. The projected annual expenditure and reserve drawdown budgets for the University Services System were adjusted to fund additional Residential Leadership Community program expenses in the Squires Auxiliary, the Indoor Climbing Wall program in the Recreational Sports Auxiliary, repairs to the sewer line of the Johnston Student Center, and a loan for the cost of planning the construction of the Fine Arts Center.
14. The projected annual revenue, expenditure, and reserve drawdown budgets for Intercollegiate Athletics were adjusted to accommodate higher-than-anticipated sales and Big East TV revenue, benefit changes, facility and renovation expenses, an adjustment to personnel costs, increased ticket office expenses, increased claims allowance, additional team travel expenses, printing and mailing expenses, additional testing for athletes, a change in the accounting of the NCAA Academic Enrichment program, and participation in the 2002 Gator Bowl.
15. The projected annual revenue, expenditure, and reserve drawdown budgets for the Electric Service were adjusted to reflect less-than-anticipated sales of electricity to the University and town customers, an offsetting reduction in the purchase of wholesale electricity, and funding non-routine repairs to the University's electric generator.
16. The projected annual revenue and expenditure budgets in the Donaldson Brown Hotel and Conference Center were adjusted to reflect lower-than-projected occupancy and sale of meals. Since expenditures could not be reduced as much as revenue, a reserve drawdown was required to balance the budget.
17. The projected annual revenue, expenditure, and reserve drawdown budgets in the Other Enterprise Functions were adjusted to pay off the debt on older photocopiers in the Library Photocopy Auxiliary and replace them with newer ones, to increase the Licensing and Trademark contribution to scholarships and athletic programs as a result of increased royalties collected from the sale of Virginia Tech merchandise last year, to reflect increased licensing royalties collected this year, and to eliminate the Tailor Shop's reserve restoration requirement.

**UNIVERSITY DIVISION  
AUXILIARY ENTERPRISES**

in Thousands

	July 1, 2001 to March 31, 2002			Annual Budget for 2001-2002		
	Actual	Budget	Change	Original	Adjusted	Change
<b>Residence and Dining Halls</b>						
Revenues	\$41,555	\$41,060	\$495 (1)	\$42,172	\$44,450	\$2,278 (9)
Expenses	-29,267	-29,710	443 (1)	-42,325	-43,741	-1,416 (9,10)
Reserve Drawdown (Deposit)	0	0	0	153	-709	-862 (9,10)
Net	\$12,288	\$11,350	\$938	\$0	\$0	\$0
<b>Parking and Transportation</b>						
Revenues	\$3,288	\$3,043	\$245 (2)	\$3,452	\$3,452	\$0
Expenses	-2,461	-3,193	732 (2)	-3,834	-4,711	-877 (10,11)
Reserve Drawdown (Deposit)	105	452	-347	382	1,259	877 (10,11)
Net	\$932	\$302	\$630	\$0	\$0	\$0
<b>Telecommunications Services</b>						
Revenues	\$11,488	\$11,437	\$49	\$14,058	\$14,368	\$310 (12)
Expenses	-8,461	-8,151	-310 (3)	-13,968	-14,378	-410 (10,12)
Reserve Drawdown (Deposit)	0	0	0	-90	10	100 (10)
Net	\$3,025	\$3,286	\$-261	\$0	\$0	\$0
<b>University Services System</b>						
Revenues	\$15,581	\$15,464	\$117 (4)	\$16,565	\$16,565	\$0
Expenses	-10,542	-10,735	193 (4)	-16,497	-17,020	-523 (10,13)
Reserve Drawdown (Deposit)	0	0	0	-68	455	523 (10,13)
Net	\$5,039	\$4,729	\$310	\$0	\$0	\$0
<b>Intercollegiate Athletics</b>						
Revenues	\$14,793	\$14,493	\$300 (5)	\$17,577	\$20,399	\$2,822 (14)
Expenses	-16,594	-16,614	20	-17,276	-21,768	-4,492 (10,14)
Reserve Drawdown (Deposit)	1,801	2,121	-320 (6)	-301	1,369	1,670 (10,14)
Net	\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Service</b>						
Revenues	\$10,066	\$10,438	\$-372 (7)	\$15,031	\$14,431	\$-600 (15)
Expenses	-9,668	-10,259	591 (7)	-15,218	-14,686	530 (10,15)
Reserve Drawdown (Deposit)	0	0	0	187	257	70 (10,15)
Net	\$398	\$179	\$219	\$0	\$0	\$0
<b>Donaldson Brown Hotel and Conference Center</b>						
Revenues	\$2,739	\$2,713	\$26	\$4,369	\$3,749	\$-620 (16)
Expenses	-2,439	-2,442	3	-4,142	-3,806	336 (10,16)
Reserve Drawdown (Deposit)	-300	-271	-29	-227	57	284 (10,16)
Net	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Enterprise Functions</b>						
Revenues	\$3,930	\$3,805	\$125 (8)	\$4,101	\$4,376	\$275 (17)
Expenses	-3,555	-3,876	321 (8)	-3,969	-4,417	-448 (10,17)
Reserve Drawdown (Deposit)	582	668	-86	-132	41	173 (10,17)
Net	\$957	\$597	\$360	\$0	\$0	\$0
<b>TOTAL AUXILIARIES</b>						
Revenues	\$103,438	\$102,453	\$985	\$117,325	\$121,790	\$4,465
Expenses	-82,987	-84,980	1,993	-117,229	-124,529	-7,300
Reserve Drawdown (Deposit)	2,188	2,970	-782	-96	2,739	2,835
Net	\$22,639	\$20,443	\$2,196	\$0	\$0	\$0

## CAPITAL OUTLAY BUDGET

### Educational and General Projects

1. The project total budget and cumulative expenses reflect the appropriations available for 2000-2002. The annual budget increased because project expenses expected in fiscal year 2001 were deferred to fiscal year 2002. The total budget decreased by \$3,770,000 to reflect the permanent loss of frozen General Fund resources.
2. Blanket Authorizations allow unforeseen renovation needs within \$500,000 to be authorized administratively for expediency. The following projects have been completed in blanket authorizations: Laundry Facility Renovation, Print Shop Renovation, Airport Terminal, Richardson Property Acquisition, Architecture Demo Phase II, Fiber Optics Facility, Tidewater Property Acquisition, and Tidewater Building Acquisition.
3. This project will build a facility to process animal waste and will be located behind the Veterinary School. Construction is nearly complete and the facility should be operating by summer 2002.
4. This project will provide space for administrative units currently housed in Burruss Hall and Southgate Center. The project includes two components. The Student Services building is under construction with an estimated completion date of December 2002. The Southgate Center Addition is under construction with an estimated completion date of September 2002. The project is administered under an alternative financing authorization in which the Virginia Tech Foundation will build the facilities. Because of this arrangement, all project expenses will be recorded in the Foundation instead of the University. To date, expenses for the project total \$2,475,000.
5. The project is complete and will be closed when final payments are processed.
6. This project includes the conversion of Shanks Hall and a portion of Shultz Hall for instructional activities. Both facilities are complete and the project will be closed when final payments are processed. The total project cost is expected to be \$9,439,200. The annual budget increased because project expenses expected in fiscal year 2001 were deferred to fiscal year 2002.
7. The project is under construction with an estimated completion date of January 2003. The total project cost is expected to be \$2.1 million.
8. The project is complete and will be closed when final payments are processed. The project cost is expected to be \$1.670 million. The annual budget increased because project expenses expected in fiscal year 2001 were deferred to fiscal year 2002.
9. This project will provide state-of-the-art teaching laboratories, faculty offices, and lecture hall space. The project was released from the General Fund moratorium and is under construction with an estimated completion date of January 2004. The annual budget has been adjusted to reflect the actual construction start date of January 7, 2002. The project cost is expected to be \$26.774 million because of bid savings.
10. A \$6.5 million supplemental increase to this project is pending approval of the 2002 General Obligation Bond program. The total project budget includes \$2.5 million of state support and \$5 million of private fund support.
11. This project is to replace out-dated facilities at the Dairy Cattle Center with state-of-the-art instructional and research areas. The project has been on hold and will be rebid pending reinstatement of General Fund resources expected July 1, 2002. The estimated construction time is fourteen months. The annual budget decreased to reflect the anticipated availability of funds on July 1, 2002.
12. This planning is to design a state-of-the-art laboratory facility to support plant science teaching and research. Working drawings are in process with an estimated completion date for bid documents of May 2002. Construction funding is included in the pending 2002 General Obligation Bond program. The estimated construction time is 24 months.
13. The project will replace a condemned wing of the existing AREC facility. The project is under construction with an estimated completion date of January 2003. The low bid was \$82,665 over budget; the overrun was administratively approved by the Department of Planning and Budget and is funded with overhead resources. The annual budget has been adjusted to reflect the actual construction start date of April 1, 2002.
14. The project will renovate Williams Hall, Agnew Hall, and Part of Burruss Hall for state-of-the-art instructional space. Working drawings for the Williams Hall component are complete and bids are pending implementation of funding included in the Caboose Bill. The planning of the Agnew and Burruss components is on hold pending approval of the 2002 General Obligation Bond program. The annual budget decreased because construction is delayed.
15. This comprehensive project addresses health and safety issues throughout campus such as fire alarm systems, air quality, and access for persons with disabilities. This project includes multiple items and various phases of design and construction.
16. This project will build a facility that will replace the outdated facilities in Henderson Hall. The project is in the preliminary design phase with an estimated bid date of October 2002 and an estimated completion date of February 2004.
17. This project will build a research building for the Bioinformatics program. The project is under construction with an estimated completion date of August 2003.
18. This project includes a new building to support research in the civil engineering program. The project is under construction with an estimated completion date of September 2002. The low bid was \$80,000 over budget; the overrun was administratively approved by the Department of Planning and Budget and is funded with private fund resources.
19. This project will renovate existing space in Hancock Hall to provide research laboratories for the materials engineering program. The project is under construction with an estimated completion date of September 2002. The low bid was \$300,000 over budget; the overrun was administratively approved by the Department of Planning and Budget and is funded with overhead resources. The annual budget has been adjusted to reflect the actual start date of April 2002.
20. This project will provide a presentation arena. The project is in the schematic design phase with an estimated completion date of January 2004. The annual budget decreased because design and construction were delayed.
21. Project close out is deferred until the sale of the prior Winchester property; sale proceeds will be used to reimburse \$650,000 of expenses in the project currently covered by overhead funds. In addition to the state authorized expenditure of \$2,814,000, the University has incurred an additional \$13,099 of sale-of-property-related expenses temporarily covered by overhead funds and \$20,875 of project-related expenses temporarily covered by local funds. If the sales proceeds from the land are sufficient, funds will be utilized to cover these incremental expenses. If not, the temporary funding sources will permanently cover those costs.

**CAPITAL OUTLAY PROJECTS**  
**AUTHORIZED AS OF MARCH 31, 2002**  
(\$000)

	<u>CURRENT YEAR</u>			<u>TOTAL PROJECT BUDGET</u>				
	<u>ORIGINAL ANNUAL BUDGET</u>	<u>REVISED ANNUAL BUDGET</u>	<u>YTD EXPENSES</u>	<u>GENERAL FUND</u>	<u>NONGENERAL FUND</u>	<u>REVENUE BOND</u>	<u>TOTAL BUDGET</u>	<u>CUMULATIVE EXPENSES</u>
<u>Educational and General Projects</u>								
Maintenance Reserve	\$ 5,379	\$ 5,726	\$ 3,973	\$ 12,187	\$ 0	\$ 0	\$ 12,187	\$ 10,434 (1)
Blanket Authorizations	0	0	0	0	14,000	0	14,000	4,115 (2)
Dry Rendering Facility	1,550	1,550	1,183	595	423	1,648	2,666	2,146 (3)
Student Services Building	6,000	6,000	0	0	9,680	0	9,680	0 (4)
Torgersen Hall	949	1,163	1,057	14,449	12,500	0	26,949	26,842 (5)
Shanks Hall and Shultz Hall Conversion	560	1,737	1,389	0	9,982	0	9,982	9,091 (6)
Addition to Cheatham Hall	1,100	1,100	270	0	2,471	0	2,471	396 (7)
Airport Taxiway Construction	205	275	0	0	3,129	0	3,129	1,395 (8)
Chemistry/Physics - Phase II	14,000	5,000	1,141	23,431	3,763	0	27,194	2,697 (9)
Building Construction Learning Laboratory	0	0	0	0	1,000	0	1,000	0 (10)
Dairy Science Facilities	3,000	160	39	4,243	0	0	4,243	417 (11)
Agriculture & Natural Resources Research Laboratory	514	514	290	1,367	256	0	1,623	1,301 (12)
Hampton Roads Wing Replacement	1,100	520	17	1,345	83	0	1,428	136 (13)
Williams, Agnew, & Burruss Renovation	3,500	225	175	10,500	0	0	10,500	432 (14)
Health, Safety, and Accessibility	500	500	151	2,500	0	0	2,500	189 (15)
Career Services Facility	350	350	185	0	0	4,608	4,608	198 (16)
Bioinformatics Building - Phase I	4,100	4,100	997	0	0	21,864	21,864	1,356 (17)
Geotechnical Research Laboratory	740	740	7	0	880	0	880	47 (18)
Microelectronics Laboratories	1,200	1,000	32	0	1,800	0	1,800	225 (19)
Multipurpose Livestock Arena	200	32	10	1,900	1,818	0	3,718	71 (20)
TOTAL	44,947	30,692	10,916	72,517	61,785	28,120	162,422	61,488
<u>General Obligation Bond Projects</u>								
Winchester Office and Laboratory Complex	0	0	0	2,123	891	0	2,814	2,814 (21)
TOTAL	0	0	0	2,123	891	0	2,814	2,814

## CAPITAL OUTLAY BUDGET (continued)

### Auxiliary Enterprises Projects

1. Projects are scheduled and funded by the auxiliary enterprises during the annual Auxiliary Enterprise Budgeting Process. The annual budget increased because expenses expected in fiscal year 2001 were deferred to fiscal year 2002. The total and annual budgets increased by \$1.5 million to reflect the state's approval of additional nongeneral fund authorization for maintenance reserve projects scheduled this fiscal year.
2. Blanket Authorizations allow unforeseen renovation needs within \$500,000 to be authorized administratively for expediency. This blanket currently has no active project authorizations. The following Auxiliary projects have been completed in this blanket: four Telecommunications Upgrade projects for the residence halls, Hillcrest Renovations, Owens Parapet, and Planning for the Coliseum Roof Repair. The budget increase for the Auxiliary Maintenance Reserve project came as an offset to this blanket authorization. This \$1.5 million decrease will not impact any existing or planned activities.
3. Individual repair projects for this appropriation have been completed over several years. The remaining project balance will be used as appropriate projects are identified.
4. Several parking improvement projects have been completed in this authorization. The project includes \$203,000 of General Fund because a portion of the Stormwater Management project was consolidated with the Stadium Parking project. The University recently initiated four parking lot improvement projects to increase parking capacity within existing lots. The annual budget was increased to reflect planning work for the four improvement projects. The remaining budget balance is planned for a parking structure which is on hold.
5. The project is complete and will be closed when final payments are processed. The total project cost is expected to be \$11,080,000.
6. This project will expand the existing North campus substation to support continuing core campus development. Project construction is underway with an estimated completion date of January 2003. The project cost is expected to be \$2,992,000.
7. This project envisioned HVAC improvements to both floors of Dietrick dining hall. Construction of Phase I (first floor) is complete. The low bid for Phase I was higher than expected, and the project authorization is not sufficient to complete Phase II. The University is requesting authorization to complete Phase II in a separate capital project.
8. This project will build about 187,000 gross square feet to support alumni, continuing education, and hotel programs. Preliminary design is in process with an estimated bid date of January 2003 and an estimated completion date of February 2005. The annual budget has been adjusted because design progressed less than anticipated.
9. The project is complete and will be closed when final payments are processed. The annual budget decreased because expenses expected in fiscal year 2002 were processed in fiscal year 2001.
10. This project was envisioned to build a new clubhouse and driving range. The project is on hold because the golf course hole relocations have been deferred.
11. This project will enclose the South end of Lane Stadium and will plan an expansion of the West side stadium boxes. The South end stands are under construction with a completion date of August 2002. Working drawings are in process for the West side stands. If the University decides to move forward with the West side construction, bids will be ready in September 2002 with a planned occupancy of August 2004.
12. This project is to install electronic access systems in the 19 residence halls constructed prior to 1983. The projects will be implemented in three phases. Phase I is complete. Phase II will be implemented in fiscal year 2002, and Phase III will be implemented in fiscal year 2003.
13. This project is to plan a new residence hall of approximately 256 beds along with office spaces for residential services and judicial affairs. Preliminary programming is underway to establish site and utilities coordination with the Career Services project.
14. This project will build a new electric service facility located off campus consisting of service and storage areas for trucks and equipment. The project is in the working drawings phase with an estimated completion date of August 2003. The annual budget has been adjusted because design progressed less than anticipated.
15. This project will develop additional field areas and support structures for use by the intramural sports program. The new fields are under construction and the support facilities are in the working drawings phase. All components are estimated to be complete by September 2002.

Capital Outlay Projects Authorized as of March 31, 2002 (Continued)

	CURRENT YEAR			TOTAL PROJECT				
	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD EXPENSES	GENERAL FUND	NONGENERAL FUND	REVENUE BOND	TOTAL BUDGET	CUMULATIVE EXPENSES
<u>Auxiliary Enterprises Projects</u>								
Maintenance Reserve	\$ 1,224	\$ 3,634	\$ 2,646	\$ 0	\$ 14,123	\$ 0	\$ 14,123	\$ 13,135 (1)
Auxiliary Enterprise Blanket Authorizations	0	0	0	0	7,500	0	7,500	2,691 (2)
Major Repairs-Dorm/Dining System	0	0	0	0	288	8,577	8,865	8,125 (3)
Parking Auxiliary Projects	0	93	3	203	220	13,899	14,322	6,689 (4)
Special Purpose Housing - Phase III	1,716	2,555	2,414	0	660	10,658	11,318	10,939 (5)
Substation Expansion	2,000	2,000	402	0	0	3,800	3,800	704 (6)
Dining System HVAC	0	0	0	0	0	2,098	2,098	1,699 (7)
Alumni/CEC/Hotel Complex	1,400	1,100	647	0	25,099	20,732	45,831	1,251 (8)
Football Fields	1,603	1,236	1,197	0	3,103	0	3,103	3,063 (9)
Golf Course Facilities	0	0	0	0	1,500	0	1,500	0 (10)
Expand Lane Stadium - Phase I	25,000	25,000	15,684	0	11,000	26,000	37,000	19,184 (11)
Improve Security Access in Residence Halls	600	600	336	0	1,366	0	1,366	582 (12)
New Residence Hall Planning	100	100	83	0	1,041	0	1,041	83 (13)
Electric Service Facility	850	200	126	0	3,000	0	3,000	191 (14)
Recreation Fields	1,200	1,200	556	0	1,529	0	1,529	612 (15)
TOTAL	35,693	37,718	24,094	203	70,429	85,764	156,396	68,948
GRAND TOTAL	<u>\$ 80,640</u>	<u>\$ 68,410</u>	<u>\$ 35,010</u>	<u>\$ 74,843</u>	<u>\$ 132,905</u>	<u>\$ 113,884</u>	<u>\$ 321,632</u>	<u>\$ 133,250</u>

RECOMMENDATION:

That the report of income and expenditures for the University Division and the Cooperative Extension/Agriculture Experiment Station Division for the period of July 1, 2001 through March 31, 2002 and the Capital Outlay report be accepted.



## 2002-2003 AVERAGE COST OF INSTRUCTION

### VIRGINIA TECH

The Commonwealth of Virginia has established a methodology for computing the per student instructional cost for colleges and universities. This process identifies the "instructional cost" components of the Educational and General budget and computes an average instructional cost for all undergraduate and graduate students, including part-time and full-time students taking classes at both on-campus and off-campus locations. The resulting average cost is used to measure compliance with the state's tuition policies.

In 1989-90, students paid, on average, about 37 percent of the instructional cost. In the 1991 Legislative Session, the General Assembly instructed colleges and universities to charge out-of-state students the full cost of the instructional program. Recognizing that institutions might need to offer different tuition rates for different categories of students (i.e., undergraduate vs. graduate), the policy was modified to allow colleges and universities to recover the full cost from out-of-state students as a group, and not by individual classification. In other words, the aggregate tuition collected from out-of-state undergraduates and out-of-state graduates must fully cover the total share of the instructional budget related to their instruction. The result of this change in policy was to significantly increase the portion of the instructional budget funded by students. In 2001-2002, students are paying 45 percent of average instructional cost.

Based on the changes to the University's appropriations for 2002-2003 and the tuition rates for 2002-2003, the average cost of instruction has been computed in accordance with the methodology used by SCHEV. The approved tuition rates for 2002-2003 will result in students paying an average of 51 percent of the instructional cost. Nonresident students will, as a group, pay 114 percent of the appropriated cost per student; thus, the University is in compliance with the out-of-state tuition requirement. Average percentages by individual student category are as follows:

	<u>Amount</u>	<u>% of Average</u>
Average Appropriated Cost	\$10,358	51%
<u>Undergraduates:</u>		
Residents	3,044	29%
Nonresidents	12,660	122%
<u>Graduates:</u>		
Residents	4,739	46%
Nonresidents	7,974	77%
<u>Residency:</u>		
Residents		33%
Nonresidents		114%

## PROPOSED 2002-2003 OPERATING AND CAPITAL BUDGETS

### VIRGINIA TECH

May 2002

The national recession has adversely impacted the Commonwealth's revenues creating the need to reduce funding to state agencies. For the 2002-2004 biennium, the General Assembly assigned General Fund reductions of \$24.2 million in 2002-2003 increasing to \$31.3 million in 2003-2004 for the University Division. In addition to these reductions, several research and public service centers were assigned specific General Fund reductions (five centers and \$165,000 in 2002-2003 and six centers and \$238,750 in 2003-2004). For Agency 229, the reduction is \$4.3 million for 2002-2003 and \$4.9 million for 2003-2004. Further, the maintenance reserve fund and the equipment trust fund have been reduced by \$4.4 million and \$2.4 million, respectively. Additionally, an ongoing source of revenue for the Virginia Bioinformatics Institute (VBI) was to be provided through General Fund support for the 2002-2004 biennium. Due to the economic situation, no General Fund support was provided for VBI, and the University intends to request additional funding from the Tobacco Indemnification and Community Revitalization Commission for 2002-2003.

Virginia Tech is authorized to spend \$672.7 million during 2002-2003 to carry out all of its programs, based on the direct appropriations to the University. However, the University's annual internal budget varies from this external expenditure authorization for several reasons, some of which increase the annual expenditure authority while others reduce the expenditure plans. For example, the Cooperative Extension/Agriculture Experiment Station Division has been assigned incremental nongeneral fund revenue authorization that cannot be utilized as outside funding sources, such as the federal government, remain level. The University's expenditure authorization will also change during 2002-2003 when the Virginia Military Institute transfers the Unique Military Activities appropriation of \$1.3 million to the University, when the state transfers funds from its Central Fund to the University to cover the General Fund share of the August 2002 faculty and classified staff bonuses and other central adjustments, when the University receives the authority to expend the resources generated by increased tuition rates to replace reduced General Fund support, and when the University receives authority to expend the resources provided by the Tobacco Indemnification and Community Revitalization Commission. In addition, the University is able to seek administrative increases in the external expenditure authorization levels if additional nongeneral fund revenue becomes available. The University anticipates the need for a nongeneral fund administrative adjustment since the University projects sponsored programs growth beyond the rate at which the appropriation was increased.

For 2002-2003, the net of these transactions results in an annual internal budget for all operations of approximately \$692.6 million. This is an increase of \$15.5 million over the original 2001-2002 budget. This increase reflects changes in nongeneral fund revenues

for 2002-2003 as well as actions in the 2002 General Assembly session that impact the 2002-2003 General Fund appropriation and the allocation for Bioinformatics from the Tobacco Indemnification and Community Revitalization Commission. The overall change includes a decrease of \$11.5 million attributable to the Educational and General program, \$6.7 million of projected growth in auxiliary enterprises, and a \$19.5 million anticipated increase in Sponsored Programs. The General Fund allocation will be approximately \$230.0 million, a decrease of \$30.1 million from 2001-2002. General Fund revenues will provide \$217.8 million in support for the instructional, research, and extension programs, \$10.9 million for student financial assistance, and \$1.3 million for the Unique Military Activities program. The General Fund appropriation represents 52.8 percent of the Educational and General budget, 47.1 percent of the University Division's Educational and General budget, and 33.2 percent of the total budget.

Schedule 1 displays the proposed operating budgets for 2002-2003, by major program and revenue and expense category. Schedule 2 is an expansion of the auxiliary operations budgets, categorized by major activity. These schedules display the comparative 2001-2002 budget, as approved in June 2001, and the current revised 2001-2002 budget as an additional comparison point. Schedule 3 shows the total budget by fund source and an estimated annual budget for each capital outlay project that will be active in 2002-2003. This report provides a brief discussion of the changes in the budget for each of the major programs.

**Educational and General**

The University's Educational and General budget will be \$412.1 million in 2002-2003. The Educational and General budgets for the University Division (208) and the Cooperative Extension/Agriculture Experiment Station Division (229) are presented below by source of funding.

	(Dollars in thousands)		
	<u>208</u>	<u>229</u>	<u>Total</u>
General Fund	\$160,963	\$56,788	\$217,751
Tuition and Fees	152,385		152,385
Federal Funds		13,317	13,317
Other	<u>28,096</u>	<u>600</u>	<u>28,696</u>
Total Educational and General	\$341,444	\$70,705	\$412,149
 Percent of Total			
General Fund	47.1%	80.3%	52.8%
Tuition and Fees	44.7%	0.0%	37.0%
Federal Funds	0.0%	18.8%	3.2%
Other	<u>8.2%</u>	<u>0.9%</u>	<u>7.0%</u>
Total Percentage	100.0%	100.0%	100.0%

The year-to-year comparison of the budget in Schedule 1 shows an overall revenue decline in the Educational and General program. The proposed 2002-2003 budget is 2.7 percent smaller than the original 2001-2002 budget. This reduction results from reduced General Fund support. The \$30.6 million General Fund reduction is partially offset by an increase in tuition revenue as a result of the 9 percent tuition rate increase approved at the March 2002 meeting of the Board of Visitors. (For comparison purposes, the tuition and fee increases for 2002-2003 for the other Virginia higher education institutions are shown on Schedule 4.) The 2002-2003 tuition and fee budget is \$17.9 million or 13.3 percent higher as compared to the original 2001-2002 budget. The difference in the tuition and fee budget reflects a change in the mix of students and the increase in the tuition rate approved for all undergraduate students and all graduate students. The 2002-2003 tuition and fee budget also includes \$1.0 million in projected revenues from the technology fee authorized by the General Assembly in 1998-1999. The General Fund reductions and the tuition increases reflected in the budget are consistent with the proposed reductions and tuition increases reviewed with the Board of Visitors at the March 18, 2002 meeting.

While the 2002-2003 decline in Educational and General revenues is 2.7 percent, it is important to recognize that costs have increased in several areas. The cost of faculty and classified staff bonuses are included in the budget projections, central fixed costs have increased, and the operation and maintenance of new facilities received a targeted appropriation.

In order to be able to balance the 2002-2003 Educational and General budget and provide some flexibility for reinvestment in critical areas, the University requested that units in the University Division identify how a six percent base reduction in 2002-2003 and an additional one percent base reduction in 2003-2004 could be absorbed. In Agency 229, the University asked units to identify how a seven and eight percent reduction could be managed in 2002-2003 and 2003-2004, respectively.

### **Auxiliary Enterprises**

The total auxiliary operations will grow approximately 5.7 percent over the original 2001-2002 budget in 2002-2003. This increase includes revenues to cover the cost of funding legislated bonuses and changes in operating and fixed costs. The majority of the growth in auxiliary budgets will occur in the Residential and Dining Programs and the Athletic Department. Activity levels in the Residential and Dining Programs auxiliary are projected to increase as a result of increased demand for Dining Programs by off-campus students. The growth in the Athletic Department reflects the plan for the South End Zone to become operational for the 2002 football season. The Athletic fee was not increased for 2002-2003; this additional support is mainly the result of an increase in the revenue from the football program.

Consistent with the University's request for budget reduction plans for the Educational and General programs, the auxiliary enterprises were also requested to develop budget reduction proposals for the upcoming biennium. The 2002-2003 proposed budget for

the auxiliary enterprises includes these plans. The planning process identified six and seven percent targets, of reducible costs, for each auxiliary enterprise for 2002-2003 and 2003-2004. At this time, only the proposals for 2002-2003 have been approved. The auxiliaries will manage the reductions through revenue enhancement strategies, a drawdown of reserves, and the deferral of certain costs. In implementing the reductions, the auxiliary managers were asked to minimize the impact on student services. The funds generated from these budget reductions will be used to buffer the loss of General Fund support in the Educational and General programs and support new academic initiatives during 2002-2004. This process allows the impact of the reductions to be spread to all units of the University. In addition, in some cases the auxiliary enterprises assisted the University by limiting fee increases. By limiting the fee increases to students, the University was able to manage the overall increase in the total cost of education to students, in a year in which tuition increases were required to be larger than normal.

### **Financial Assistance for Educational and General Programs**

Financial Assistance for Educational and General Programs is comprised of sponsored programs activities and the Eminent Scholars program. The State Council of Higher Education has identified that the General Fund match for the Eminent Scholars program will decrease by seven percent in 2002-2003.

Virginia Tech has realized substantial increases in sponsored programs funding over prior years and this trend is expected to continue in the coming year. Consistent with the University's strategy for achieving Top 30 status, sponsored programs activity for 2002-2003 is projected to grow by \$19.5 million or 16.3 percent over the original budget for 2001-2002.

### **Student Financial Assistance**

The University's Student Financial Assistance Program is anticipated to increase by 4.7 percent in 2002-2003 with \$10,901,798 available for state-supported student financial assistance. In addition, the University expects to receive a share of the \$2,000,000 additional allotment that was approved for student financial aid at all higher education institutions, and the budget will be adjusted accordingly once that amount is determined. Consistent with prior years, the internal budget for the Student Financial Assistance Program includes an estimate of the Virginia Graduate and Undergraduate Assistance Program. For 2002-2003, the Virginia Graduate and Undergraduate Assistance Program is projected to remain the same with \$2,000,000 in private support, and \$46,275 in General Fund support.

### **All Other Programs**

The All Other Programs component is comprised of the Unique Military Activities appropriation, surplus property, federal work study program, local funds, and Alumni Affairs. The annual budget for these funds is based on historic trends and projections of activity levels by program managers. These programs are funded by resources that are

designated for specific purposes. For All Other Programs, the recommended budget represents an increase of \$253,377 or 5.7 percent growth over the adjusted budget for 2001-2002. This increase is driven by a significant increase in the federal work study program.

### **Budget Allocations**

The process of finalizing the 2002-2003 operating budget allocations for the colleges and major operating units is currently underway. This process will be completed during May 2002. The final operating budgets will be approved during June and issued to the University community by the Executive Vice President and Chief Operating Officer. The Office of Budget and Financial Planning will allocate these budgets to the colleges and vice presidential areas in time for the departments to open the new fiscal year with the allocations in place in the financial systems.

### **Capital Outlay Projects**

Virginia Tech's capital outlay program includes projects for the University Division and the Cooperative Extension/Agriculture Experiment Station Division. Each project, independent of funding source, requires a state authorization. New projects are requested as part of the state budget cycle, with authorizations approved in the Appropriation Act or through special action by the Governor.

Existing capital projects are reappropriated by the state each June 30, and their authorizations carry forward to the next fiscal year until the projects are closed. New projects normally become effective at the beginning of a fiscal year. The budget plan for fiscal year 2003 includes General Obligation Bond funding and those items will be included in a voter referendum scheduled for November 5, 2002; thus, if passed, those projects are estimated to be effective November 5, 2002.

The project authorizations available for fiscal year 2003, including new appropriations from the 2002 General Assembly, are shown on Schedule 3. Each project is listed with the total budget by revenue source, available balance for fiscal year 2003, estimated budget for fiscal year 2003, and estimated balance at the close of fiscal year 2003.

At the close of fiscal year 2002, Virginia Tech is estimated to have \$302.2 million of capital outlay authorizations for Educational and General and Auxiliary Enterprise projects. The 2002 General Assembly passed a significant capital outlay program for the state including a General Obligation bond referendum. The total amount of new and restored capital outlay funding for Virginia Tech is \$297.8 million. This amount is slightly larger than the original \$294.7 million estimate because two adjustments were made late in the budget process: \$2.235 million was added to fully fund the Renovate Henderson Hall project and \$800,000 was inserted for a federally funded Fisheries and Aquatics Research Center. Thus, the total amount of capital outlay authorizations for Virginia Tech for fiscal year 2003 is \$600 million.

The 2002 General Assembly funding program does not include resources for \$19.3 million of furnishings and equipment for several Educational and General projects funded with state support. The state's funding plan for capital outlay includes funding those items in future budget sessions.

The capital outlay program for fiscal year 2003 includes 32 Educational and General projects and 19 Auxiliary Enterprise projects for a total of 51 projects. Of the 32 Educational and General projects, 21 are existing authorizations and 11 are new authorizations (4 of the existing authorizations had funding restored and 3 existing authorizations had additional funding appropriated for 2002-2003). Of the 19 Auxiliary Enterprise projects, 15 are existing authorizations and 4 are new authorizations (3 of the existing authorizations had additional funding appropriated for 2002-2003). The total capital outlay budget for fiscal year 2003 is \$600 million with an estimated available balance of \$433.4 million. Of the available balance, the University plans to spend about \$91.2 million in fiscal year 2003.

The revenues to support capital outlay expenses are a mix of General Fund and self-generated resources. When projects have multiple sources of funding, the University utilizes the resources in the following order: General Fund, revenue bond, then nongeneral funds. This order allows the most effective use of the University's nongeneral fund resources.

**RECOMMENDATION:**

That the proposed 2002-2003 operating and capital budgets, as displayed on Schedules 1, 2, and 3, be approved.

**TOTAL OPERATING BUDGET FOR VIRGINIA TECH**  
**Fiscal Year 2002-2003**  
(Dollars in Thousands)

	2001-2002 Original Budget	2001-2002 Adjusted Budget	2002-2003 Recommended Budget
<b><u>Revenues</u></b>			
Educational and General			
University Division			
General Fund	\$186,696	\$179,116	\$160,963
Tuition and Fees	134,513	138,969	152,385
All Other Income	26,919	27,515	28,096
Subtotal	348,128	345,600	341,444
CE/AES Division			
General Fund	61,663	59,005	56,788
Federal Funds	13,238	13,905	13,317
All Other Income	600	746	600
Subtotal	75,501	73,656	70,705
Total Educational and General	423,629	419,256	412,149
Auxiliary Enterprises	117,325	121,790	124,034
Financial Assistance for E&G Programs <sup>(a)</sup>	119,308	119,308	138,800
Student Financial Assistance			
General Fund	10,453	10,382	10,948
Nongeneral Fund	2,000	2,000	2,000
Total Student Financial Assistance	12,453	12,382	12,948
All Other Programs <sup>(b)</sup>	4,332	4,411	4,665
Total	\$677,047	\$677,147	\$692,596
<b><u>Expense</u></b>			
Educational and General			
University Division	\$348,128	\$345,600	\$341,444
CE/AES Division	75,501	73,656	70,705
Subtotal	423,629	419,256	412,149
Auxiliary Enterprises	117,229	124,529	122,419
Financial Assistance for E&G Programs <sup>(a)</sup>	119,308	119,308	138,800
Student Financial Assistance	12,453	12,382	12,948
All Other Programs <sup>(b)</sup>	4,332	4,575	4,665
Total	\$676,951	\$680,050	\$690,981
<b><u>Planned Change in Reserve</u></b>			
Reserve Drawdown/(Deposit) <sup>(c)</sup>	(96)	2,903	(1,615)
Net	\$0	\$0	\$0

(a) Financial Assistance for E&G Programs includes Sponsored Programs and the Eminent Scholars Program.

(b) All Other Programs include Unique Military Activities, Surplus Property, Local Funds, Federal Work Study, and Alumni Affairs.

(c) Reflects the planned excess of Auxiliary Enterprises and All Other Programs revenues over expenses.

**TOTAL OPERATING BUDGETS FOR AUXILIARY ENTERPRISES**  
**Fiscal Year 2002-2003**  
(Dollars in Thousands)

	2001-2002 Original Budget	2001-2002 Adjusted Budget	2002-2003 Recommended Budget
<b>Residence and Dining Hall System</b>			
Revenues	\$42,172	\$44,450	\$44,327
Expenses	-42,325	-43,741	-44,252
Reserve Drawdown (Addition)	153	-709	-75
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Parking and Transportation</b>			
Revenues	\$3,452	\$3,452	\$3,952
Expenses	-3,834	-4,711	-3,885
Reserve Drawdown (Addition)	382	1,259	-67
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Telecommunications Services</b>			
Revenues	\$14,058	\$14,368	\$14,083
Expenses	-13,968	-14,378	-14,169
Reserve Drawdown (Addition)	-90	10	86
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>University Services System</b>			
Revenues	\$16,565	\$16,565	\$17,142
Expenses	-16,497	-17,020	-17,182
Reserve Drawdown (Addition)	-68	455	40
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Intercollegiate Athletics</b>			
Revenues	\$17,577	\$20,399	\$21,730
Expenses	-17,276	-21,768	-19,689
Reserve Drawdown (Addition)	-301	1,369	-2,041
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Electric Service System</b>			
Revenues	\$15,031	\$14,431	\$15,053
Expenses	-15,218	-14,688	-15,343
Reserve Drawdown (Addition)	187	257	290
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Donaldson Brown Hotel and Conference Center</b>			
Revenues	\$4,369	\$3,749	\$3,732
Expenses	-4,142	-3,806	-3,739
Reserve Drawdown (Addition)	-227	57	7
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Other Enterprise Functions</b>			
Revenues	\$4,101	\$4,376	\$4,015
Expenses	-3,969	-4,417	-4,160
Reserve Drawdown (Addition)	-132	41	145
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL</b>			
Revenues	\$117,325	\$121,790	\$124,034
Expenses	-117,229	-124,529	-122,419
Reserve Drawdown (Addition)	-96	2,739	-1,615
Net	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

**EDUCATIONAL AND GENERAL CAPITAL PROJECT AUTHORIZATIONS FOR FISCAL YEAR 2003**  
 (\$000)  
 as of June 1, 2002

	TOTAL PROJECT BUDGET					ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
	GENERAL OBLIGATION BONDS	OTHER STATE FUNDS	NONGENERAL FUND	AGENCY DEBT	TOTAL BUDGET	TOTAL EXPENSES June 30, 2002	BALANCE June 30, 2002	ANNUAL BUDGET FY2003	BALANCE June 30, 2003
<b>Existing Authorizations</b>									
Addition to Cheatham Hall			\$ 2,471		\$ 2,471	\$ 1,226	\$ 1,245	\$ 870	\$ 375
Agriculture & Natural Resources Research Laboratory		\$ 1,367	256		1,623	1,525	98	98	
Airport Taxiway Construction			3,129		3,129	1,670	1,458		1,459 (a)
Bioinformatics Building - Phase I				\$ 21,864	21,864	4,459	17,405	15,484	1,921
Blanket Authorizations			14,000		14,000	4,115	9,885		9,885
Building Construction Learning Laboratory			1,000		1,000		1,000	249	751
Career Services Facility				4,608	4,608	363	4,245	2,474	1,771
Chemistry/Physics - Phase II		19,292	3,763		23,055	6,556	18,499	13,970	2,529
Dairy Science Facilities		843			843	538	305	305	
Dry Rendering Facility		595	423	1,648	2,666	2,513	153	153	(a)
Geotechnical Research Laboratory			880		880	780	100	100	(a)
Hampton Roads Wing Replacement		1,345	83		1,428	639	789	789	(a)
Health, Safety, and Accessibility		2,500			2,500	538	1,962	1,962	(a)
Maintenance Reserve		12,187			12,187	12,187			
Microelectronics Laboratories			1,800		1,800	1,183	607	607	(a)
Multipurpose Livestock Arena		93	1,818		1,911	93	1,818	102	1,716
Shanks Hall and Shultz Hall Conversion			9,982		9,982	9,439	543		543 (a)
Student Services Building			9,680		9,680	6,000	3,680	2,709	971
Torgersen Hall		14,449	12,500		26,949	26,949			(a)
Williams, Agnew, & Burruss Renovation		482			482	482			
Winchester Office and Laboratory Complex		2,123	661		2,814	2,814			(a)
<b>Total Existing Authorizations</b>		<b>55,276</b>	<b>62,476</b>	<b>28,120</b>	<b>145,872</b>	<b>64,079</b>	<b>61,793</b>	<b>39,872</b>	<b>21,821</b>
<b>Restored Authorizations</b>									
Chemistry/Physics - Phase II		4,139			4,139		4,139		4,139 (b)
Dairy Science Facilities		4,500			4,500		4,500	2,874	1,626 (c)
Multipurpose Livestock Arena		1,807			1,807		1,807	1,807	(b)
Williams, Agnew, & Burruss Renovation	\$ 5,452	4,566			10,018		10,018	4,780	5,238 (d)
<b>Total Restored Authorizations</b>	<b>5,452</b>	<b>15,012</b>			<b>20,464</b>		<b>20,464</b>	<b>9,461</b>	<b>11,003</b>
<b>New Authorizations</b>									
Agriculture & Natural Resources Research Laboratory	23,168				23,168		23,168	5,418	17,750 (e)
Biology Building	14,263			4,000	18,263		18,263	749	17,514 (e)
Bioinformatics Building, Phase II		20,436			20,436		20,436	7,421	13,015 (c)
Building Construction Learning Laboratory	2,500		4,000		6,500		6,500		6,500 (e)
Classroom Improvements, Phase I	4,530				4,530		4,530	340	4,190 (e)
Cowgill Hall HVAC and Power	7,500				7,500		7,500	377	7,123 (e)
Fine Arts Center				20,000	20,000		20,000	555	19,445 (e)
Fisheries and Aquatics Research Center			800		800		800	56	744 (c)
Liton Reeves Hall Exterior Structural Repairs	2,500				2,500		2,500	282	2,218 (e)
Maintenance Reserve		6,395			6,395		6,395	3,167	3,228 (c)
Main Campus Chilled Water Central Plant	2,800				2,800		2,800	78	2,724 (e)
New Engineering Facility (VTICT Phase I)	13,996			17,000	30,996		30,996	1,313	29,683 (e)
New Vivarium Facility	12,000			4,750	16,750		16,750	567	16,183 (e)
Renovate Henderson Hall	6,542		2,235		8,777		8,777	418	8,359 (e)
<b>Total New Authorizations</b>	<b>89,799</b>	<b>26,831</b>	<b>7,035</b>	<b>45,750</b>	<b>169,415</b>		<b>169,415</b>	<b>20,739</b>	<b>148,676</b>
<b>Total Educational and General Projects</b>	<b>\$ 95,251</b>	<b>\$ 97,119</b>	<b>\$ 69,511</b>	<b>\$ 73,870</b>	<b>\$ 335,751</b>	<b>\$ 64,079</b>	<b>\$ 251,672</b>	<b>\$ 70,072</b>	<b>\$ 181,600</b>

(a) This project should be completed and closed by the end of fiscal year 2003; any unused resources will be returned to the original source of funding.

(b) Funding by the 2002 General Assembly estimated to be available May 15, 2002.

(c) Funding by the 2002 General Assembly estimated to be available July 1, 2002.

(d) Funding for Williams Hall estimated to be available May 15, 2002; funding for Burruss Hall and Agnew Hall estimated to be available November 5, 2002.

(e) Funding by the 2002 General Assembly estimated to be available November 5, 2002.

**AUXILIARY ENTERPRISE CAPITAL PROJECT AUTHORIZATIONS FOR FISCAL YEAR 2003**  
 (\$000)  
 as of June 1, 2002

	TOTAL PROJECT BUDGET				ESTIMATED TOTAL EXPENSES June 30, 2002	ESTIMATED BALANCE June 30, 2002	ESTIMATED ANNUAL BUDGET FY2003	ESTIMATED BALANCE June 30, 2003
	GENERAL OBLIGATION BONDS	OTHER STATE FUNDS	NONGENERAL FUND	AGENCY DEBT				
<b>Existing Authorizations</b>								
Alumni/CEC/Hotel Complex			\$ 25,099	\$ 20,732	\$ 45,831	\$ 1,704	\$ 44,127	\$ 37,278
Auxiliary Enterprise Blanket Authorizations			7,500		7,500	2,691	4,809	4,809
Dining System HVAC				2,098	2,098	1,699	399	399 (a)
Electric Service Facility			3,000		3,000	265	2,735	2,529
Expand Lane Stadium - Phase I			11,000	26,000	37,000	28,500	8,500	5,580
Football Fields			3,103		3,103	3,103		2,920 (a)
Golf Course Facilities			1,500		1,500		1,500	1,500 (a)
Improve Security Access in Residence Halls			1,366		1,366	846	520	520
Maintenance Reserve			14,123		14,123	14,123		
Major Repairs-Dorm/Dining System			288	8,577	8,865	8,125	740	740
New Residence Hall			1,041		1,041	100	941	941
Parking Auxiliary Projects		\$ 203	220	13,899	14,322	6,779	7,543	939
Recreation Fields			1,529		1,529	1,256	273	273 (a)
Special Purpose Housing - Phase III			660	10,658	11,318	11,080	238	238 (a)
Substation Expansion				3,800	3,800	2,302	1,498	690
<b>Total Existing Authorizations</b>		<b>203</b>	<b>70,429</b>	<b>85,764</b>	<b>156,398</b>	<b>82,573</b>	<b>73,823</b>	<b>17,380</b>
<b>New Authorizations</b>								
Dietrick Servary/HVAC, Phase II				5,000	5,000		5,000	326
Dining and Student Union Facility				6,250	6,250		6,250	316
G. Burke Johnston Student Center Addition				6,250	6,250		6,250	316
Maintenance Reserve			5,600		5,600		5,000	2,800
New Residence Hall				15,000	15,000		15,000	15,000 (b)
Parking Auxiliary Projects				13,000	13,000		13,000	13,000 (b)
West Stadium Expansion				56,800	56,800		56,800	56,800 (b,c)
<b>Total New Authorizations</b>			<b>5,600</b>	<b>102,300</b>	<b>107,900</b>		<b>107,900</b>	<b>3,758</b>
<b>Total Auxiliary Enterprise Projects</b>		<b>203</b>	<b>76,029</b>	<b>188,064</b>	<b>264,298</b>		<b>181,723</b>	<b>21,138</b>
<b>GRAND TOTAL</b>	<b>\$ 95,251</b>	<b>\$ 87,322</b>	<b>\$ 145,540</b>	<b>\$ 261,834</b>	<b>\$ 600,047</b>	<b>\$ 166,652</b>	<b>\$ 433,395</b>	<b>\$ 91,210</b>

- (a) This project should be completed and closed by the end of fiscal year 2003; any unused resources will be returned to the original source of funding.
- (b) Funding by the 2002 General Assembly estimated to be available July 1, 2002
- (c) The West Stadium Expansion project has not been approved to advertise for bids; thus an annual budget has not been included.

## TUITION AND FEES -- IN-STATE UNDERGRADUATE STUDENTS

Institution	Current Tuition and Fees 2001-02				Approved Tuition and Fees 2002-03									
	Tuition and Mandatory E&G Fees <sup>1,2</sup>	Mandatory Non-E&G Fees <sup>3</sup>	Average Room and Board	Total	Tuition and Mandatory E&G Fees	Dollar Increase	Percent Increase <sup>4</sup>	Mandatory Non-E&G Fees	Dollar Increase	Percent Increase	Average Room and Board	Total Cost	Dollar Increase	Percent Increase
George Mason University	\$2,418	\$1,374	\$5,400	\$9,192	\$3,018	\$600	24.8%	\$1,398	\$24	1.7%	\$5,560	\$9,976	\$784	8.5%
Old Dominion University	2,242	1,780	5,216	9,238	2,422	180	8.0%	1,842	62	3.5%	5,346	9,610	372	4.0%
University of Virginia	3,144	1,092	4,970	9,206	3,427	283	9.0%	1,181	89	8.2%	5,231	9,839	633	6.9%
Virginia Commonwealth University	2,533	1,142	5,355	9,030	2,757	224	8.8%	1,161	19	1.7%	5,750	9,668	638	7.1%
Virginia Polytechnic Inst & State University	2,828	836	3,972	7,636	3,082	254	9.0%	854	18	2.2%	4,070	8,006	370	4.8%
College of William and Mary	2,352	2,428	5,300	10,080	2,564	212	9.0%	2,528	100	4.1%	5,534	10,626	546	5.4%
Christopher Newport University	\$1,952	\$1,200	\$5,750	\$8,902	\$2,146	\$194	9.9%	\$1,440	\$240	20.0%	\$6,350	\$9,936	\$1,034	11.6%
University of Virginia's College at Wise	1,930	1,540	5,024	8,494	2,104	174	9.0%	1,740	200	13.0%	5,202	9,046	552	6.5%
James Madison University	1,586	2,508	5,458	9,552	1,728	142	9.0%	2,560	52	2.1%	5,568	9,856	304	3.2%
Longwood College	2,012	2,214	4,806	9,032	2,190	178	9.0%	2,471	257	11.6%	4,984	9,645	613	6.8%
Mary Washington College	2,146	1,194	5,692	9,032	2,686 <sup>5</sup>	540	25.2%	1,248	54	4.5%	5,318	9,252	220	2.4%
Norfolk State University	1,539	1,585	5,466	8,590	1,627	88	5.7%	1,683	98	6.2%	5,588	8,898	308	3.6%
Radford University	1,629	1,440	5,233	8,302	1,774	145	8.9%	1,570	130	9.0%	5,442	8,786	484	5.8%
Virginia Military Institute	2,960	3,334	4,838	11,132	3,160	200	6.8%	3,457	123	3.7%	5,055	11,672	540	4.9%
Virginia State University	1,588	1,724	5,594	8,906	1,780	192	12.1%	1,774	50	2.9%	5,694	9,248	342	3.8%
<b>Average - 4-year Institutions</b>	<b>\$2,191</b>	<b>\$1,693</b>	<b>\$5,205</b>	<b>\$9,088</b>	<b>\$2,431</b>	<b>\$240</b>	<b>11.0%</b>	<b>\$1,794</b>	<b>\$101</b>	<b>6.0%</b>	<b>\$5,379</b>	<b>\$9,604</b>	<b>\$516</b>	<b>5.7%</b>
Richard Bland College	\$1,552	\$100	-	\$1,652	\$1,642	\$90	5.8%	\$100	-	0.0%	-	\$1,742	\$90	5.4%
Virginia Community College System	1,145	14	-	1,159	1,290	145	12.7%	14	-	0.0%	-	1,304	145	12.5%
<b>Average - 2-year Institutions</b>	<b>\$1,349</b>	<b>\$57</b>	<b>-</b>	<b>\$1,406</b>	<b>\$1,466</b>	<b>\$117</b>	<b>8.7%</b>	<b>\$57</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>1,523</b>	<b>\$117</b>	<b>8.4%</b>

## Notes:

<sup>1</sup>Tuition and mandatory E&G fees include the technology fee.

<sup>2</sup>E&G fees include fees for certain academic disciplines such as biology or arts programs.

<sup>3</sup>Non-E&G fees include fees to support athletic programs, student union, etc.

<sup>4</sup>The budget bill as approved by the General Assembly suggests that institutions limit increases in tuition and mandatory E&G fees to 9 percent.

<sup>5</sup>Tuition increased 9 percent. A large mandatory E&G fee increase is the result of correcting a long-standing problem of using room and board fee revenue to pay an E&G expense.

**VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY****STUDENT FINANCIAL ASSISTANCE****GENERAL FUND APPROPRIATION**

The General Assembly appropriates discretionary financial assistance from the General Fund for students attending state colleges and universities in Virginia. Historically, discretionary financial aid for undergraduates has been distributed based on a formula which incorporates unmet need and the average amount of loan carried by students at each institution. The available funds have been allocated in proportion to the composite of these two factors at the individual institutions of higher education. Money has also been allocated to institutions for graduate fellowships. These funds have been distributed based on a programmatic assessment of institutional justification of funds for this purpose.

For 2001-2002, a total of \$10,407,158 was allocated to Virginia Tech for undergraduate and graduate financial assistance. For the 2002-2003 fiscal year, the University received an additional allocation of \$494,640 for undergraduate Virginians. Thus, a total of \$10,901,798 is anticipated to be available for state-supported student financial assistance in 2002-2003. In addition, in his April 8, 2002 amendments to the adopted budget, Governor Warner proposed and the General Assembly subsequently approved an incremental \$2,000,000 in student financial aid for all of higher education. Virginia Tech expects to receive an allocation from these additional funds for Virginia undergraduate students. By July 15, 2002, the Director of the Department of Planning and Budget will submit a report on distribution of these additional funds. If the final allocation to Virginia Tech differs from the amounts noted here, the University will adjust the student financial assistance budget accordingly.

The recommended distribution of the \$10,901,798 appropriation for Scholarships and Fellowships in 2002-2003 is shown below.

I. \$11,000 for Soil Scientist Scholarships

These funds are appropriated by the General Assembly in support of up to 20 annual soil scientist scholarships. They provide University fees for Virginia residents majoring in agronomy. In return, recipients agree to work as soil scientists for the State of Virginia for a period equal to the number of years they received the scholarship.

II. \$307,500 for First-generation, Low-income, or Underrepresented Groups in Selected Disciplines

These funds are appropriated by the General Assembly for scholarships, internships, and graduate assistantships for "students

from first-generation, low-income, or underrepresented groups in the disciplines of the Colleges of Agriculture and Life Sciences, Natural Resources, Human Resources and Education, Veterinary Medicine, Arts and Sciences, and Architecture and Urban Studies . . . Administration of the program shall reside in the College of Agriculture and Life Sciences. Students at Virginia State University may also participate in this program, under guidelines set forth through the College of Agriculture and Life Sciences.”

III. \$10,583,298 for Scholarships and Fellowships

1. \$2,184,552 for Graduate Fellowships

In 2001-2002, \$2,184,552 was approved for graduate fellowships. No additional funding was appropriated for this category in 2002-2003. Fellowship awards will be made to graduate students in amounts not to exceed the instructional fees to be paid by the student for the year in which the award is made. Not more than 50 percent of these funds will be awarded to persons not eligible to be classified as Virginia domiciliary resident students. Approximately 461 full-time equivalent fellowships can be awarded from this fund in 2002-2003.

2. \$8,398,746 for Undergraduate Scholarships

In 2001-2002, \$7,904,106 was approved for undergraduate scholarships. An increase of \$494,640 was appropriated for this category for 2002-2003. Scholarship awards will be made to Virginia domiciliary residents in amounts not to exceed total University tuition and fees depending on financial need and other sources of financial aid available. Approximately 2,725 full-time equivalent scholarships can be awarded from this fund in 2002-2003.

**RECOMMENDATION:**

That the recommended allocations for student financial assistance for the fiscal year 2002-2003 be approved.

**VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**  
**HOTEL ROANOKE CONFERENCE CENTER COMMISSION BUDGET**

The Hotel Roanoke Conference Center Commission was established by resolutions adopted by Virginia Tech on November 18, 1991 and by the City Council of the City of Roanoke, Virginia on April 14, 1992, pursuant to Chapter 440 of the 1991 Acts of Assembly of the Commonwealth of Virginia, adopted March 20, 1991. Section 21 B of the enabling legislation provided that the Commission shall annually prepare and submit to both the City of Roanoke and Virginia Tech (the "Participating Parties") a proposed operating budget showing its estimated revenues and expenses on an accrual basis for the forthcoming fiscal year and if such estimated expenses exceed such estimated revenues, the portion of the deficit proposed to be borne by each Participating Party.

The Commission has reviewed its operating budget for 2002-2003 and will formally approve the budget at their June meeting. Virginia Tech and the City of Roanoke will make equal contributions of \$125,000 to the Commission for 2002-2003. This is a decrease in contributions due to achieving satisfactory operating and FFE (Furniture, Fixtures and Equipment) Reserves that have been set aside and funding for other proper purposes as authorized in the enabling legislation.

The recommended budget is shown on the following page.

**HOTEL ROANOKE CONFERENCE CENTER COMMISSION  
BUDGET  
JULY 2002 - JUNE 2003**

**Revenues**

City of Roanoke	\$125,000
Virginia Tech	<u>125,000</u>
	\$250,000

**Expenses**

Operating Expenses	\$ 138,000
Professional Services	100,000
Administrative Costs	10,000
Professional Development	<u>2,000</u>
	\$250,000

**RECOMMENDATION:**

That the budget for the Hotel Roanoke Conference Center Commission for 2002-2003 be approved and that the Executive Vice President and Chief Operating Officer be given authority to adjust the categories of expenditures within the budget as necessary after the Commission approves the budget at their June meeting.

June 3, 2002

## VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

### DORMITORY AND DINING HALL SYSTEM

#### 2002-2003 Operating Budget

The resolution authorizing and securing the Dormitory and Dining Hall System revenue bonds requires the adoption of an annual budget by the Board of Visitors. The budget presentation to the Board of Visitors provides documentation that the revenues to be received during the fiscal year will be sufficient to meet the operating costs of the System, the principal and interest requirements, and usual expenses of maintenance, repair, and operation.

Subject to approval by the Board of Visitors, the annual budget will be filed with the State Treasurer and will be the basis for making payments from the revenue fund to meet the operating costs of the Dormitory and Dining Hall System during the fiscal year. In compliance with Section 5.5, Article V, of the resolution authorizing and securing the Dormitory and Dining Hall System revenue bonds, there is submitted herewith an estimate of the resources to be used for the operation of the Dormitory and Dining Hall System during the fiscal year July 1, 2002 to June 30, 2003 and a recommended budget of current expenses for the System for the same period.

<u>Estimated Resources</u>	<u>Dormitories</u>	<u>Dining Halls</u>	<u>Total</u>
Student Fees	\$15,774,323	\$21,189,164	\$36,963,487
Other Income	3,080,731	4,283,125	7,363,856
Reserve Drawdown	<u>47,924</u>	<u>0</u>	<u>47,924</u>
Total Resources	<u>\$18,902,978</u>	<u>\$25,472,289</u>	<u>\$44,375,267</u>
 <u>Current Expenses</u>			
Personal Services	\$6,070,270	\$10,641,265	\$16,711,535
Operations	5,441,843	11,057,889	16,499,732
Administrative Charges	652,480	1,233,838	1,886,318
Contingencies	170,000	363,172	533,172
Maintenance Reserve	1,032,441	564,485	1,596,926
Debt Service	4,717,757	1,217,891	5,935,648
One-Time Projects	<u>818,187</u>	<u>393,749</u>	<u>1,211,936</u>
Total Expenses	<u>\$18,902,978</u>	<u>\$25,472,289</u>	<u>\$44,375,267</u>

I certify that in my opinion the estimates of revenues and current expenses for the period July 1, 2002 to June 30, 2003 represent an accurate estimate of the income to be received and current expenses of operating the Dormitory and Dining Hall System for the fiscal year.

  
 Minnis E. Ridenour,  
 Executive Vice President and  
 Chief Operating Officer

## **ANNUAL INSPECTION AND RECOMMENDATIONS CONCERNING DORMITORY AND DINING HALL SYSTEM**

Section 5.4, Article V, of the resolution authorizing and securing the Dormitory and Dining Hall System revenue bonds requires that an inspection be made of the System at least once each year and a report and recommendation be submitted to the Board of Visitors.

An inspection has been made of the System and it is my opinion that the System has been maintained in good repair, working order, and condition. The following recommendations are made for the fiscal year July 1, 2002 to June 30, 2003:

1. That the necessary minor repairs be made to all equipment and buildings in the System. Funds have been included in the annual budget of current expenses to cover the cost of these items.
2. That the State's all-risk policy which provides protection from loss by fire, lightning, wind, hail, explosion, theft, vandalism, malicious mischief, and other extended coverage be continued. This provides \$400,000,000 coverage for any one occurrence, without any coinsurance and with an effective deductible of \$250.
3. That \$3,000,000 be maintained in the Surplus Fund for the purpose set forth in Sections 5.4 and 5.5, Article V, of the resolution.
4. That fees, rents, and charges for the next fiscal year are sufficient for the purpose set forth in Section 5.1, Article V, of the resolution.

  
Minnis E. Ridenour,  
Executive Vice President and  
Chief Operating Officer

### **RECOMMENDATION:**

That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the Dormitory and Dining Hall System and the report of the Annual Inspection be approved.

# VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

## ELECTRIC SERVICE SYSTEM

### 2002-2003 Operating Budget

The resolution authorizing and securing the Electric Service System revenue bonds requires the adoption of an annual budget by the Board of Visitors. The budget presentation to the Board of Visitors provides documentation that the revenues to be received during the fiscal year will be sufficient to meet the operating costs of the System, the principal and interest requirements, and usual expenses of maintenance, repair, and operation.

Subject to approval by the Board of Visitors, the annual budget will be filed with the State Treasurer and will be the basis for making payments from the revenue fund to meet the operating costs of the Electric Service System during the fiscal year. In compliance with Section 5.5, Article V, of the resolution authorizing and securing the Electric Service System revenue bonds, there is submitted herewith an estimate of the resources to be used for the operation of the Electric Service System during the fiscal year July 1, 2002 to June 30, 2003 and a recommended budget of current expenses for the System for the same period.

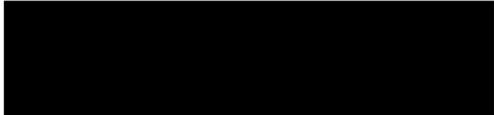
#### Estimated Revenues

Sales to University Departments	\$ 7,997,540
All Other Sales	6,745,625
Investment Income	310,000
Reserve Drawdown	<u>290,000</u>
Total Revenues	\$15,343,165

#### Current Expenses

Personal Services	\$ 1,621,147
Purchase of Electricity	9,963,164
Town of Blacksburg Tax	250,000
Unrelated Business Income Tax	146,000
Other Operating Expenditures	1,485,427
Capital Maintenance Reserve Projects	350,000
Maintenance, Repairs and Equipment Replacement	499,550
Contingency	114,129
Debt Service	512,333
One-Time Projects	<u>401,415</u>
Total Expenses	\$15,343,165

I certify that in my opinion the estimates of revenues and current expenses for the period July 1, 2002 to June 30, 2003 represent an accurate estimate of the income to be received and current expenses of operating the Electric Service System for the fiscal year.

  
Minnis E. Ridenour,  
Executive Vice President and  
Chief Operating Officer

## **ANNUAL INSPECTION AND RECOMMENDATIONS CONCERNING ELECTRIC SERVICE SYSTEM**

Section 5.4, Article V, of the resolution authorizing and securing the Electric Service System revenue bonds requires that an inspection be made of the System at least once each year and a report and recommendation be submitted to the Board of Visitors.

An inspection has been made of the System and it is my opinion that the System has been maintained in good repair, working order, and condition. The following recommendations are made for the fiscal year July 1, 2002 to June 30, 2003:

1. That the necessary minor repairs be made to all equipment and buildings in the System. Funds have been included in the annual budget of current expenses to cover the cost of these items.
2. That the State's all-risk policy which provides protection from loss by fire, lightning, wind, hail, explosion, theft, vandalism, malicious mischief, and other extended coverage be continued. This provides \$400,000,000 coverage for any one occurrence, without any coinsurance and with an effective deductible of \$250.
3. That rates and charges for the next fiscal year are sufficient for the purpose set forth in Section 5.1, Article V, of the resolution.



Winnis E. Ridenour,  
Executive Vice President and  
Chief Operating Officer

### **RECOMMENDATION:**

That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the Electric Service System and the report of the Annual Inspection be approved.

# VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

## UNIVERSITY SERVICES SYSTEM

### 2002-2003 Operating Budget

The resolution authorizing and securing the University Services System revenue bonds requires the adoption of an annual budget by the Board of Visitors. The budget presentation to the Board of Visitors provides documentation that the revenues to be received during the fiscal year will be sufficient to meet the operating costs of the System, the principal and interest requirements, and usual expenses of maintenance, repair, and operation.

Subject to approval by the Board of Visitors, the annual budget will be filed with the State Treasurer and will be the basis for making payments from the revenue fund to meet the operating costs of the University Services System during the fiscal year. In compliance with Section 5.5, Article V, of the resolution authorizing and securing the University Services System revenue bonds, there is submitted herewith an estimate of the resources to be used for the operation of the University Services System during the fiscal year July 1, 2002 to June 30, 2003 and a recommended budget of current expenses for the System for the same period.

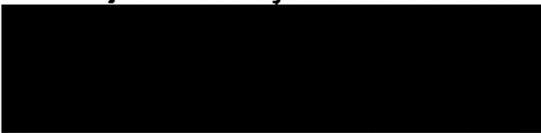
#### Estimated Revenues

Student Fees	\$ 14,223,197
Sales and Services	2,242,629
Other Income	676,408
Reserve Drawdown	<u>40,143</u>
Total Revenues	\$17,182,377

#### Current Expenses

Personal Services	\$ 8,560,371
Operating Expenditures	3,209,109
Maintenance, Repairs and Equipment Replacement	200,875
Student Organization Allocation	1,100,131
Contingencies	170,000
One-Time Projects	327,823
Debt Service	<u>3,614,068</u>
Total Expenses	\$17,182,377

I certify that in my opinion the estimates of revenues and current expenses for the period July 1, 2002 to June 30, 2003 represent an accurate estimate of the income to be received and current expenses of operating the University Services System for the fiscal year.



Minnis E. Ridehour,  
Executive Vice President and  
Chief Operating Officer

## ANNUAL INSPECTION AND RECOMMENDATIONS CONCERNING UNIVERSITY SERVICES SYSTEM

Article V, Section 5.4, of the resolution authorizing and securing the University Services System revenue bonds requires that an inspection be made of the System at least once each year and a report and recommendation be submitted to the Board of Visitors.

An inspection has been made of the System and it is my opinion that the System has been maintained in good repair, working order, and condition. The following recommendations are made for the fiscal year July 1, 2002 to June 30, 2003:

1. That the necessary minor repairs be made to all equipment and buildings in the System. Funds have been included in the annual budget of current expenses to cover the cost of these items.
2. That the State's all-risk policy which provides protection from loss by fire, lightning, wind, hail, explosion, theft, vandalism, malicious mischief, and other extended coverage be continued. This provides \$400,000,000 coverage for any one occurrence, without any coinsurance and with an effective deductible of \$250.
3. That rates and charges for the next fiscal year are sufficient for the purpose set forth in Section 5.1, Article V, of the resolution.



Minnis E. Ridenour,  
Executive Vice President and  
Chief Operating Officer

### **RECOMMENDATION:**

That the recommended budget for the fiscal year July 1, 2002 to June 30, 2003 for the operation of the University Services System and the report of the Annual Inspection be approved.

## 2002-2003 FACULTY COMPENSATION PLAN

### VIRGINIA TECH

Each year the Secretary of Education issues the "Consolidated Salary Authorization for Faculty Positions in Institutions of Higher Education." This document contains the authorized salary average for full-time teaching and research faculty positions, defines the qualification criteria for teaching and research faculty and administrative and professional faculty, and requires a board-approved faculty compensation plan. In accordance with the Consolidated Salary Authorization, the 2002-2003 faculty compensation plan provides information about (1) the promotion and tenure process, (2) the annual evaluation and salary adjustment process for teaching and research faculty, administrative and professional faculty, and special research faculty, (3) salary adjustments within the evaluation period, and (4) the 2002-2003 pay structure.

#### Authorized Salary Average

The authorized salary average applies to all full-time teaching and research positions with the rank of professor, associate professor, assistant professor, instructor, or lecturer that are engaged in teaching and research for 50 percent or more of the time. As noted in the Consolidated Salary Authorization document, "Institutions are expected to award differential salary increases to their faculty based on performance and other circumstances such as promotions, tenure, and changes in responsibility. The net effect of all salary actions should be an average salary that approximates the [authorized] salary average."

The Commonwealth measures the adequacy of faculty salaries by comparing the institutional average with the averages in a unique benchmark group for each public college and university. The benchmark groups are constructed by matching characteristics of colleges and universities, such as size of the student body, percentage of degrees granted in various disciplines, and percentage of graduate degrees conferred. The General Assembly established an objective in the late 1980s to fund a faculty salary average at all institutions that would approximate the salary average at the 60th percentile in the ranking of salary averages in individual benchmark groups.

The authorized salary average for 2001-2002 for Virginia Tech is \$72,759. This places Virginia Tech at the 35<sup>th</sup> percentile of its peer group for 2001-2002. Because of the revenue shortfalls in Virginia, the University's 2002-2003 budget does not include faculty salary increases. As a result, the authorized salary average is expected to continue at \$72,759 in 2002-2003 (the authorized salary average has remained at this level since 2000-2001). Attachment A provides a list of the University's peer group and the comparative salary averages.

In November of each year, the University will submit a report to the Board of Visitors concerning the status of the consolidated salary average and the University's standing within its benchmark group.

### **2002-2003 Pay Structure**

In compliance with directives in the Consolidated Salary Authorization, a pay structure for the teaching and research faculty for 2002-2003 is presented. This plan is unchanged from the 2001-2002 approved plan and states the normal entrance rate for each faculty category for each rank. The salary levels currently approved and recommended to continue for the 2002-2003 teaching and research faculty pay structure are presented on Attachment B.

The salary average for administrative and professional faculty may not exceed the authorized salary average for the teaching and research faculty by more than 35 percent.

### **Promotion, Tenure, and Continued Appointment**

Promotion to a higher rank and appointment with tenure may be granted to faculty members on a regular faculty appointment who have demonstrated outstanding accomplishments in an appropriate combination of instructional, research, outreach, and other professional activities. A current curriculum vitae together with annual reports, student evaluations, reprints of publications, reference letters, and other similar documents comprise a dossier, which furnishes the principal basis for promotion and tenure decisions. Faculty members being considered for either promotion or the awarding of tenure will have their dossiers reviewed at three levels: by a departmental committee and the head or chair; by a college committee and the dean; and by a University committee and the Provost.

Each candidate for promotion or tenure will be evaluated in the light of the triple mission of the University: instruction, research, and outreach (public service or extension). Although not all candidates can be expected to have equal levels of commitment or equal responsibilities in each of these missions, a high level of general competence is expected, in recognition of the need for flexibility in the future establishment of priorities in academic programs. Beyond that basic foundation of competence, **decisions related to tenure and/or promotion to associate professor** will be significantly influenced by signs of genuine excellence in one or two areas. [In separate action, the Board will be asked to approve a minor modification to these criteria as they apply to promotion to full professor. The proposed language changes are shown in bold type in the last sentence of this paragraph and the following paragraph.]

**The university's mission and commitment as a major research institution requires high accomplishment for promotion to professor. Faculty members must demonstrate excellence in two of the three aspects of the university's mission, one of which must be research, scholarship or creative achievement**

**broadly defined as appropriate for the various disciplines, and reflecting the faculty member's assignment. Promotion to the rank of professor is contingent upon national or international recognition as an outstanding scholar and educator.**

In addition to the material contained in this section, the Faculty Handbook provides detailed policies and procedures for the departmental evaluation, the college evaluation, and the university evaluation.

Members of the Library faculty and Public Service and Extension faculty not holding appointments in a collegiate department may be considered for continued appointment or for promotion in faculty rank in recognition of appropriate professional accomplishments. Dossiers of candidates for promotion or continued appointment are submitted to the University Promotion and Continued Appointment Committee for Extra-collegiate Faculty by the relevant dean or director with accompanying recommendation. The recommendations of the Committee are conveyed to the Provost, who makes final recommendations to the President.

The following raises are recommended for promotions to:

Professor	\$3,500
Associate Professor	2,500
Assistant Professor	2,000

There are three ranks for extension agents – Associate Extension Agent, Extension Agent, and Senior Extension Agent. Criteria for promotion in rank include educational preparation, performance, and professionalism. The Director of Cooperative Extension makes a recommendation to the Provost based on an evaluation of the candidate's dossier and recommendations of the Peer Review Committees, District Director, and Associate Directors of Cooperative Extension.

The following raises are recommended for promotions within Cooperative Extension:

Senior Agent	\$2,500
Agent	2,000

At the spring meeting each year, the University will submit to the Board of Visitors a report of recommended promotion, tenure, and continued appointment actions for review and approval.

### **Annual Evaluation and Salary Adjustments**

#### **Teaching and Research Faculty**

An evaluation of every faculty member's professional performance is held each year. All persons holding non-temporary faculty appointments are asked to prepare a report at the end of each academic year (or other appropriate 12-month period)

citing their instructional activities, creative scholarship, and other professional activities and recognitions during the year. Reviewed by the department head or chair and the dean, these annual reports become part of the basis for salary adjustments and also become part of the dossiers for promotion and tenure evaluation by faculty committees.

Salary adjustments are based on merit; they are not automatic. Recommendations for salary adjustments originate with the department head or chair and are reviewed by the dean. At the university level, the dean reviews the salary adjustment recommendations at a formal salary hearing with the President, the Provost, and the Executive Vice President.

### Administrative and Professional Faculty

Administrative faculty perform work directly related to management of the activities of the institution, department, or unit. Professional faculty positions are normally limited to librarians, counselors, extension agents, coaches, physicians, and other professional positions serving education, public service, research, athletic, medical, student affairs, and development functions or activities.

Evaluations are based upon standards set by the supervisor with the participation of the faculty member and relate closely to the duties inherent in the functional title and job description of the position. Annually set expectations become one of the important criteria for judging professional job performance in the subsequent year. In addition to maintaining a high level of performance in carrying out their job-related duties and responsibilities, administrative and professional faculty members are expected to participate in and provide leadership of departmental, divisional, or university-wide committees, special university-wide assignments, or similar activity on behalf of important university priorities.

Salary adjustments are based on merit; they are not automatic. Recommendations for salary adjustments originate with the supervisor and are reviewed as appropriate by the department head, dean, vice provost, and vice president. At the university level, the dean, vice provost, or vice president reviews the salary adjustment recommendations at a formal salary hearing with the President, the Provost, and the Executive Vice President.

### Special Research Faculty

Special research faculty are those with the titles of research associate, senior research associate, postdoctoral associate, research scientist, senior research scientist, research assistant professor, research associate professor, research professor, project associate, senior project associate, or project director. Special research faculty appointments are intended to promote and expedite the research activities of the University. Tenure cannot be earned in these ranks and service is not applicable toward probationary faculty service.

Each special research faculty member is evaluated and given a merit adjustment on the same schedule for evaluations and raise recommendations as the other faculty groups. Salary adjustments are based on merit; they are not automatic. An annual performance review by the principal investigator and/or department head becomes part of the basis for salary adjustments. Recommendations for salary adjustments originate with the supervisor (usually the principal investigator or the department head or chair) and are reviewed as appropriate by the department head or chair, dean, and vice provost. At the university level, the dean or vice provost reviews the salary adjustment recommendations at a formal salary hearing with the President, the Provost, and the Executive Vice President.

### **Other Salary Adjustments**

Faculty salary adjustments are normally reviewed and approved by the Board of Visitors in two phases: adjustments for promotion are recommended at the spring meeting and adjustments based on performance are recommended at the fall meeting. In addition to this process, it is sometimes necessary to adjust the salaries of specific faculty members at other times during the fiscal year. These adjustments are primarily for merit increases upon the hiring anniversary dates for restricted positions, for changes in duties and responsibilities, for special temporary assignments, for retention or other exceptional needs, and for faculty selected for a different position as part of a search. The President, Provost, and Executive Vice President are authorized to administer the faculty compensation plan during the year and act upon requests for salary adjustments. The President has issued a set of guidelines establishing the parameters for approval of special salary adjustments. All salary changes established through this process will be submitted for ratification to the Board of Visitors on a quarterly basis in the Personnel Changes Report.

### **Implementation of the 2002-2003 Merit Review and Compensation Process**

Because of the revenue shortfalls, the General Assembly has not provided funding for base faculty salary increases in 2002-2003. Thus, the University will not conduct the salary merit process for continuing faculty. However, the General Assembly has approved a faculty salary bonus program in which salaried employees may receive a one-time bonus payment. The implementation of the bonus program is described in the next section.

### **Implementation of the 2002-2003 Faculty Salary Bonus Program**

Each institution of higher education is to receive an amount equal to 2.5 percent of the base compensation of teaching and research faculty, administrative and professional faculty, part-time faculty, and graduate teaching assistants. These funds are to be used to provide, at the discretion of the institution, either a one-time bonus payment or such other monetary or non-monetary incentives and awards as each institution shall deem appropriate for the retention of teaching and research faculty. The administration of these awards will be handled according to policies and procedures established by each institution.

Because the General Assembly did not provide funding for base salary increases in 2001-2002 nor for 2002-2003, the University believes that all groups of faculty and graduate students on assistantships should be included in the bonus program if they meet certain eligibility criteria. Based on the language approved by the General Assembly and employment eligibility dates issued by the Department of Human Resource Management, the University has developed an implementation plan for the faculty salary bonus program. The components of the plan are listed below:

- All salaried faculty (both full-time and part-time) and graduate students on assistantships will be eligible to participate in the bonus program if they were hired prior to May 1, 2002 and are actively employed on August 30, 2002.
- Faculty whose performance is deemed to be below acceptable standards will not receive a bonus; otherwise, bonus payments will be administered uniformly, that is, an across-the-board payment of 2.5 percent of annual salary will be made.
- Bonus payments will be based on the salary in effect on August 10, 2002 for faculty and graduate students on assistantships.
- Bonus payments will be included in the August 30, 2002 payroll checks.
- In the event that the state provides funds in excess of what is needed for the bonus payments, these excess bonus funds will be used to fund faculty travel to conferences, special equipment purchases, or other "non-monetary incentives and awards" as deemed appropriate by the President, University Provost and Academic Vice President, and Executive Vice President and Chief Operating Officer for the retention of teaching and research faculty.
- Bonus payments to faculty or GRA's on sponsored program funding will be dependent on the availability of funding in the grant or contract.

**RECOMMENDATION:**

That the proposed 2002-2003 Faculty Compensation Plan for Teaching and Research, Administrative and Professional, and Special Research Faculty be approved.

## VIRGINIA TECH BENCHMARK SALARY ANALYSIS

2001-2002 Fiscal Year

<u>Institution</u>	<u>Average Salary</u>	<u>Rank</u>
California, University of (Berkeley)	\$96,500	1
Cornell University (Endowed)	88,500	2
Illinois at Urbana, University of	81,500	3
Maryland, College Park, University of	81,200	4
Southern California, University of	81,000	5
Michigan, University of (Ann Arbor)	80,800	6
Wisconsin, University of (Madison)	79,900	7
Rutgers University (New Brunswick)	79,100	8
Iowa, University of	77,000	9
SUNY at Buffalo	75,700	10
Ohio State University	74,800	11
Texas at Austin, University of	73,800	12
Michigan State University	73,100	13
<b>Virginia Tech</b>	<b>72,759</b>	<b>14</b>
Texas A&M University, Main Campus	72,300	15
Arizona, University of	72,000	16
Purdue University	71,200	17
Colorado State University	71,200	18
Iowa State University	70,900	19
North Carolina State University	70,100	20
Colorado, University of (Boulder)	69,900	21
Pittsburgh, University of (Main Campus)	69,800	22
Pennsylvania State University	68,500	23
Missouri, University of (Columbia)	66,500	24
Tennessee at Knoxville, University of	65,600	25
Virginia Tech's Percentile Ranking	35 <sup>th</sup>	

2002-2003 Pay Structure

Virginia Tech

	<u>9-Month Faculty</u>		<u>12-Month Faculty</u>		<u>Distribution</u>
	<u>Entrance</u>	<u>Change</u>	<u>Entrance</u>	<u>Change</u>	<u>Approximate</u> <u>% of Total</u> <u>Faculty</u> <u>By Rank</u>
Professor	\$64,186	--	\$78,284	--	39%
Assoc Professor	49,091	--	59,485	--	29%
Asst Professor	40,611	--	49,399	--	21%
Instructor	28,463	--	37,033	--	11%

## 2002-2003 PRATT FUND BUDGET PROPOSAL

Pursuant to the spending policy adopted for the Pratt Estate Fund, it is anticipated that additional income of \$1,938,000 will be available for expenditure in FY 2002-2003. Targets of \$937,000 and \$1,001,000 were given respectively to the College of Engineering and to the Animal Nutrition Programs. For the College of Engineering, \$122,000 will be allocated for a partial repayment of amounts previously severed from principal. Additionally, \$150,000 in endowment principal approved but not spent in FY02 will be available to the College of Engineering. This is in accordance with the previously approved plan to advance, subject to repayment, \$2 million over a period of five years. These advances have now been fully allocated.

### College of Engineering

#### Source of Funds:

Endowment Income	\$815,000
Carryover (estimated)	<u>0</u>
<b>Total Regular Resources</b>	<b><u>\$815,000</u></b>

#### Proposed Expenditures:

Undergraduate Scholarships	400,000
Undergraduate Study Abroad Scholarships	25,000
Graduate Fellowships	280,000
Graduate Recruitment Programs	60,000
International Travel Support for Faculty Research	<u>50,000</u>
<b>Total Proposed Expenditures</b>	<b><u>\$815,000</u></b>

### **Special Research Initiative Allocation from Endowment**

Previously Allocated	\$1,850,000
FY02 Allocation - Carryover to FY03	
Alexandria Research Institute	50,000
Center for Power Electronics Systems	50,000
Discretionary Research Fund	<u>50,000</u>
<b>Total Available for Special Research Initiatives</b>	<b><u>\$2,000,000</u></b>

### Animal Nutrition

#### Source of Funds:

Endowment Income	\$1,001,000
Carryover (estimated)	<u>235,000</u>
<b>Total Resources</b>	<b><u>\$1,236,000</u></b>

#### Proposed Expenditures:

Ph.D. and M.S. Fellowship Program	\$450,963
Undergraduate Program Scholarships and Research	150,150
Visiting Scholars and Seminars	10,000
Equipment Purchases and Maintenance	293,064
Nutrition Technicians	74,950
Miscellaneous Administrative and Publication Costs	6,000
Special Equipment Fund	<u>250,873</u>
<b>Total Proposed Expenditures</b>	<b><u>\$1,236,000</u></b>

### RECOMMENDATION:

That the proposed 2002-2003 allocation and use of Pratt Funds be approved.

**MINUTES**

**STUDENT AFFAIRS COMMITTEE OF THE BOARD OF VISITORS**

**Conference Room C  
Donaldson Brown Hotel and Conference Center  
8:30 a.m.  
June 3, 2002**

**PRESENT:** Mr. Gary Clisham, Chair  
Mr. Ronald Petera  
Mr. Joseph Wampler

**ABSENT:** Mr. James Disney

**VISITORS:** Mr. Darrell Cain, Ms. Jennifer Calhoun, Dr. Landrum Cross, Prof. Ronald Daniel, Dr. David Ostroth, Ms. Donna Sanzenbach, Dr. Edward Spencer, Lt. Col. William Stringer, Dr. Cathryn Turrentine

1. **Opening remarks, announcements, and approval of March 18, 2002, minutes.** Mr. Gary Clisham, Chair, provided opening remarks and presented the minutes of the March 18, 2002, Student Affairs Committee meeting to the committee for review and approval. The minutes were approved as submitted.
2. **Overview of Military Affairs.** Lt. Col. William Stringer, Deputy Commandant of Cadets, gave an overview of Military Affairs and the Corps of Cadets. The Virginia Tech Corps of Cadets continues to move towards its strategic goal of 1,000 cadets while fulfilling the mission set forth at its founding in 1872--to create leaders with the highest levels of honor and integrity, who are dedicated to service. Virginia Tech annually commissions over 80% of its Corps graduates into military service. Cadets from the reserve officer training programs have continued to receive recognition for their academic achievements and dedication to service at the national level, as well as recognition by the University for their achievements as members of the campus community. The leadership opportunities offered within the Corps have led to the approval of an accredited academic minor in Leadership and have prepared Corps graduates to assume positions of command and responsibility in military service or the private sector immediately upon graduation. The Corps remains committed to the University's motto, "Ut Prosim"--That I May Serve.
3. **Overview of Judicial Affairs.** Ms. Jennifer Calhoun, Director of Judicial Affairs, provided an overview of the Office of Judicial Affairs, including highlights from the 2001 Calendar Year Report. She also reviewed recent trends, accomplishments, staffing changes, and goals for the 2002-03 academic year. The university judicial system continues to experience varying shifts in trends and patterns that represent our ever-changing student population. During Fall Semester 2001, the number of

referrals made to the university judicial system began a steady upward climb. Many of these referrals can be attributed to significant increases in computer misuse reports, the large first-year classes that enrolled during 2000 and 2001, and positive relationships with law enforcement agencies both on and off campus.

4. **Resolutions for Changes to *University Policies for Student Life*.** Ms. Jennifer Calhoun reviewed the following three resolutions concerning proposed changes to the *University Policies for Student Life*. The resolutions were passed by the Commission on Student Affairs and University Council on March 14 and May 6, 2002, respectively.
  - a. Record Retention Policy
  - b. Misuse of ID Cards Policy
  - c. Advertising on Campus: Prohibiting Literature from Being Slipped Under the Doors of Residence Hall Rooms

Following discussion by the committee, a motion was made and seconded to forward the resolutions to the full board for review and action. The motion passed unanimously.

5. **Report on Space for Honor System.** Professor Ronald Daniel, Associate Provost for Undergraduate Programs, and Dr. David Ostroth, Associate Vice President for Student Affairs, reported on plans to allocate a new hearing room for the Undergraduate Honor System. Effective this fall, the Dogwood Room in Squires will be assigned to the Honor System as a facility for hearings and other meetings, in addition to their current Squires office space. The Dogwood Room is one of the "reception quality" rooms of Squires, with upscale decor and a fireplace. Plans call for decorating the room with Honor System memorabilia, adding a conference table for hearings, and making the space more visible to the campus community. Mr. Daniel briefly reviewed other actions taken over the past year to improve personnel support and resources for the Honor System.
6. **Update on Assessment Program for Division of Student Affairs.** Dr. Cathryn Turrentine, Director of Planning and Assessment for the Division of Student Affairs, presented an overview of the division's assessment program. Its mission is to provide information that supports the educational programs, student services, administrative activities, and policy decisions of the division. This program is one of only about 50 full-time student affairs assessment offices nationwide, and Virginia Tech is a national leader in student affairs assessment practice. Virginia Tech's student affairs assessment program documents learning outcomes from participation in programs sponsored by the division. For example, students who participate in several of the residential learning communities consistently earn higher grades than students with similar SAT scores who are not in those programs. Results of assessments are used to improve programs and services.
7. **Adjournment**

There being no further business, the meeting adjourned at 10:10 a.m.

## RESOLUTION FOR CHANGES TO UNIVERSITY POLICIES FOR STUDENT LIFE

### I. Record Retention Policy

**WHEREAS**, current policy does not address the status of disciplinary records for those who do not graduate from Virginia Tech or officially transfer to another institution, and

**WHEREAS**, current policy is not efficient for the purpose of purging disciplinary records, and

**WHEREAS**, our peer institutions have more comprehensive record retention policies, similar to what is proposed below,

**THEREFORE**, be it resolved that Section III.F. Student Code of Conduct, University Judicial Records, be amended as follows:

~~A copy of judicial case materials will stay on file in the Office of Judicial Affairs until approximately one year after graduation, at which time it will be destroyed.~~

*A copy of judicial case materials will stay on file in the Office of Judicial Affairs for a period of five years from the date of the incident, at which time it will be destroyed.*

### II. Misuse of ID Cards Policy

**WHEREAS**, current survey data indicate that 30% of underage students at Virginia Tech possess an altered form of identification, and

**WHEREAS**, the possession of a "fake ID" tends to facilitate the acquisition of alcohol for students not legally old enough to purchase, possess or consume alcohol, and

**WHEREAS**, the policy change would bring Virginia Tech more in-line with Code of Virginia sections 18.2-204.1. and 18.2-204.2, and

**WHEREAS**, the acquisition of a "fake ID" requires one to consciously make a number of unethical and illegal decisions, and

**WHEREAS**, the local courts have a reputation of vigorously enforcing the "fake ID" laws of the Commonwealth of Virginia and the university has an obligation to seek to prevent students from running afoul of the law through every available educational means, and

**WHEREAS**, our peer institutions have more comprehensive policies, similar to what is proposed below, concerning ID cards,

**THEREFORE**, be it resolved that Section II. Student Code of Conduct, 16. Misuse of Identification Cards, be amended as follows:

~~Improper use of any identification card, including knowingly altering or mutilating a university student identification card, or using the identification card of another, or allowing one's own card to be used by another is prohibited.~~

*The possession or manufacture of any false or altered form of identification, the improper use of any identification card, including knowingly altering or mutilating a university student identification card, or using the identification card of another, or allowing one's own card to be used by another, is prohibited.*

### **III. Advertising on Campus: Prohibiting Literature from Being Slipped Under the Doors of Residence Hall Rooms**

**WHEREAS**, many staff and students have expressed concern about the current policy finding this practice disruptive to residents, and

**WHEREAS**, this practice contributes to excessive literature and trash, and

**WHEREAS**, this practice is unnecessary in the digital age, and

**WHEREAS**, door-to-door information distribution is not permitted by most off-campus apartments, and

**WHEREAS**, the Student Advisory Committee to Residential and Dining Programs recommended at its January 31, 2002, meeting that this practice be discontinued and the appropriate policy be changed,

**THEREFORE**, be it resolved that Section V-b. Student Code of Conduct, Advertising on Campus, under the heading of distribution, be amended as follows:

~~Distribution of literature inside residence halls is restricted to slipping literature under doors. The collection of literature, when necessary, will be at designated central locations. Permission must be requested in writing from the Office of Residential and Dining Programs.~~

*Permission must be obtained in writing from the Office of Residential and Dining Programs for distribution inside the residence halls. The collection of literature, when necessary, will be limited to designated central locations. Slipping literature under doors inside residence halls is not permitted.*

#### **RECOMMENDATION:**

That the proposed changes to the University Policies for Student Life be approved effective immediately.

**RESOLUTION HONORING ANDRÉ DAVIS**  
**JUNE 2, 2002**

**WHEREAS**, André Davis is a 2001 graduate of Virginia Tech's College of Human Resources and Education, majoring in Residential Property Management; and

**WHEREAS**, during his college career, André Davis pursued excellence both in athletics and academics and established himself as a positive role model among his peers nationwide; and,

**WHEREAS**, in recognition of his achievements in academics and athletics, Mr. Davis was honored with Sporting News Radio's Socrates Award, which distinguished him as the college athlete who best embodied the Socrates Creed—a strong mind in a strong body; and was named one of the NCAA's Top VIII Award Winners, which recognizes student-athletes for their athletic and academic achievements, character, and leadership, and was chosen by the other seven winners to be group's respondent at the NCAA Honors Dinner; and,

**WHEREAS**, this year, Mr. Davis was one of sixteen National College Scholar-Athletes who earned an \$18,000 postgraduate scholarship from the National Football Foundation and was selected by his fellow recipients to speak on their behalf at the National Football Foundation and College Hall of Fame's Awards Dinner; and,

**WHEREAS**, Mr. Davis's college tenure was marked by phenomenal football records in which he ranked third all-time at the university in receiving yardage, tied for third in all-time career receptions, tied for second in career touchdown receptions, set Virginia Tech's career mark for punt return with 872 yards, stands 11<sup>th</sup> all-time at the university in scoring with 26 touchdowns and 156 total points, and set Virginia Tech's bowl record in the 2002 Gator Bowl with 158 yards receiving; and,

**WHEREAS**, in recognition of his outstanding success on the football field, André Davis was a four-time member of the All-BIG EAST's football academic team, was chosen in 2001 as a first-team All-BIG EAST performer at the wide receiver position, was a first team All-America pick by the American Football Coaches Association in 2000 as return man, and was named to the 2001-2002 first-team Verizon Academic All-America Team; and,

**WHEREAS**, after completing his education and receiving his degree from Virginia Tech, Mr. Davis was drafted in the second round of the 2002 National Football League Draft by the Cleveland Browns;

**NOW, THEREFORE, BE IT RESOLVED**, that the Virginia Tech Board of Visitors proudly recognizes André Davis for his outstanding achievements during his college career, for his contributions to Virginia Tech's football team, and for his leadership in the university community and the community of student-athletes nationwide.

**RECOMMENDATION:**

That the above resolution honoring André Davis be approved.

**RESOLUTION HONORING CARLTON CARTER  
JUNE 2, 2002**

**WHEREAS**, Carlton Carter is a 2002 graduate of Virginia Tech's College of Arts and Sciences, majoring in Economics; and,

**WHEREAS**, during his college career, Mr. Carter excelled as both a scholar and an athlete, striking the perfect balance between academics and athletics; and,

**WHEREAS**, Mr. Carter served as captain of the Virginia Tech men's basketball team for the 2000-2001 and 2001-2002 seasons; and,

**WHEREAS**, on the men's basketball team, this past season Mr. Carter averaged 10.0 points per game, was the team's leading rebounder with an 8.2 mark, and led his team with 45 blocked shots; and,

**WHEREAS**, Mr. Carter was honored as the 2001-02 BIG EAST/Aéropostale Men's Basketball Scholar-Athlete of the Year, for which he received a scholarship for the pursuit of graduate or professional studies; and,

**WHEREAS**, during his college career at Virginia Tech, Mr. Carter excelled in academics, as evidenced by being named to the Dean's List, the Athletic Director's Honor Roll, and by his membership in the National Honor Society of Collegiate Scholars; and,

**WHEREAS**, Carlton Carter is an active member in the community, a speaker at local elementary schools, a member of Hokie Readers, and is a role model for both young people and his peers in the university community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Virginia Tech Board of Visitors proudly recognizes Carlton Carter for his outstanding achievements during his college career, his excellence in academics and athletics at Virginia Tech, and for his leadership on the court, in the classroom, and in the community.

**RECOMMENDATION:**

That the above resolution honoring Carlton Carter be approved.

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
FRESHMEN <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	83	91	86	113	123	88	87	75	49	51
WOMEN	96	126	149	178	187	159	143	128	124	125
TOTAL	179	217	235	291	310	247	230	203	173	176
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	84	92	85	114	115	103	109	114	96	98
WOMEN	37	43	41	61	50	42	42	69	53	48
TOTAL	121	135	126	175	165	145	151	183	149	146
<b>ARTS AND SCIENCES</b>										
MEN	416	454	468	570	628	555	592	585	581	580
WOMEN	595	623	644	655	680	603	645	613	655	583
TOTAL	1011	1077	1112	1225	1308	1158	1237	1198	1236	1163
<b>BUSINESS</b>										
MEN	263	269	283	322	421	376	410	332	305	351
WOMEN	195	194	232	272	275	223	272	224	237	236
TOTAL	458	463	515	594	696	599	682	556	542	587
<b>EDUCATION</b>										
MEN	25	25	20	15	0	0	0	0	0	0
WOMEN	32	27	18	14	0	0	0	0	0	0
TOTAL	57	52	38	29	0	0	0	0	0	0
<b>ENGINEERING</b>										
MEN	644	647	563	507	1032	965	940	912	739	743
WOMEN	157	128	103	119	204	175	172	156	151	166
TOTAL	801	775	666	626	1236	1140	1112	1068	890	909
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	15	24	18	30	50	44	41	27	33	28
WOMEN	151	161	188	156	200	173	214	207	205	187
TOTAL	166	185	206	186	250	217	255	234	238	215
<b>INTERDISCIPLINARY</b>										
MEN	635	635	587	750	507	418	398	476	478	662
WOMEN	293	317	339	429	432	341	350	386	401	422
TOTAL	790	952	926	1179	939	759	748	862	879	1084
<b>NATURAL RESOURCES</b>										
MEN	68	90	85	100	77	64	49	41	43	46
WOMEN	45	53	53	46	51	32	38	21	35	20
TOTAL	113	143	138	146	128	96	87	62	78	66
<b>UNIVERSITY TOTALS</b>										
MEN	2095	2327	2195	2521	2953	2613	2626	2562	2324	2559
WOMEN	1601	1672	1767	1930	2079	1748	1876	1804	1861	1787
TOTAL	3696	3999	3962	4451	5032	4361	4502	4366	4185	4346

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
SOPHOMORES <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	103	108	119	111	120	127	99	79	91	73
WOMEN	108	103	131	154	168	183	149	143	121	133
TOTAL	211	211	250	265	288	310	248	222	212	206
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	118	105	115	131	132	141	133	148	147	132
WOMEN	51	44	49	59	67	65	64	63	80	79
TOTAL	169	149	164	190	199	206	197	211	227	211
<b>ARTS AND SCIENCES</b>										
MEN	639	590	614	593	723	775	695	739	737	714
WOMEN	742	688	738	724	729	756	669	728	699	791
TOTAL	1381	1278	1352	1317	1452	1531	1364	1467	1436	1505
<b>BUSINESS</b>										
MEN	338	284	314	347	398	509	422	494	453	398
WOMEN	275	200	197	260	300	294	267	326	284	282
TOTAL	613	484	511	607	698	803	689	820	737	680
<b>EDUCATION</b>										
MEN	52	45	36	16	0	0	0	0	0	0
WOMEN	61	42	36	15	0	0	0	0	0	0
TOTAL	113	87	72	31	0	0	0	0	0	0
<b>ENGINEERING</b>										
MEN	695	705	759	686	831	931	874	845	884	844
WOMEN	169	163	135	128	168	172	159	181	152	149
TOTAL	864	868	894	814	999	1103	1033	1026	1036	993
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	40	33	58	50	82	92	89	81	88	91
WOMEN	233	227	271	285	345	382	332	319	349	347
TOTAL	273	260	329	335	427	474	421	400	437	438
<b>INTERDISCIPLINARY</b>										
MEN	339	291	278	283	215	220	212	217	277	286
WOMEN	148	126	130	150	142	169	121	154	180	170
TOTAL	487	417	408	433	357	389	333	371	457	456
<b>NATURAL RESOURCES</b>										
MEN	76	92	122	90	102	85	86	71	64	61
WOMEN	44	52	61	64	49	63	36	46	27	46
TOTAL	120	144	183	154	151	148	122	117	91	107
<b>UNIVERSITY TOTALS</b>										
MEN	2400	2253	2415	2307	2603	2880	2610	2674	2741	2599
WOMEN	1831	1645	1748	1839	1968	2084	1797	1960	1892	1997
TOTAL	4231	3898	4163	4146	4571	4964	4407	4634	4633	4596

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
JUNIORS <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	134	153	148	166	145	144	139	124	91	99
WOMEN	123	131	126	147	176	164	182	169	138	134
<b>TOTAL</b>	<b>257</b>	<b>284</b>	<b>274</b>	<b>313</b>	<b>321</b>	<b>308</b>	<b>321</b>	<b>293</b>	<b>229</b>	<b>233</b>
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	124	126	127	145	120	151	144	133	149	171
WOMEN	70	58	45	52	51	60	74	70	65	72
<b>TOTAL</b>	<b>194</b>	<b>184</b>	<b>172</b>	<b>197</b>	<b>171</b>	<b>211</b>	<b>218</b>	<b>203</b>	<b>214</b>	<b>243</b>
<b>ARTS AND SCIENCES</b>										
MEN	779	895	817	699	690	803	866	759	790	874
WOMEN	814	853	818	829	710	737	776	717	749	746
<b>TOTAL</b>	<b>1593</b>	<b>1748</b>	<b>1635</b>	<b>1528</b>	<b>1400</b>	<b>1540</b>	<b>1642</b>	<b>1476</b>	<b>1539</b>	<b>1620</b>
<b>BUSINESS</b>										
MEN	415	404	357	388	395	445	595	533	591	617
WOMEN	269	288	208	247	271	305	322	304	342	346
<b>TOTAL</b>	<b>684</b>	<b>692</b>	<b>565</b>	<b>635</b>	<b>666</b>	<b>750</b>	<b>917</b>	<b>837</b>	<b>933</b>	<b>963</b>
<b>EDUCATION</b>										
MEN	86	97	71	54	0	0	0	0	0	0
WOMEN	57	82	45	39	0	0	0	0	0	0
<b>TOTAL</b>	<b>143</b>	<b>179</b>	<b>116</b>	<b>93</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENGINEERING</b>										
MEN	973	887	846	885	756	770	900	789	781	828
WOMEN	160	180	185	170	159	158	150	159	157	159
<b>TOTAL</b>	<b>1133</b>	<b>1067</b>	<b>1031</b>	<b>1055</b>	<b>915</b>	<b>928</b>	<b>1050</b>	<b>948</b>	<b>938</b>	<b>987</b>
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	86	87	90	102	118	148	152	166	142	149
WOMEN	301	307	318	339	371	422	436	407	362	411
<b>TOTAL</b>	<b>387</b>	<b>394</b>	<b>408</b>	<b>441</b>	<b>489</b>	<b>570</b>	<b>588</b>	<b>573</b>	<b>504</b>	<b>560</b>
<b>INTERDISCIPLINARY</b>										
MEN	38	23	29	33	23	14	25	17	24	13
WOMEN	6	8	4	8	6	11	5	10	13	6
<b>TOTAL</b>	<b>44</b>	<b>31</b>	<b>33</b>	<b>41</b>	<b>29</b>	<b>25</b>	<b>30</b>	<b>27</b>	<b>37</b>	<b>19</b>
<b>NATURAL RESOURCES</b>										
MEN	98	112	129	149	94	102	100	100	85	69
WOMEN	56	50	61	50	54	46	65	29	50	30
<b>TOTAL</b>	<b>154</b>	<b>162</b>	<b>190</b>	<b>199</b>	<b>148</b>	<b>148</b>	<b>165</b>	<b>129</b>	<b>135</b>	<b>99</b>
<b>UNIVERSITY TOTALS</b>										
MEN	2733	2784	2614	2621	2341	2577	2921	2621	2653	2820
WOMEN	1856	1957	1810	1881	1798	1903	2010	1865	1876	1904
<b>TOTAL</b>	<b>4589</b>	<b>4741</b>	<b>4424</b>	<b>4502</b>	<b>4139</b>	<b>4480</b>	<b>4931</b>	<b>4486</b>	<b>4529</b>	<b>4724</b>

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education.

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
SENIORS <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	118	130	175	174	178	216	192	183	171	133
WOMEN	93	127	138	137	184	201	210	251	227	197
TOTAL	211	257	313	311	362	417	402	434	398	330
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	290	249	201	187	246	269	290	325	300	295
WOMEN	95	115	106	91	97	115	129	162	143	132
TOTAL	385	364	307	278	343	384	419	487	443	427
<b>ARTS AND SCIENCES</b>										
MEN	818	800	841	793	803	832	957	1038	959	991
WOMEN	816	810	804	704	816	829	841	904	875	940
TOTAL	1634	1610	1645	1497	1619	1661	1798	1942	1834	1931
<b>BUSINESS</b>										
MEN	456	422	396	374	468	520	583	785	795	814
WOMEN	343	277	275	205	262	341	399	422	422	486
TOTAL	799	699	671	579	730	861	982	1207	1217	1300
<b>EDUCATION</b>										
MEN	97	107	106	72	0	0	0	0	0	0
WOMEN	69	70	80	47	0	0	0	0	0	0
TOTAL	166	177	186	119	0	0	0	0	0	0
<b>ENGINEERING</b>										
MEN	1036	1060	1103	1034	1165	1188	1232	1399	1299	1299
WOMEN	187	203	223	194	218	235	267	269	266	291
TOTAL	1223	1263	1326	1228	1383	1423	1499	1668	1565	1590
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	73	89	108	106	191	169	197	218	218	199
WOMEN	300	320	320	358	437	440	494	515	455	481
TOTAL	373	409	428	464	628	609	691	733	673	680
<b>INTERDISCIPLINARY</b>										
MEN	0	0	0	1	1	1	0	0	3	1
WOMEN	0	0	0	0	0	0	0	0	2	0
TOTAL	0	0	0	1	1	1	0	0	5	1
<b>NATURAL RESOURCES</b>										
MEN	94	109	115	143	159	137	136	129	123	118
WOMEN	45	68	66	58	53	71	62	77	54	61
TOTAL	139	177	181	201	212	208	198	206	177	179
<b>UNIVERSITY TOTALS</b>										
MEN	2982	2966	3045	2884	3211	3332	3587	4077	3868	3850
WOMEN	1948	1990	2012	1794	2067	2232	2402	2600	2444	2588
TOTAL	4930	4956	5057	4678	5278	5564	5989	6677	6312	6438

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
TOTAL UNDERGRADUATES <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
<b>MEN</b>	440	490	530	567	568	576	519	463	404	358
<b>WOMEN</b>	423	495	551	626	724	714	689	699	612	591
<b>TOTAL</b>	863	985	1081	1193	1292	1290	1208	1162	1016	949
<b>ARCHITECTURE AND URBAN STUDIES</b>										
<b>MEN</b>	616	572	530	578	614	667	676	721	694	696
<b>WOMEN</b>	253	262	242	263	267	282	314	367	343	331
<b>TOTAL</b>	869	834	772	841	881	949	990	1088	1037	1027
<b>ARTS AND SCIENCES</b>										
<b>MEN</b>	2661	2748	2759	2666	2859	2984	3136	3139	3091	3174
<b>WOMEN</b>	2979	2989	3020	2931	2955	2945	2961	2992	3012	3076
<b>TOTAL</b>	5640	5737	5779	5597	5814	5929	6097	6131	6103	6250
<b>BUSINESS</b>										
<b>MEN</b>	1473	1382	1356	1431	1684	1852	2014	2148	2147	2181
<b>WOMEN</b>	1086	965	922	992	1112	1171	1271	1288	1292	1352
<b>TOTAL</b>	2559	2347	2278	2423	2796	3023	3285	3436	3439	3533
<b>EDUCATION</b>										
<b>MEN</b>	262	277	238	160	0	0	0	0	0	0
<b>WOMEN</b>	224	225	184	121	0	0	0	0	0	0
<b>TOTAL</b>	486	502	422	281	0	0	0	0	0	0
<b>ENGINEERING</b>										
<b>MEN</b>	3350	3303	3275	3116	3792	3861	3951	3950	3713	3718
<b>WOMEN</b>	674	674	646	612	750	740	750	769	729	765
<b>TOTAL</b>	4024	3977	3921	3728	4542	4601	4701	4719	4442	4483
<b>HUMAN RESOURCES AND EDUCATION</b>										
<b>MEN</b>	216	234	274	289	443	455	481	493	486	470
<b>WOMEN</b>	991	1021	1107	1147	1363	1426	1491	1457	1387	1433
<b>TOTAL</b>	1207	1255	1381	1436	1806	1881	1972	1950	1873	1903
<b>INTERDISCIPLINARY</b>										
<b>MEN</b>	893	969	912	1081	756	666	654	719	788	967
<b>WOMEN</b>	478	491	507	607	601	530	494	565	600	604
<b>TOTAL</b>	1371	1460	1419	1688	1357	1196	1148	1284	1388	1571
<b>NATURAL RESOURCES</b>										
<b>MEN</b>	341	404	451	487	433	393	377	346	319	295
<b>WOMEN</b>	192	224	245	219	211	213	203	174	169	157
<b>TOTAL</b>	533	628	696	706	644	606	580	520	488	452
<b>UNIVERSITY TOTALS</b>										
<b>MEN</b>	10252	10379	10325	10375	11149	11454	11808	11979	11642	11859
<b>WOMEN</b>	7300	7346	7424	7518	7983	8021	8173	8311	8144	8309
<b>TOTAL</b>	17552	17725	17749	17893	19132	19475	19981	20290	19786	20168

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
ALL CLASSES AND TOTALS - AGRICULTURE TECHNOLOGY**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>FIRST YEAR</b>										
<b>MEN</b>	48	43	38	54	70	49	57	39	57	55
<b>WOMEN</b>	7	11	4	6	5	8	6	3	4	8
<b>TOTAL</b>	55	54	42	60	75	57	63	42	61	63
<b>SECOND YEAR</b>										
<b>MEN</b>	42	49	36	29	40	66	51	52	37	53
<b>WOMEN</b>	4	5	8	6	4	4	4	6	3	6
<b>TOTAL</b>	46	54	44	35	44	70	55	58	40	59
<b>UNIVERSITY TOTALS</b>										
<b>MEN</b>	90	92	74	83	110	115	108	91	94	108
<b>WOMEN</b>	11	16	12	12	9	12	10	9	7	14
<b>TOTAL</b>	101	108	86	95	119	127	118	100	101	122

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
TOTAL GRADUATES <sup>1</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	166	171	171	143	144	131	125	113	120	122
WOMEN	107	105	89	99	97	93	96	97	113	122
<b>TOTAL</b>	<b>273</b>	<b>276</b>	<b>260</b>	<b>242</b>	<b>241</b>	<b>224</b>	<b>221</b>	<b>210</b>	<b>233</b>	<b>244</b>
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	192	190	171	149	168	173	172	155	173	168
WOMEN	127	127	115	94	105	107	104	103	130	143
<b>TOTAL</b>	<b>319</b>	<b>317</b>	<b>286</b>	<b>243</b>	<b>273</b>	<b>280</b>	<b>276</b>	<b>258</b>	<b>303</b>	<b>311</b>
<b>ARTS AND SCIENCES</b>										
MEN	515	512	507	432	469	482	434	425	512	530
WOMEN	325	340	339	313	309	306	294	289	312	342
<b>TOTAL</b>	<b>840</b>	<b>852</b>	<b>846</b>	<b>745</b>	<b>778</b>	<b>788</b>	<b>728</b>	<b>714</b>	<b>824</b>	<b>872</b>
<b>BUSINESS</b>										
MEN	293	212	224	226	231	206	183	172	147	131
WOMEN	135	130	124	111	112	105	111	127	120	99
<b>TOTAL</b>	<b>428</b>	<b>342</b>	<b>348</b>	<b>337</b>	<b>343</b>	<b>311</b>	<b>294</b>	<b>299</b>	<b>267</b>	<b>230</b>
<b>EDUCATION</b>										
MEN	237	251	236	201	0	0	0	0	0	0
WOMEN	468	486	463	366	0	0	0	0	0	0
<b>TOTAL</b>	<b>705</b>	<b>737</b>	<b>699</b>	<b>567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENGINEERING</b>										
MEN	1161	1116	1032	887	922	874	846	868	972	1022
WOMEN	178	190	171	181	188	167	168	173	197	218
<b>TOTAL</b>	<b>1339</b>	<b>1306</b>	<b>1203</b>	<b>1068</b>	<b>1110</b>	<b>1041</b>	<b>1014</b>	<b>1041</b>	<b>1169</b>	<b>1240</b>
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	47	46	39	48	275	289	293	264	269	272
WOMEN	146	130	118	117	502	478	460	421	500	546
<b>TOTAL</b>	<b>193</b>	<b>176</b>	<b>157</b>	<b>165</b>	<b>777</b>	<b>767</b>	<b>753</b>	<b>685</b>	<b>769</b>	<b>818</b>
<b>INTERDISCIPLINARY</b>										
MEN	1	0	1	1	0	0	0	0	75	6
WOMEN	1	0	0	0	0	0	0	0	44	3
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>119</b>	<b>9</b>
<b>NATURAL RESOURCES</b>										
MEN	103	106	92	82	84	98	93	87	87	82
WOMEN	31	30	27	26	35	43	37	33	39	39
<b>TOTAL</b>	<b>134</b>	<b>136</b>	<b>119</b>	<b>108</b>	<b>119</b>	<b>141</b>	<b>130</b>	<b>120</b>	<b>126</b>	<b>121</b>
<b>VETERINARY MEDICINE GRAD. &amp; PH.D.</b>										
MEN	17	12	14	22	30	32	35	30	36	28
WOMEN	25	29	23	22	19	28	37	46	48	45
<b>TOTAL</b>	<b>42</b>	<b>41</b>	<b>37</b>	<b>44</b>	<b>49</b>	<b>60</b>	<b>72</b>	<b>76</b>	<b>84</b>	<b>73</b>
<b>UNIVERSITY TOTALS</b>										
MEN	2732	2616	2487	2191	2323	2285	2181	2114	2391	2361
WOMEN	1543	1567	1469	1329	1367	1327	1307	1289	1503	1557
<b>TOTAL</b>	<b>4275</b>	<b>4183</b>	<b>3956</b>	<b>3520</b>	<b>3690</b>	<b>3612</b>	<b>3488</b>	<b>3403</b>	<b>3894</b>	<b>3918</b>

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR  
ALL CLASSES AND TOTALS - VETERINARY MEDICINE**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>VETERINARY MEDICINE – FIRST YEAR</b>										
<b>MEN</b>	22	26	19	24	27	22	20	21	22	12
<b>WOMEN</b>	57	57	59	57	61	68	67	69	70	77
<b>TOTAL</b>	79	83	78	81	88	90	87	90	92	89
<b>VETERINARY MEDICINE – SECOND YEAR</b>										
<b>MEN</b>	20	22	25	18	24	28	22	20	19	20
<b>WOMEN</b>	58	56	59	59	55	60	68	65	69	71
<b>TOTAL</b>	78	78	84	77	79	88	90	85	88	91
<b>VETERINARY MEDICINE – THIRD YEAR</b>										
<b>MEN</b>	20	20	22	24	19	24	28	21	20	21
<b>WOMEN</b>	55	60	56	56	62	57	59	67	65	68
<b>TOTAL</b>	75	80	78	80	81	81	87	88	85	89
<b>VETERINARY MEDICINE – FOURTH YEAR</b>										
<b>MEN</b>	22	20	18	19	25	19	24	28	22	21
<b>WOMEN</b>	54	55	57	51	54	62	56	60	65	64
<b>TOTAL</b>	76	75	75	70	79	81	80	88	87	85
<b>UNIVERSITY TOTALS</b>										
<b>MEN</b>	84	88	84	85	95	93	94	90	83	74
<b>WOMEN</b>	224	228	231	223	232	247	250	261	269	280
<b>TOTAL</b>	308	316	315	308	327	340	344	351	352	354

**VIRGINIA TECH SPRING SEMESTER ON-CAMPUS ENROLLMENTS BY YEAR**  
**TOTAL UNIVERSITY STUDENTS <sup>1 2</sup>**

<u>COLLEGE</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>AGRICULTURE AND LIFE SCIENCES</b>										
MEN	696	753	775	793	822	822	752	667	618	588
WOMEN	541	616	652	737	830	819	795	805	732	727
<b>TOTAL</b>	<b>1237</b>	<b>1369</b>	<b>1427</b>	<b>1530</b>	<b>1652</b>	<b>1641</b>	<b>1547</b>	<b>1472</b>	<b>1350</b>	<b>1315</b>
<b>ARCHITECTURE AND URBAN STUDIES</b>										
MEN	808	762	701	727	782	840	848	876	867	864
WOMEN	380	389	357	357	372	389	418	470	473	474
<b>TOTAL</b>	<b>1188</b>	<b>1151</b>	<b>1058</b>	<b>1084</b>	<b>1154</b>	<b>1229</b>	<b>1266</b>	<b>1346</b>	<b>1340</b>	<b>1338</b>
<b>ARTS AND SCIENCES</b>										
MEN	3176	3260	3266	3098	3328	3466	3570	3564	3603	3704
WOMEN	3304	3329	3359	3244	3264	3251	3255	3281	3324	3418
<b>TOTAL</b>	<b>6480</b>	<b>6589</b>	<b>6625</b>	<b>6342</b>	<b>6592</b>	<b>6717</b>	<b>6825</b>	<b>6845</b>	<b>6927</b>	<b>7122</b>
<b>BUSINESS</b>										
MEN	1766	1594	1580	1657	1915	2058	2197	2320	2294	2312
WOMEN	1221	1095	1046	1103	1224	1276	1382	1415	1412	1451
<b>TOTAL</b>	<b>2987</b>	<b>2689</b>	<b>2626</b>	<b>2760</b>	<b>3139</b>	<b>3334</b>	<b>3579</b>	<b>3735</b>	<b>3706</b>	<b>3763</b>
<b>EDUCATION</b>										
MEN	499	528	474	361	0	0	0	0	0	0
WOMEN	692	711	647	487	0	0	0	0	0	0
<b>TOTAL</b>	<b>1191</b>	<b>1239</b>	<b>1121</b>	<b>848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENGINEERING</b>										
MEN	4511	4419	4307	4003	4714	4735	4797	4818	4685	4740
WOMEN	852	864	817	793	938	907	918	942	926	983
<b>TOTAL</b>	<b>5363</b>	<b>5283</b>	<b>5124</b>	<b>4796</b>	<b>5652</b>	<b>5642</b>	<b>5715</b>	<b>5760</b>	<b>5611</b>	<b>5723</b>
<b>HUMAN RESOURCES AND EDUCATION</b>										
MEN	263	280	313	337	718	744	774	757	755	742
WOMEN	1137	1151	1225	1264	1865	1904	1951	1878	1887	1979
<b>TOTAL</b>	<b>1400</b>	<b>1431</b>	<b>1538</b>	<b>1601</b>	<b>2583</b>	<b>2648</b>	<b>2725</b>	<b>2635</b>	<b>2642</b>	<b>2721</b>
<b>INTERDISCIPLINARY</b>										
MEN	894	969	913	1082	756	666	654	719	863	973
WOMEN	479	491	507	607	601	530	494	565	644	607
<b>TOTAL</b>	<b>1373</b>	<b>1460</b>	<b>1420</b>	<b>1689</b>	<b>1357</b>	<b>1196</b>	<b>1148</b>	<b>1284</b>	<b>1507</b>	<b>1580</b>
<b>NATURAL RESOURCES</b>										
MEN	444	510	543	569	517	491	470	433	406	377
WOMEN	223	254	272	245	246	256	240	207	208	196
<b>TOTAL</b>	<b>667</b>	<b>764</b>	<b>815</b>	<b>814</b>	<b>763</b>	<b>747</b>	<b>710</b>	<b>640</b>	<b>614</b>	<b>573</b>
<b>VETERINARY MEDICINE</b>										
MEN	101	100	98	107	125	125	129	120	119	102
WOMEN	249	257	254	245	251	275	287	307	317	325
<b>TOTAL</b>	<b>350</b>	<b>357</b>	<b>352</b>	<b>352</b>	<b>376</b>	<b>400</b>	<b>416</b>	<b>427</b>	<b>436</b>	<b>427</b>
<b>UNIVERSITY TOTALS</b>										
MEN	13158	13175	12970	12734	13677	13947	14191	14274	14210	14402
WOMEN	9078	9157	9136	9082	9591	9607	9740	9870	9923	10160
<b>TOTAL</b>	<b>22236</b>	<b>22332</b>	<b>22106</b>	<b>21816</b>	<b>23268</b>	<b>23554</b>	<b>23931</b>	<b>24144</b>	<b>24133</b>	<b>24562</b>

<sup>1</sup> Effective Fall 1996, totals for Education are reflected in Human Resources and Education

<sup>2</sup> Totals include Special Undergraduate Enrollment

## **Constituency Report**

### **Graduate Student Representative to the Board of Visitors**

**by Gunnar Lucko**

*Board of Visitors Meeting  
June 3, 2002*

#### **Introduction**

Thank you, Mr. President. Mr. Rector, Members of the Board, and Guests:

As usual, in this constituency report to the Board of Visitors, I would like to give a brief overview about my activities since the last Board meeting.

#### **Student Medical Insurance**

This report will focus particularly on the topic of health insurance, which my colleagues and I have been working on. We are grateful for the decision that the Board made at its March meeting to continue the health insurance premium compensation of \$100 per full-time graduate student on an assistantship.

As I mentioned in the last meeting, the 5-year contract with GM-Southwest that provides the current student medical insurance will expire in 2003. Therefore, the Office of Risk Management will begin a review process with student participation this Fall semester. Surveys and forums are planned. In particular, a review committee will look at the current insurance benefits and develop recommendations for changes or improvements to be included in the Request for Proposal (RFP) that will be sent to insurance providers at the beginning of 2003 to order to receive bids. These bids will then be reviewed, finally leading to the contract award in Spring of 2003 for the next cycle. I have kept the graduate students informed about this upcoming process in articles in the graduate newsletter APEX and at meetings of the Graduate Student Assembly (GSA). Furthermore, the Director of Risk Management, Fred Weaver, made a presentation on the student medical insurance during the last GSA meeting and addressed questions from the students.

From the information that was collected through the Graduate Student Survey and from many messages of students to the GSA, we have compiled a preliminary list of issues that we would like to focus on during the coming year to improve the insurance package available to students. Topics include pre-existing conditions, emergency treatments, primary care facilities, counseling, dependent coverage, travel coverage, and customer service. From what we have gathered, however, it is quite likely that improved quality will result in increases in the premiums.

In the weeks since the GSA held an initial forum on student medical insurance, we had a series of very productive meetings with various members of the university administration. We met with Dr. Lisa Wilkes, Assistant to the Executive Vice President, who had convened the Graduate Student Compensation Review Committee in 2000 / 2001, on which my predecessor Stephanie also served. This original committee had highlighted the importance of health care as being a part of the benefits with which graduate student can be attracted the to university and based on whose recommendations the university generously provided the health insurance subsidy that I have mentioned in the introduction.

Another meeting with Dr. Cross, Vice President for Student Affairs, Dr. Ostroth, Associate Vice President for Student Affairs, and Dr. Warren, the Director of Schiffert Health Center and Cook Counseling Center, focused more on the student access to health services, including during the Summer months and breaks. Since Risk Management falls under the leadership of Mr. Dwight Shelton, Vice President for Budget and Financial Management, we also met with him to review these issues. Secondly, we discussed the review process itself and expressed the wish of the graduate students to increase the student membership in the review committee.

In summary, I believe that we are well prepared to address the topic of student medical insurance in detail when the review process begins in Fall. We are glad to find support from throughout the university administration in working on improving the student medical insurance. My successor, Christian Rieser, will certainly continue to pursue this important topic and has already been participating in our meetings.

#### **Graduate Student Appreciation Week and International Week**

At the beginning of April, the students hosted two weeks of events, first Graduate Student Appreciation Week (from April 1-5) and then International Week (from April 5-13). At the Research Symposium in Squires Student Center, graduate students presented their work to the public. Awards were given to outstanding graduate students from each college and to graduate students who have displayed outstanding teaching or service at the university. Workshops were offered on "Preparing the Future Professional." The featured speaker was Mrs. Harriet Fulbright, who presented on the importance of education in globalization.

Despite some snowfall in the morning before the International Street Fair, the International Week also turned out a great success. Apart from the traditional Street Fair downtown, which attracted members of the university and Blacksburg communities alike, the colorful cultures of the world were featured in many events, such as a parade, an African night, a dance festival and a Talent Show, luncheons, movies, and – prior to the current actual World Cup – an International soccer tournament.

### **Services for Graduate Students**

I would like to also briefly mention some of the great services that the Graduate School offers. Under the title "The Graduate Experience", a series of seminars is offered by the Graduate School since last Fall. These workshops provide graduate students with presentations on how to succeed in their graduate studies and beyond, and afterwards are made available as streaming video on the Graduate School's Webpage. Seminar topics have included how to prepare research presentations, how to succeed with a dissertation topic, time management, negotiating for an academic position, and teaching for graduate assistants. Secondly, through its Graduate Student Support Office, an orientation for new graduate students is offered each Fall, which helps them to a successful start in their area of studies.

### **University Libraries**

I have met with the Dean of University Libraries, Dr. Eileen Hitchingham, to hear about the services that the library provides for graduate students and to relate to her questions from our graduate students, e.g. in our Northern Virginia Graduate Center (NVGC), if there are changes ongoing or planned for the future. While there might be some centralization of services, they are committed to providing continued quality services. As an interesting point related to the university's Top 30 initiative that I wanted to bring to your attention, in the Strategic Plan for the University Libraries, they have also included thoughts as to how they could contribute to e.g. electronic publishing services.

### **Final Note**

As a final note, I can share with you that in the meantime, I have successfully passed my Preliminary Exam and after now having visited my family in Germany again after more than a year, I will be working on the data collection and analysis for my doctoral research this Summer. And I will be participating in the National Concrete Canoe Competition together with teammates from my Civil Engineering department.

I would like to thank you very much for giving me the opportunity to serve the graduate students in this position during the past year. It has been a great honor and a wonderful experience for me to contribute in this way. This concludes my report. Thank you.

Report to the Board of Visitors from the Faculty Senate President 6/3/02 by L. Leon Geyer

Mr. Rector, Mr. President, Members of the Board and Friends,

Thanks for the opportunity to serve and work with you all. Thanks for all of the courtesy and respect that you have shown me. It has been a pleasure to reacquaint my self with some of you and to make new friends with the rest of you. It takes a team effort to make Tech work and it is great to be a part of that team.

Thanks for the support of the Board for the Faculty representation to the Board. Not all state colleges and universities are as enlightened.

Thanks for the support of the Board for the Undergraduate honor system. Especially, Mr. Huffman and Mr. Clisham

Thanks for the openness and willingness of the administration to work with faculty.

10 or 11 years ago, I had the opportunity to represent the Senate with the Board of Visitors. Although politically appointed by different governors. Some things change and some things never change. There was a Rovovich member and like today, the Rector was a captain of industry. And, Minis was there. But most important, the Board today is just as supportive of Tech. This is an important message that I have shared often with faculty. You love and support VPI, Tech. You show it in your heart and in your work. It is nice to have such supportive Board.

When I agreed to run for Senate president, I had three goals--- 1) to be a vessel to represent the faculty, 2) to raise the Banner of the undergraduate Honor system, and 3) to work with the new Provost. I hope I have been successful.

Richard Bambach raised the famous 90% ranking of the Library. With all due respect, I to my friends in the Library, I am more concerned about access to material. And that is electronic access as that is the way the future goes. Top 30 universities have presses. But many presses loose money. The senate has passed a resolution supporting the establishment of an electronic press. That is the way we should go.

I shall raise a few selective issues of concern to the faculty and me.

1. My remarks at the last BOV were highly critical of lack of state support for higher education. That has not changed. But I shall not repeat my lament of the number one concern of faculty... lack of state support.

I shall give an example of how it will impact on me. No matter what the rationalization for the cuts, there will be an outflow of talent. My own department is likely to lose 6 of 25 positions. Another faculty member has an offer to join a top 30-research university. Another has been asked to be a candidate for department head at a top 30 university. What is the motivation to stay with current state funding?

2. Reorganization of Colleges and movement of departments. Goal is to achieve a better structure to meet the needs of the 21<sup>st</sup> century by Virginia's largest comprehensive university. A special thanks to the Provost for his willing ness to listen to faculty input. Many faculty are very supportive; others are

coming around and some will never support change. The Jury is still out on the success of the reorganization and will be watched by faculty. Goal of finding a better model to move Tech top 30 is admirable.

3. On a personal aside and in another life, I am advisor to the Undergraduate honor system. When Presidents Torgerson and Steger appointed me to be advisor, I took it serious. With the help of Ron Daniel and Kay Heidbreder, we have made a lot progress. I used to commit 20 to 25% of my time. My department did not think that was fair. It was an unfunded mandate. A positive step has included funding of staff support from the provost office. My remaining concerns include long term space for officer operation, 1) adequate education of faculty; 2) support for and participation by all faculty (relates to prior point); and 3) adequate student education about the honor system and its importance.

In light of Enron, Ambrose and Kerns-Goodwin and more, we should make this a unique and positive experience for our students and not treat it as the neglected stepchild. It is time to make it a part of the educational experience for all.

Now for the positive.

1. Blacksburg and the Virginia Tech community is a great place to work unless you want an urban environment. Potential faculty members make that decision and we should not pine over those who choose other wise. Pay considerations is not the only consideration in employment decisions.

2. My successor, Edd Sewell of Communications studies will be on the Job as fac sen president on August 1. Edd is currently in Italy or Eastern Europe with a group of students on a study abroad program. I have worked with Edd for the past three years. He is dedicated to Tech and higher education. He wife is a retired elementary teacher, having been an excellent teacher of my two sons. Edward (Edd) H. Sewell, Jr.

Native of Texas

BA (1966) Hardin-Simmons University, Texas with majors in political science and speech and theatre, and a minor in Biblical studies.

MA (1967) Northwestern University with emphasis in communication studies.

PhD (1972) Ohio University with emphasis in communication and cognates in higher education administration and research methodology.

Edd has been at VT since 1972. He has served as program chair, assistant department head, acting department head, and department head. Edd's teaching focus is visual media and photojournalism. Research focus is visual humor (editorial cartoons, comic strips, comic books)

I have worked with Edd for many years and share his interest in editorial cartoons. He will be an excellent resource for you.

It has been a pleasure to work with you all.

## FACULTY LEAVES

Virginia Tech's program of professional development for tenured faculty members provides two kinds of opportunities: Study-Research Leaves at one-half salary for up to one year and one-semester Research Assignments at full salary.

The following faculty member is requesting Study-Research Leave for the purpose and period of time specified:

**Thomas M. Gardner**, Professor, Department of English, for August 1, 2002 to July 31, 2003, having been named a Fellow of the John Simon Guggenheim Memorial Foundation, to complete a book entitled Emily Dickinson and Contemporary Writers which will examine the way writers in the past twenty years have returned to the work of a Emily Dickinson in the responding to and the extending of her investigations of the link between an acknowledgment of human limits and the opening out of human responsiveness to a world beyond our capacity to master or possess.

The Guggenheim Fellowship is a prestigious, nationally competitive award to allow faculty members to pursue scholarship and publication; however, it provides only partial salary support to the recipient. The Provost is recommending continuation of half salary and benefits through the study-research leave mechanism so that Dr. Gardner may take advantage of this award. However, this support is not intended to preclude the opportunity for paid leave under the usual study-research leave program when he is next eligible.

The following faculty member is requesting a Research Assignment for Fall 2002:

**Elizabeth G. Creamer**, Associate Professor, Center for Interdisciplinary Studies, to work on a book, Teaming Up, which deals with collaboration among multidisciplinary, university-based research teams whose work focuses on educational reform and to continue research on a project funded by the National Science Foundation entitled Women in Information Technology: Pivotal Transitions.

### **RECOMMENDATION:**

That the above Study-Research and Research Assignments be approved as requested.

## **CHANGE OF DUTY STATION**

Dr. John J. Tyson, University Distinguished Professor in the Department of Biology, has been invited to participate in an international focus group on theoretical biology at the Institute for Advanced Study (IAS) in Budapest, Hungary, for the spring semester of 2003. A change of duty station is requested so that he and his graduate students may collaborate with the theoretical and computational biologists at the IAS.

### **RECOMMENDATION:**

That a change of duty station be approved for Dr. Tyson for the spring semester of 2003.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. E. Allen Bame faithfully served Virginia Tech for 27 years in the College of Human Resources & Education, beginning in 1974; and

**WHEREAS**, he expertly taught a wide range of subjects to countless undergraduate and graduate students in the Technology Education Program, who have graduated to become technology education teachers and leaders in the state, the nation, and around the world; and

**WHEREAS**, he was an outstanding advisor to hundreds of undergraduate and graduate technology-education majors for nearly three decades and gave unselfishly of his time throughout these years in providing dedicated service at the program, department, and university levels at Virginia Tech; and

**WHEREAS**, he represented Virginia Tech admirably for nearly three decades through dedicated service and outreach to the Commonwealth of Virginia, the southeast region of the United States, and national/international associations and agencies; and

**WHEREAS**, he distinguished himself through research endeavors such as the Pupils Attitude Toward Technology research that he published and presented internationally;

**THEREFORE** be it resolved that the Board of Visitors recognizes Dr. E. Allen Bame for his service to the university with the title of Associate Professor Emeritus of Education

**RECOMMENDATION:**

That the above resolution recommending Dr. E. Allen Bame for emeritus status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Curtis R. Finch faithfully served Virginia Tech for 28 years in the College of Human Resources & Education, beginning in 1974; and

**WHEREAS**, as a member of the faculty in the Department of Teaching & Learning, he was a dedicated teacher, primarily at the graduate level, who advised and counseled many students during his career and served as the graduate advisor for numerous masters and doctoral students; and

**WHEREAS**, he was nationally known for publications in the area of curriculum and program planning in career and technical education, as evidenced by a textbook he co-authored that is in its fifth edition and has been used in many university courses; and

**WHEREAS**, he was recognized by the University Council for Vocational Technical Education as their Visiting Scholar for the 1985-1986 academic-year; and

**WHEREAS**, he made significant contributions to research in career and technical education, which included serving as the Virginia Tech site director of the National Center for Research in Vocational Education and obtaining funding in excess of \$8 million from the U.S. Department of Education and numerous other sources; and

**WHEREAS**, he was recently awarded a Fulbright award for research to be conducted in Taiwan and he conducted research related to career and technical education in other international locations;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Curtis R. Finch for his service to the university with the title of Professor Emeritus of Career & Technical Education.

**RECOMMENDATION:**

That the above resolution recommending Dr. Curtis R. Finch for emeritus status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Charles T. Goodsell faithfully served Virginia Tech for 24 years in the College of Architecture & Urban Studies, beginning in 1978; and

**WHEREAS**, as a member of the faculty in the Center for Public Administration & Policy, he was a dedicated teacher of masters and doctoral students at multiple sites around the state of Virginia; and

**WHEREAS**, he was the dissertation advisor to more than 20 students, a member of numerous dissertation committees, academic advisor to a large number of masters students, and site coordinator and primary academic advisor to the university's Roanoke masters site; and

**WHEREAS**, his academic work, including the renowned "Case for Bureaucracy: A Public Administration Polemic," has had a profound impact on the field of public administration; and

**WHEREAS**, he was a champion of innovative teaching and learning, offering a unique combination of VTEL, web-based, and face-to-face learning in his State Public Policy Class and providing a unique fusion of architecture and public administration; and

**WHEREAS**, he served on countless departmental, college, university, and professional society committees and is a member of the prestigious National Academy of Public Administration;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Charles T. Goodsell for his service to the university with the title of Professor Emeritus of Public Administration.

**RECOMMENDATION:**

That the above resolution recommending Dr. Charles T. Goodsell for emeritus status be approved.

**RESOLUTION FOR EMERITA STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Janet M. Johnson faithfully served Virginia Tech for over 20 years in the College of Human Resources & Education, beginning in 1972; and

**WHEREAS**, as a faculty member and extension specialist, she was a dedicated and innovative teacher and advisor in the Department of Human Nutrition, Foods, & Exercise; she provided leadership to the design of the undergraduate concentration in consumer foods; she promoted the development of interdisciplinary research within the graduate program in foods through cooperative projects with other departments; and she prepared many students to assume challenging positions in food education and promotion, the food industry, and university teaching and research; and

**WHEREAS**, she was recognized for her outstanding contributions both to research on the baking quality of flours with the Borden Award in Experimental Foods, and to the profession of Family & Consumer Sciences with a Leader Award from the American Association of Family & Consumer Sciences; and

**WHEREAS**, she accepted the challenge and responsibility to effect the merger of the former colleges of Human Resources and Education and successfully accomplished the process with exceptional skill, grace, and selflessness; and

**WHEREAS**, she tirelessly served the College of Human Resources & Education as dean from 1996 to 2002, providing extraordinary leadership, energy, and vision, promoting the stature and welfare of the college within the university, commonwealth, and nation; and

**WHEREAS**, she steadfastly recognized the contributions of each member of the college community; and through her personal regard for staff, faculty, and students as individuals, she exhibited and encouraged respect, listening, caring, empathy, cooperation, helpfulness, fairness, and equity, thus creating a college culture where everyone felt valued; and

**WHEREAS**, she served as a role model for alumni with respect to development by selfless giving of her time, talents, family, home, and resources, all to support the college; and

**WHEREAS**, she provided unwavering support for diversity initiatives in the college, resulting in the establishment of a college diversity committee, the appointment of minority and women faculty to leadership positions in the college, the enhancement of international collaborations, and the development of a comprehensive diversity plan and faculty-search process that have enhanced the college's ability to recruit and retain minority faculty members; and

**WHEREAS**, she consistently placed the well being of students at the forefront of her leadership commitment; and

**WHEREAS**, her career has exemplified the foundations of the land-grant university - a belief in people, their hopes and aspirations, and a passion that education, including extension and outreach, is basic in stimulating individual initiative, self-determination, and leadership;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Janet M. Johnson for her service to the university with the title of Professor of Human Nutrition, Foods, & Exercise and Dean Emerita of the College of Human Resources & Education.

**RECOMMENDATION:**

That the above resolution recommending Dr. Janet M. Johnson for emerita status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Orson K. Miller faithfully served Virginia Tech for 32 years in the College of Arts & Sciences, beginning in 1970; and

**WHEREAS**, he conducted and published research on mycology across the nation and in many international countries, resulting in a stellar national and international reputation; and

**WHEREAS**, he published popular books on mushrooms (Mushrooms of North America is in the 8<sup>th</sup> edition), led many forays, and provided the medical profession with identification of potentially poisonous mushrooms; and

**WHEREAS**, as the university's primary teacher in mycology, he trained over 40 graduate students, visiting professors, and post-doctoral students, many of whom are leaders in mycological research around the world; and

**WHEREAS**, he served the Biology Department and the Mycological Society of America in several capacities, including President of the Mycological Society;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Orson K. Miller for his service to the university with the title of Professor Emeritus of Biology.

**RECOMMENDATION:**

That the above resolution recommending Dr. Orson K. Miller for emeritus status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Larry D. Mitchell faithfully served Virginia Tech for 30 years in the College of Engineering, beginning in 1971; and

**WHEREAS**, he effectively served as a member of the faculty of the Department of Mechanical Engineering, receiving the university's Wine Award for Excellence in teaching; and

**WHEREAS**, he advised and counseled numerous undergraduate and graduate students during his long career, serving as the graduate advisor for 36 masters and 13 doctoral students; and

**WHEREAS**, he made significant contributions to the mechanical design field in the areas of dynamic signal processing, mechanical dynamics, and vibration and fatigue analysis, coauthoring a widely-recognized textbook on mechanical design and publishing 167 articles; and

**WHEREAS**, he was widely recognized by his professional societies, serving as chair of the International Modal Analysis Conference and chair of the International Conference on Vibration Measurements by Laser Techniques; and

**WHEREAS**, he founded the Modal Analysis Laboratory, an important research and teaching facility of the Department of Mechanical Engineering; and

**WHEREAS**, he was recognized for his academic leadership receiving the Lingan S. Randolph Professorship;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Larry D. Mitchell for his service to the university with the title of the Lingan S. Randolph Professor Emeritus of Mechanical Engineering.

**RECOMMENDATION:**

That the above resolution recommending Dr. Larry D. Mitchell for emeritus status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Bruce C. Parker faithfully served Virginia Tech for 33 years in the College of Arts & Sciences, beginning in 1969; and

**WHEREAS**, he taught over ten different courses and was the principal teacher of plant biology and algal ecology throughout his career, all of which were well received by his students; and

**WHEREAS**, he provided scholarly guidance and resources (over \$3.5M) to support the more than 30 graduate students who have received their advanced degrees under his tutelage; and

**WHEREAS**, his research has spanned various areas of ecology, including pioneering research in the Antarctic, leading to breakthrough discoveries and over 200 research articles and book chapters that earned him a highly-respected international reputation; and

**WHEREAS**, he provided excellent service to the Department of Biology through committee responsibilities, and in particular, leading the Departmental and Botany Seminar Series; and

**WHEREAS**, he was a national leader in the Phycology Society of America, serving on editorial boards and the board of trustees, and holding all major offices including president, archivist, and historian;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Bruce C. Parker for his service to the university with the title of Professor Emeritus of Biology.

**RECOMMENDATION:**

That the above resolution recommending Dr. Bruce C. Parker for emeritus status be approved.

**RESOLUTION FOR EMERITUS STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. John M. White faithfully served Virginia Tech for 35 years in the College of Agriculture & Life Sciences, beginning in 1967; and

**WHEREAS**, as a faculty member of the Department of Dairy Science from 1967 to 1978, he distinguished himself as a researcher, teacher, and graduate-student mentor, whose research program gained national and international recognition in dairy cattle genetics; and

**WHEREAS**, he served as major professor to 27 masters and doctoral students and shared his work widely by authoring 58 refereed journal articles and 71 scientific abstracts; and

**WHEREAS**, under his leadership as head of the Department of Dairy Science from 1978 to 1986, the department received regional and national recognition as a center of excellence in undergraduate education while gaining considerable stature among its peers for its research, graduate, and extension programs; and

**WHEREAS**, his contributions to academic excellence have been widely recognized as evidenced by his receiving the university's W. E. Wine Award for Outstanding Teaching and the Gamma Sigma Delta Teaching Award, as well as by serving on the University Academy of Excellence; and

**WHEREAS**, he provided exceptional service to numerous professional societies and received the Virginia Holstein Association's Meritorious Service Award; and

**WHEREAS**, as Director of Resident Instruction and Associate Dean from 1986 to 2002, he developed novel program curricula and promoted student leadership and scholarship activities, all of which has attracted many new students to the college and boosted enrollment; and

**WHEREAS**, for many years he provided incomparable counsel, wisdom, and stable leadership to faculty, staff, and students in the Department of Dairy Science and College of Agriculture & Life Sciences at Virginia Tech;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. John M. White for his service to the university with the title of Professor of Dairy Science and Associate Dean Emeritus of the College of Agriculture & Life Sciences.

**RECOMMENDATION:**

That the above resolution recommending Dr. John M. White for emeritus status be approved.

**RESOLUTION FOR EMERITA STATUS**  
**June 3, 2002**

**WHEREAS**, Dr. Dianne W. Yardley, faithfully served Virginia Tech for 20 years in the College of Human Resources & Education, beginning in 1982; and

**WHEREAS**, she contributed to the development of the strategic plan for the former College of Education that served as the basis for the eventual organization of the education programs in a new college and designed a creative financial management program for the budget reductions; and

**WHEREAS**, she was responsible for the successful merger of the fiscal affairs of the College of Education and College of Human Resources to found the new College of Human Resources & Education, making the critical fiscal decisions to merge two complex fiscal programs into one; and

**WHEREAS**, she contributed to the instructional mission by sharing her experience and expertise with the educational leadership classes, by team-teaching field-based doctoral study, by teaching educational research, and by serving on graduate committees of doctoral candidates of educational leadership; and

**WHEREAS**, she established an effective team of staff to oversee the management of fiscal affairs of the centers and departments of the College of Human Resources & Education, and under her leadership, the business affairs of the college served as a model for other colleges;

**THEREFORE**, be it resolved that the Board of Visitors recognizes Dr. Dianne W. Yardley for her service to the university with the title of Associate Dean Emerita of the College of Human Resources & Education.

**RECOMMENDATION:**

That the above resolution recommending Dr. Dianne W. Yardley for emerita status be approved.

**ENDOWED PROFESSORSHIP**  
J. Gray Ferguson Professor of Finance

Founded in 1997, the J. Gray Ferguson Professorship in Finance was established by a \$250,000 endowment by J. Gray Ferguson, father of a graduate of the program. This professorship is established in support of excellence in finance education. Dean Richard E. Sorensen has nominated Professor Vijay Singal to be appointed as the J. Gray Ferguson Professor of Finance on the recommendations of the Department of Finance, Insurance, & Business Law and the College of Business Honorifics Committee.

Professor Singal received his Ph.D. in Business Administration (Finance) from the University of Michigan. He has held a visiting faculty position at the University of Michigan and has been at Virginia Tech since 1992. He is a member of the American Finance Association, Financial Management Association, and the Society for Financial Studies. Currently, Professor Singal is a member of the Editorial Board on the Financial Management Association's Survey and Synthesis Series.

Professor Singal's research has significant implications in many different areas of Finance: corporate, international, and investments. His research on corporate restructurings has covered mergers and privatizations, and has been used in formulating the Department of Justice's merger guidelines. This work is frequently cited by the government agencies to build their legal case, especially with regard to airline mergers. His work on privatizations shows that a privatization is effective only when the government cedes complete control over the enterprise. In the area of international finance, his work has implications for liberalization of capital markets around the world. Finally, his research in the area of investments explores the realm of short sellers, an area that is not widely understood or researched, though it has a significant impact on security prices. He has acquired international recognition for his work in various fields of finance and has presented his work at many universities and conferences in the U.S. and abroad. His research has also been extensively featured in the media.

**RECOMMENDATION:**

That Dr. Vijay Singal be appointed the J. Gray Ferguson Professor of Finance, effective August 10, 2002, with salary supplement as provided by the endowment and, as available, from the Eminent Scholars match program.

**ENDOWED PROFESSORSHIP**  
R. B. Pamplin Professor of Finance

Founded in 1994, the R. B. Pamplin Professorship in Finance is one of several named professorships established with part of the \$10 million endowment presented to the Pamplin College by R. B. Pamplin, Sr. and Dr. R. B. Pamplin, Jr. This professorship is established in support of excellence in finance education. Dean Richard E. Sorensen has nominated Professor Gregory B. Kadlec to be appointed as the R. B. Pamplin Professor of Finance on the recommendations of the Department of Finance, Insurance, & Business Law and the College of Business Honorifics Committee.

Professor Kadlec received his Ph.D. in Finance from Purdue University. He has taught courses in investments at Virginia Tech at the undergraduate, masters and doctoral levels for the past 10 years. He received the Pamplin College of Business and Virginia Tech Certificates of Teaching Excellence in 2000.

Professor Kadlec's research contributes to our understanding of capital markets by providing evidence on the assimilation of information in security prices. His research on price-adjustment delays is internationally recognized and has had a significant impact on the practice of finance. In 2000, his study documenting errors in mutual fund prices was presented to the Securities and Exchange Commission (SEC) and was the centerpiece of an academic/practitioner conference held by the Investment Company Institute (ICI). The consensus from these meetings was that there are significant problems with the way mutual funds price their shares, and necessary actions to alleviate the problem are being taken. As a follow up to these presentations, he has been invited to participate in special mutual fund conferences at the Wharton School of Business and the Investment Company Institute. Professor Kadlec's research is published in the top journals in finance, has been presented at several prestigious academic institutions, and appears on the programs of national finance meetings on a regular basis.

**RECOMENDATION:**

That Dr. Gregory Byrant Kadlec be appointed the R. B. Pamplin Professor of Finance, effective August 10, 2002, with salary supplement as provided by the endowment and, as available, from the Eminent Scholars match program.

**ENDOWED PROFESSORSHIP**  
Via Professor of Civil and Environmental Engineering

Mrs. Marion Bradley Via presented \$10 million in 1987 to Virginia Tech's College of Engineering. The amount was divided equally between the Departments of Civil & Environmental Engineering (CEE) and Electrical & Computer Engineering (ECE). The university's Board of Visitors named the CEE Department in honor of her late husband, Charles E. Via, Jr., and the ECE Department in honor of her late father, Harry Lynde Bradley. The Via Professorship is funded from the proceeds of the CEE Department's share of the endowment.

Interim Dean Malcolm J. McPherson, concurring with the recommendations of the CEE Department's Honorifics Committee and a panel of college reviewers, has nominated Dr. Imad L. Al-Qadi to hold the position of Charles E. Via, Jr. Professor of Civil and Environmental Engineering.

Dr. Al-Qadi joined the CEE Department's faculty in 1990. He is nationally and internationally known for his research and scholarly works related to highway pavement materials and nondestructive methods for infrastructure assessment. Dr. Al-Qadi has authored or co-authored over 150 publications and has presented his work at nearly 160 international conferences and professional meetings. He was awarded the Young Investigator Award from the National Science Foundation in 1994, one of 100 such awards made nationwide to young, promising engineering faculty. Dr. Al-Qadi directs the Roadway Infrastructure Program at the Virginia Tech Transportation Institute, and has been responsible for the design and implementation of all pavement-related research activities at the Smart Road.

**RECOMMENDATION:**

That Dr. Imad L. Al-Qadi be appointed as a Charles E. Via, Jr. Professor of Civil and Environmental Engineering, effective August 10, 2002, with salary supplement as provided by the endowment and, as available, from the Eminent Scholars match program.

**ENDOWED PROFESSORSHIP**  
Via Professor of Civil and Environmental Engineering

Mrs. Marion Bradley Via presented \$10 million in 1987 to Virginia Tech's College of Engineering. The amount was divided equally between the Departments of Civil & Environmental Engineering (CEE) and Electrical & Computer Engineering (ECE). The university's Board of Visitors named the CEE Department in honor of her late husband, Charles E. Via, Jr., and the ECE Department in honor of her late father, Harry Lynde Bradley. The Via Professorship is funded from the proceeds of the CEE Department's share of the endowment.

Interim Dean Malcolm J. McPherson, concurring with the recommendations of the CEE Department's Honorifics Committee and a panel of College reviewers, has nominated Dr. Richard E. Weyers to hold the position of Charles E. Via, Jr. Professor of Civil and Environmental Engineering.

Dr. Weyers joined the CEE Department's faculty in 1985. He is nationally and internationally known for his research and scholarly works related to long-term corrosion and life cycle issues related to concrete materials and structures. Dr. Weyers has authored or co-authored over 140 publications. His work on epoxy-coated reinforcing steel is recognized as a major contribution to the construction and maintenance of our nation's highway infrastructure. Dr. Weyers also holds two patents on chemical methods to minimize the corrosion of steel in chloride contaminated concrete.

**RECOMMENDATION:**

That Dr. Richard E. Weyers be appointed as a Charles E. Via, Jr. Professor of Civil and Environmental Engineering, effective August 10, 2002, with salary supplement as provided by the endowment and, as available, from the Eminent Scholars match program.

## **Resolution Naming**

### **The Jane M. Andrews Memorial Stream Garden at Virginia Polytechnic Institute and State University**

**Whereas**, Preston H. Andrews, Class of 1950, is a graduate of the College of Business with a degree in accounting; and

**Whereas**, Mrs. Jane Andrews visited Virginia Tech often with her husband and enjoyed the campus, especially the horticulture garden; and

**Whereas**, during her visits she spent time in the garden and dearly loved the area; and

**Whereas**, Mr. Andrews has provided the College of Agriculture and Life Sciences with a gift made in memory of his late wife, Jane, in recognition of her appreciation of the gardens; and a portion of the gift will cover the construction cost for the stream garden component of a planned horticulture project; and

**Whereas**, Preston Andrews has been a loyal supporter of several university program areas, and he maintains a high regard for and a very special relationship with Virginia Tech;

**Now, therefore, be it resolved that**, in appreciation for the support and loyalty of Mr. Andrews to his alma mater and in recognition of his desire to provide a memorial to his late wife, the horticulture stream garden will be known as **The Jane M. Andrews Memorial Stream Garden**.

#### **Recommendation:**

That the above resolution naming **The Jane M. Andrews Memorial Stream Garden** be approved.

## **Resolution Naming**

### **The Peddrew – Yates Residence Hall**

#### **at Virginia Polytechnic Institute and State University**

**Whereas**, when diversity was not the norm, in September 1953, Irving L. Peddrew, III became the first African-American to enroll as a student at Virginia Tech, and in 1958, Charlie L. Yates became the first African-American to graduate from Virginia Tech with a B.S. in Mechanical Engineering, which he followed with an M.S. from Cal Tech and a Ph.D. from John Hopkins University; and

**Whereas**, during his pioneering years at the university, Mr. Peddrew was an academic achiever and an active participant in group activities, including his role as host of a weekly, two-hour jazz program at the campus radio station, WUVT, and membership in the YMCA; and

**Whereas**, Mr. Peddrew demonstrated strength and character in his three years at the university and then during his service in the United States Army, followed by a long career in the aerospace industry, Newport News Shipbuilding, and Hampton University before retiring in 1994 to enjoy his passion for singing jazz; and

**Whereas**, Dr. Yates was a member of the Corps of Cadets and served as an officer for two engineering groups while a student at Virginia Tech; and he subsequently joined the university in a dual role as a faculty member in the Department of Mechanical Engineering and as Director of Minority Programs for the College of Engineering, departing for appointments at Hampton University and Old Dominion University, and then returning to Virginia Tech in 1987 in the Department of Aerospace and Ocean Engineering, and also serving as President of the Black Faculty and Staff Caucus, before retiring in 2000 as Professor Emeritus of Aerospace and Ocean Engineering; and

**Whereas**, Dr. Yates has represented the university as a guest lecturer visiting the South African Institution of Mechanical Engineers and provided service on the Virginia Tech Board of Visitors for four years as well as on the College of Engineering Committee of 100;

**Now, therefore, be it resolved that**, in admiration and recognition of Mr. Peddrew and Dr. Yates for the commitment they demonstrated, the challenges they faced and overcame, the unique and vital roles they played in the development of the university, and the role models they have been to those who followed, the New Residence Hall West will be known as **The Peddrew – Yates Residence Hall**.

#### **Recommendation:**

That the above resolution naming **The Peddrew – Yates Residence Hall** be approved.

## **DESCRIPTION OF FACULTY PERSONNEL CHANGES**

(Prepared by Personnel Services)

### **I. FACULTY PERSONNEL & SALARY CHANGES**

This section includes new appointments and changes in appointments for the general faculty, including faculty in the colleges and in the library, and for administrative and professional faculty in all areas under educational & general funding.

#### **A. New Appointments**

This section includes documentation of all new faculty appointments for the positions noted above. Some appointments, for example visiting faculty, may be "restricted" with a fixed-term appointment. If a senior-level appointment (Associate or Full Professor) is to be made with tenure, it is so noted.

#### **B. Adjustments in Appointment and/or Salary**

This section includes a listing and brief explanation of all off-cycle salary adjustments, conversion of positions from classified to faculty status, changes in the percent of employment (example: 50% to 75%), etc.

### **II. SPONSORED RESEARCH FACULTY**

Section II documents appointments and changes to faculty positions funded by sponsored grants and contracts. These positions are usually "restricted" with a fixed-term appointment. Occasionally, appointments may be designated as regular (non-restricted) and will be noted as such.

#### **A. New Appointments**

This section includes appointments such as Visiting Assistant Professor, Professional Lecturer, or Instructor, as well as any of the various "Special Research-Ranked Faculty" titles, such as Research Associate, Postdoctoral Associate, or Research Scientist. Faculty appointed to these positions are funded from sponsored grants and contracts on one-year or multi-year appointments, which may be renewed depending on availability of funding, need for services, and performance.

#### **B. Adjustments in Appointment and/or Salary**

This section contains annual merit adjustments for faculty not included in the special research-ranked positions, changes in rank, special adjustments made for equity, funding availability, or changes in job responsibilities, and similar changes. Also included are adjustments in the percentage of employment and reappointments.

**FACULTY PERSONNEL CHANGES**

June 2-3, 2002

**TEACHING AND RESEARCH FACULTY****NEW APPOINTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>Architecture &amp; Urban Studies</u></b>					
Nelson, Arthur C	Professor, w/Tenure	Urban Affairs & Planning	8-10-02	100	120,000
Sanchez, Thomas W	Assoc Professor, Restr	Urban Affairs & Planning	8-10-02	100	66,750
<b><u>Arts &amp; Sciences</u></b>					
Fowler, Shelli B	Assoc Professor, w/Tenure	English	8-10-02	100	53,000
Iliescu, Traian	Asst Professor	Mathematics	8-10-02	100	53,000
McPherson, David P	Instructor, Restr	Computer Science	8-10-02	100	42,000
Mello, Marcelo	Asst Professor	Economics	8-10-02	100	68,000
Scheckler, Rebecca	Visiting Asst Professor, Restr	Computer Science	8-10-02	100	73,333
<b><u>Business</u></b>					
Mansi, Saltar A	Asst Professor	Finance, Ins & Business Law	8-10-02	100	120,000
Simmons, Carolyn	Visiting Asst Professor, Restr	Marketing	8-10-02	100	84,000
<b><u>Human Resources &amp; Education</u></b>					
Dika, Sandra	Visiting Asst Professor, Restr	Educ Leadership & Policy Studies	8-10-02	100	38,000
Stevenson, Michelle L	Asst Professor	Human Development	7-01-02	100	58,000

**TEACHING AND RESEARCH FACULTY****ADJUSTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>Agriculture &amp; Life Sciences</u></b>					
Alwang, Jeffrey R	Professor	Agriculture & Applied Economics	4-25-02	100	90,000
Camp, William G	Professor	Agriculture Technology – 2 yr Prog	5-10-02	100	105,092
Pierson, Merle D	Professor	Food Science & Technology	2-04-02	100	158,200
<b><u>Arts &amp; Sciences</u></b>					
Anderson, Linda	Assoc Professor	English	8-10-02	100	54,409
Britt, Mary R	Instructor	English	12-25-01	25	6,500
Ficenech, John R	Professor	Physics	1-10-02	100	109,255
Jones, Robert	Assoc Professor	Biology	8-10-02	100	90,000
McNeal, Joanne	Asst Professor, Restr	Ctr-Interdisciplinary Studies	8-10-02	100	47,455
Metz, Nancy	Assoc Professor	English	8-10-02	100	73,422
Ollendick, Thomas H	Professor Eminent Scholar	Psychology	8-10-02	100	149,460
Paretti, Marie C	Instructor	English	8-10-02	100	40,000
Roy, Lucinda	Alumni Dist Professor	English	5-10-02	100	162,300
Sorensen, Leni	Instructor, Restr	Ctr-Interdisciplinary Studies	2-25-02	100	49,000
<b><u>Business</u></b>					
Major, Raymond L	Assoc Professor	Business Information Technology	8-10-02	100	83,000
<b><u>Engineering</u></b>					
De la Garza, Jesus M	Professor	Civil & Environmental Engr	5-10-02	100	110,972
Dowling, Norman E	Professor	Engr Science & Mechanics	3-10-02	100	121,300
Gurdal, Zafer	Professor	Engr Science & Mechanics	5-10-02	100	111,292
<b><u>President</u></b>					
Sobral, Bruno W	Professor	VA Bioinformatics Institute	6-01-02	100	205,000

Continued

**TEACHING AND RESEARCH FACULTY**

**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	EFF DATE	% APPT	ANNUAL RATE
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**Vice Provost for Research**

Nance, Richard E	Professor	Systems Research Center	5-10-02	100	174,189
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**ADMINISTRATIVE AND PROFESSIONAL FACULTY****NEW APPOINTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>Agriculture &amp; Life Sciences</u></b>					
Johnson, Jon F	Extension Area Spec, Restr	College of Agriculture & Life Sci	4-22-02	100	45,000
<b><u>Business</u></b>					
Moore, Barry N	Dir Mgmt & Prof Dev Prog	Business Extension	7-01-02	100	90,000
<b><u>Graduate School</u></b>					
DePauw, Karen P	Vice Prov Grad Studies w/Tenure	Graduate School	8-01-02	100	150,000
<b><u>Provost</u></b>					
King, Marilynn R	Sr Assoc Dir Client Services	Financial Aid	5-01-02	100	50,100
O'Brien, Daniel T	Asst Director Education Abroad	International Programs	3-11-02	100	32,000
O'Brien, Catherine G	Spec Collections Librarian, Restr	Library	4-01-02	100	36,000
<b><u>Vice President for Administration &amp; Treasurer</u></b>					
Myers Jr, Alvin B	Director of Utilities	Facilities Admin & Supervision	3-18-02	100	75,000
<b><u>Vice President for Development &amp; University Relations</u></b>					
Grove, Anne C	Assoc Director Gift Planning	University Development	3-25-02	100	70,000
Johnson, Kylie H	Regional Director Major Gifts	University Development	4-24-02	100	68,000
Parker, Amy	Director of Special Events	University Development	7-01-02	100	42,000
Raymond, Lindsay A	Dir Dev-Architecture & Urban	University Development	3-10-02	100	50,000
Shephard, R Daniel	Dir Dev-Business	University Development	4-01-02	100	75,000
Stamp Jr, Robert L	Regional Director Major Gifts	University Development	3-25-02	100	68,000
Westfall, Michael J	Director of Annual Giving	University Development	3-18-02	100	84,180

Continued

**ADMINISTRATIVE AND PROFESSIONAL FACULTY**

**NEW APPOINTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
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**Vice President for Student Affairs**

Babb, Frances R	Victim Adjud Serv Coord, Restr	Judicial Affairs	3-18-02	100	29,000
Kneubuehl, Erik J	Asst Director-Student Activities	Univ Unions & Student Activities	7-08-02	100	46,000

**ADMINISTRATIVE AND PROFESSIONAL FACULTY****ADJUSTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>Agriculture &amp; Life Sciences</u></b>					
Alstat, Kathryn M	Assoc Ext Agent, 4-H	VA Coop Extension	4-01-02	100	31,600
Baughman, Sarah E	Assoc Ext Agent	VA Coop Extension	4-10-02	100	36,300
Daniel II, James B	Assoc Ext Agent, ANR, FBM	VA Coop Extension	2-25-02	100	40,225
Pettway, Herbert W	Unit Coord & Dept Head	VA Coop Extension	11-25-01	100	67,129
<b><u>Architecture &amp; Urban Studies</u></b>					
Stephenson, Max O	Assoc Dean Academic Affairs	Dean Architectura	4-25-02	100	84,060
<b><u>Business</u></b>					
Scott, Sharon G	Assoc Director	Dean of Business	7-01-02	100	70,000
<b><u>Engineering</u></b>					
Henneke II, Edmund G	Professor & Assoc Dean	Dean Engr	3-10-02	100	163,400
McPherson, Malcolm J	Professor & Acting Dean	Dean Engr	1-10-02	100	175,700
<b><u>Graduate School</u></b>					
Merola, Joseph S	Professor & Acting Dean	Graduate School	3-25-02	100	140,000
<b><u>Athletics</u></b>					
Freel, Amy E	Sports Nutritionist	Athletics	7-01-02	100	36,296
Games, Bruce E	Administrative Asst	Athletics	4-25-02	80	18,768
Smith, Clarence A	Asst AD for Ticketing Services	Athletics	7-01-02	100	55,000
Stokes, Roderick L	Head Men's Basketball Coach	Athletics	3-25-02	100	150,491

Continued

**ADMINISTRATIVE AND PROFESSIONAL FACULTY**

**ADJUSTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
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**President**

Rutherford, William F	Asst Dir/Compliance Officer	EEO-Affirmative Action	4-10-02	100	59,000
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**Vice President for Development & University Relations**

Bolt, Terry G	Dir Dev Special Gifts & Athletic	Athletic Fund	4-15-02	100	57,000
Cox, Clara C	Dir Publications & Outreach	University Relations	3-14-02	100	62,634

## SPECIAL RESEARCH FACULTY

### NEW APPOINTMENTS

NAME	TITLE	DEPARTMENT	EFF DATE	% APPT	ANNUAL RATE
<b><u>Agriculture &amp; Life Sciences</u></b>					
Barakat, Abdelafi	Postdoctoral Assoc, Restr	Crop & Soil Environmental Sci	2-01-02	100	36,000
Hoffman, Thomas K	Research Assoc, Restr	Crop & Soil Environmental Sci	2-18-02	100	55,000
Lorence, Argelia	Postdoctoral Assoc, Restr	Plant Path, Phys & Weed Sci	4-10-02	100	35,000
Miller, Jarrod O	Research Assoc, Restr	Crop & Soil Environmental Sci	4-01-02	100	32,000
Smith, William Temple	Research Assoc, Restr	Crop & Soil Environmental Sci	2-21-02	100	35,000
<b><u>Arts &amp; Sciences</u></b>					
Goren, Ahmet C	Postdoctoral Assoc, Restr	Biology	4-15-02	100	25,000
Umbarger-Wells, Sarah	Project Assoc, Restr	Upward Bound/Talent Search	5-06-02	100	30,500
Wasylenki, Laura E	Postdoctoral Assoc, Restr	Geological Sciences	6-25-02	100	35,000
Xu, Bailing	Postdoctoral Assoc, Restr	Chemistry	3-04-02	100	26,000
<b><u>Engineering</u></b>					
Bullions, Todd A	Research Scientist, Restr	Ctr-High Perf Manufacturing	4-01-02	100	64,450
Carneal, James P	Sr Research Assoc, Restr	Vibration & Accoustics Lab	4-15-02	100	42,500
Gu, Yurfeng	Research Assoc, Restr	Chemical Engr	2-25-02	100	36,000
Hu, Guangchu	Postdoctoral Assoc, Restr	Mechanical Engr	5-16-02	100	37,000
Huang, Xinyu	Postdoctoral Assoc, Restr	Engr Sci & Mechanics	3-01-02	100	26,000
Li, Jie-Fang	Research Assoc Professor, Restr	Materials Sci & Engr	4-14-02	100	78,000
Qin, Zhanming	Postdoctoral Assoc, Restr	Engr Sci & Mechanics	4-10-02	100	25,000
<b><u>Human Resources &amp; Education</u></b>					
Glass, Anne H	Sr Project Assoc, Restr	Ctr-Gerontology	2-27-02	80	40,000
<b><u>Veterinary Medicine</u></b>					
Bandara, Abpa	Research Scientist, Restr	Biomedical Science	3-25-02	100	34,000
Prater, Mary Renee	Research Asst Professor, Restr	Biomedical Science	4-25-02	100	57,309

Continued

**SPECIAL RESEARCH FACULTY**

**NEW APPOINTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>President</u></b>					
He, Yongqun	Sr Research Assoc, Restr	VA Bioinformatics Institute	5-16-02	100	63,000
Mehrotra, Bharat	Postdoctoral Assoc, Restr	VA Bioinformatics Institute	5-01-02	100	50,000
Nordberg, Eric	Research Assoc, Restr	VA Bioinformatics Institute	4-01-02	100	40,000
Purwantini, Endang	Sr Research Assoc, Restr	VA Bioinformatics Institute	6-15-02	100	62,000
Shanmughom, Shankar C	Research Assoc, Restr	VA Bioinformatics Institute	6-03-02	100	56,000
Shulaev, Vladimir	Research Assoc Professor	VA Bioinformatics Institute	5-27-02	100	100,000
Yang, Boyu	Research Assoc, Restr	VA Bioinformatics Institute	3-18-02	100	58,000
Yang, Longlong	Research Assoc, Restr	VA Bioinformatics Institute	5-01-02	100	52,000
<b><u>Vice Provost for Outreach</u></b>					
Chen, Yinguang	Postdoctoral Assoc, Restr	International Research & Dev	5-01-02	100	26,000
<b><u>Vice Provost for Research</u></b>					
Dong, Limin	Research Scientist, Restr	Materials Institute	3-04-02	100	30,000

**SPECIAL RESEARCH FACULTY****ADJUSTMENTS**

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>EFF DATE</b>	<b>% APPT</b>	<b>ANNUAL RATE</b>
<b><u>Agriculture &amp; Life Sciences</u></b>					
Fike, Wonaë	Postdoctoral Assoc, Restr	Crop & Soil Environmental Sci	2-01-02	75	22,000
Medina-Bolivar, Luis F	Research Asst Professor, Restr	Plant Path, Phys & Weed Sci	4-10-02	100	60,000
Orndorff, Zenah W	Sr Research Assoc, Restr	Crop & Soil Environmental Sci	4-10-02	75	29,700
Roygard, Jonathan K	Research Asst Professor, Restr	Crop & Soil Environmental Sci	2-25-02	100	56,000
Simpkins, Amy H	Research Assoc, Restr	Biochemistry	11-25-01	100	32,652
<b><u>Arts &amp; Sciences</u></b>					
Gatenholm, Paul	Research Scientist, Restr	Chemistry	3-18-02	50	26,984
<b><u>Natural Resources</u></b>					
Williams, David M	Research Assoc, Restr	Conservation Mgmt Institute	12-10-01	100	32,550
<b><u>President</u></b>					
Hoops, Stefan	Sr Research Assoc	VA Bioinformatics Institute	3-10-02	100	69,438

RECOMMENDATION - That the personnel report of new appointments and special actions be ratified.

**RESEARCH AND DEVELOPMENT DISCLOSURE REPORT**  
**January 1, 2002 - March 31, 2002**

Reason for Conflict	Sponsor	Owner	Principal Investigator	Co - P.I.'s	College	Period of Performance	Award Amount	Short Title <sup>(1)</sup>
Faculty-owned Business	Nanosonic, Inc.	R. O. Claus	Y. Wang	R. O. Claus	Engineering	Oct 01 - May 02	\$3,000	Electric Field-Cured Polymer Adhesive System
Faculty-owned Business	Nanosonic, Inc.	R. O. Claus	Y Wang	R. O. Claus	Engineering	Jan 02 - May 02	\$10,000	Mems Synthesis and Evaluation
Faculty-owned Business	Technology in Blacksburg, Inc.	W. Ng	R. Burdlesso	No. Co-PI	Engineering	Dec 01 - Nov 02	\$34,000	Sensing and Active Flow Control for Propulsion-Airframe Integration
Faculty-owned Business	ADOPTTECH, Inc.	Z. Gurdal	R. Kapania	No Co-PI	Engineering	Apr 02 - Mar 03	\$53,000	Global/Local Design Methodology for Complex Structures (Phase II Option)
Faculty-owned Business	Prime Photonics, Inc.	R. May & A. Wang	G. Pickrell	No Co-PI	Engineering	Dec 01 - Nov 02	29,980	Investigation of Single Crystal Sapphire-Based Optical Sensors

<sup>(1)</sup>More detailed information on the subject of the project is available upon request.

Faculty-owned Business (Supplier to Virginia Tech) Locke White II

Mr. Lock White is requesting permission to supply the Virginia Tech Transportation Institute with a Laser Night Guidance System valued at \$2,036.00. Mr. White invented the night guidance system, prior to his employment with Virginia Tech.

## 2002-2003 PROMOTION, TENURE, AND CONTINUED APPOINTMENT PROGRAM

### VIRGINIA TECH

Traditionally, increases for faculty promoted in the spring are effective at the beginning of the academic year (or in the case of calendar-year faculty, at the beginning of the fiscal year). Consistent with the 2002-2003 faculty compensation plan, salary adjustments are proposed at this time for faculty who have been promoted in rank during the 2001-2002 academic year. The following raises are recommended for promotions to:

Professor	\$3,500
Associate Professor	2,500
Assistant Professor	2,000

Extension faculty are also eligible for promotion in rank. The three ranks for extension faculty are Associate Agent, Agent, and Senior Agent. The following raises are recommended for promotions to:

Senior Agent	\$2,500
Agent	2,000

After the intensive evaluation of departments, colleges, and the University promotion and tenure (or continued appointment) committee, and in accordance with the faculty compensation plan, the following faculty are recommended for promotion and/or tenure or continued appointment.

		Recommended		Increase Over 2001-02		Code
		Salary for		Amount	Percent	
		2002-03				
<b><u>College of Agriculture &amp; Life Sciences</u></b>						
Agblevor Foster A	Asso Prof	\$89,400	CY	\$0	0.00	1
Eick Matthew J	Asso Prof	64,429	CY	2,500	4.04	3
Gibson Jerry Dean	Asso Prof	71,500	CY	2,500	3.62	5
Griffey Carl A	Professor	76,278	CY	3,500	4.81	2
Herbert David A	Professor	78,200	CY	3,500	4.69	2
Latimer Joyce Griffin	Professor	78,000	CY	3,500	4.70	3
Mills Bradford F	Asso Prof	70,900	CY	2,500	3.65	3
Smith Edward J	Asso Prof	63,000	CY	0	0.00	1
Wong Eric A	Professor	84,000	CY	3,500	4.35	2
Youngman Roger R	Professor	69,698	CY	3,500	5.29	2
Zipper Carl E	Asso Prof	64,901	CY	2,500	4.01	3
<b><u>College of Architecture &amp; Urban Studies</u></b>						
Dorsa Edward A	Asso Prof	52,700	AY	0	0.00	1
Gooden Susan T	Asso Prof	59,770	AY	2,500	4.37	3
O'Brien Michael J	Professor	65,500	AY	3,500	5.65	2
Poole John S	Professor	71,710	AY	3,500	5.13	2
<b><u>College of Arts &amp; Sciences</u></b>						
Adjerid Slimane	Asso Prof	70,000	AY	0	0.00	1
Borer Douglas A	Asso Prof	50,500	AY	2,500	5.21	3
Borggaard Jeffrey T	Asso Prof	63,500	AY	2,500	4.10	3
Bunch-Lyons Beverly	Asso Prof	50,600	AY	2,500	5.20	3
Burbey Thomas J	Asso Prof	60,900	AY	2,500	4.28	3
Capone Thomas A	Asso Prof	49,500	AY	2,500	5.32	3
Dunaway Wilma A	Asso Prof	50,500	AY	2,500	5.21	3
Hardcastle Valerie G	Professor	78,500	CY	3,500	4.67	2
Hole John Andrew	Asso Prof	60,500	AY	2,500	4.31	3
King Belinda B	Professor	75,500	AY	3,500	4.86	2
Luciak Ilja A	Professor	59,000	AY	3,500	6.31	2
Pilonen Leo E	Professor	68,000	AY	3,500	5.43	2
Pitt Mark L	Asso Prof	64,000	AY	2,500	4.07	3
Popham David L	Asso Prof	76,481	CY	2,500	3.38	3
Sun Shu Ming	Professor	67,500	AY	3,500	5.47	2
Toal Gerard	Professor	67,500	AY	3,500	5.47	2
Winkel Brenda SJ	Professor	83,297	CY	3,500	4.39	2
<b><u>College of Business</u></b>						
Badinelli Ralph D	Professor	93,500	AY	3,500	3.89	2
Barkhi Reza	Asso Prof	95,000	AY	2,500	2.70	3
Belanger France	Asso Prof	121,110	CY	2,500	2.11	3

		Recommended			Increase Over 2001-02		Code
		Salary for			Amount	Percent	
		2002-03					
Hoopes Barbara J	Asso Prof	84,500	AY		2,500	3.05	3
Kadlec Gregory B	Professor	121,200	AY		3,500	2.97	2
Ragsdale Cliff T	Professor	93,500	AY		3,500	3.89	2
Sheetz Steven D	Asso Prof	95,500	AY		2,500	2.69	3
Singal Vijay	Professor	122,540	AY		3,500	2.94	2
Smith Wanda J	Asso Prof	80,100	AY		2,500	3.22	3
Tegarden Linda F	Asso Prof	79,275	AY		2,500	3.26	3

#### **College of Engineering**

Davis Nathaniel J	Professor	95,974	CY		3,500	3.78	2
Lai Jih S	Asso Prof	83,562	AY		0	0.00	1
Leo Donald J	Asso Prof	86,319	CY		2,500	2.98	3
Loganathan G V	Professor	77,910	AY		3,500	4.70	2
Martinez Julio C	Asso Prof	70,460	AY		2,500	3.68	3
Nussbaum Maury A	Asso Prof	74,430	AY		2,500	3.48	3
Safaai-Jazi Ahmad	Professor	73,874	AY		3,500	4.97	2

#### **College of Human Resources & Education**

Beamish Julia O	Professor	70,075	AY		3,500	5.26	2
Carico Kathleen M	Asso Prof	53,666	AY		2,500	4.89	3
Chen-Yu Hsiu I	Asso Prof	53,150	AY		2,500	4.94	3
McCollum Eric E	Professor	85,600	CY		3,500	4.26	2
Tlou Josiah S	Professor	88,226	CY		3,500	4.13	2

#### **College of Natural Resources**

Bush Robert J	Professor	77,202	CY		3,500	4.75	2
Kirwan Jeffrey L	Asso Prof	59,300	CY		2,500	4.40	5
Oderwald Richard G	Professor	91,500	CY		3,500	3.98	2
Wynne Randolph H	Asso Prof	69,800	CY		2,500	3.71	3

#### **College of Veterinary Medicine**

Broadstone Richard V	Asso Prof	79,100	CY		0	0.00	1
Buechner-Maxwell Virginia	Asso Prof	70,300	CY		2,500	3.69	3
Duncan Robert B	Asso Prof	74,300	CY		2,500	3.48	3
Forrester S Dru	Professor	85,400	CY		3,500	4.27	2
Holladay Steven D	Professor	89,500	CY		3,500	4.07	2
Howard Rick D	Asso Prof	72,900	CY		2,500	3.55	3
Johnston Spencer A	Professor	86,800	CY		3,500	4.20	2
Lindsay David S	Professor	73,100	CY		3,500	5.03	3
Smith Stephen A	Professor	82,500	CY		3,500	4.43	2
Sullins Kenneth E	Professor	93,800	CY		3,500	3.88	2

		Recommended			Increase Over 2001-02		Code
		Salary for			Amount	Percent	
		2002-03					
<b><u>University Libraries</u></b>							
Ariew Susan A	Asso Prof	49,628	CY		2,500	5.30	2
Auer Nicole J	Asst Prof	42,658	CY		0	0.00	4
Kennelly Tamara J	Asso Prof	43,964	CY		2,500	6.03	2
Thompson Larry A	Asso Prof	51,541	CY		2,500	5.10	5

**Virginia Cooperative Extension**

Belote James N	Senior Agent	53,985	CY		2,500	4.86	2
Daniel James B	Agent	42,225	CY		2,000	4.97	2
Dickinson Keith R	Agent	35,217	CY		2,000	6.02	2
Edwards Booker W	Agent	38,550	CY		2,000	5.47	2
Ferguson Dianette H	Agent	52,700	CY		2,000	3.94	2
Fisher Kevin Jason	Agent	37,283	CY		2,000	5.87	2
Garrett Paula N	Agent	36,575	CY		2,000	5.78	2
Gregg Cynthia L	Agent	41,740	CY		2,000	5.03	2
Hamrick John A	Agent	36,455	CY		2,000	5.80	2
Hoysa Charles R	Senior Agent	51,621	CY		2,500	5.09	2
Irvin Kevin C	Agent	39,735	CY		2,000	5.30	2
Jones Bruce G	Agent	36,687	CY		2,000	5.77	2
Kellam Peggy L	Agent	37,600	CY		2,000	5.62	2
Sanderson Ronald L	Agent	44,079	CY		2,000	4.75	2
Stanley Thomas A	Agent	40,317	CY		2,000	5.22	2
Stewart Flora I	Senior Agent	55,762	CY		2,500	4.69	2
Warren Peter L	Agent	36,200	CY		2,000	5.85	2

**Code**

- 1 Tenure
- 2 Promotion
- 3 Promotion and Tenure
- 4 Continued Appointment
- 5 Promotion and Continued Appointment

**RECOMMENDATION:**

That Promotions and Awards of Tenure or Continued Appointment be approved.

## CLIFTON GARVIN FELLOWSHIP AWARDS

The Clifton Garvin Fellowship Awards were established by the President earlier this year as a way to help maintain morale as well as minimize the loss of the university's best faculty and staff during a time when funds for merit increases are not available. The President identified \$100,000 of unrestricted private funds that were gifted several years ago by Mr. Clifton C. Garvin, who subsequently indicated his support for this fellowship program. Further, the President charged the Executive Vice President and Chief Operating Officer and the University Provost and Vice President for Academic Affairs with administering the program.

The program has been established to provide select faculty and staff with a one-time bonus in recognition of significant accomplishments or to help retain key employees. As a one-time award, the base salaries of the selected employees are not affected. The amount of the award is at the discretion of the Executive Vice President and Chief Operating Officer and the University Provost and Vice President for Academic Affairs.

The University Provost has identified eleven faculty members for whom awards are proposed. Since the Board of Visitors must approve all actions related to faculty compensation, the university recommends that the Clifton Garvin Fellowship Awards be approved for the identified faculty members. As additional faculty members are identified throughout the year, the university will bring these names and award amounts to the Board of Visitors for approval. At the August meeting, the Board of Visitors will review recommended awards for individuals in the administrative support units of the University.

### **RECOMMENDATION:**

That the Clifton Garvin Fellowship Awards be approved as outlined on the attached schedule.

**Clifton Garvin Fellowship Awards  
June 3, 2002**

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Award Amount</u>
Nikol Alexander	Assistant Professor	Center for Interdisciplinary Studies	\$5,000
Holly Bender	Associate Professor	Biomedical Sciences and Pathology	5,000
Beverly Bunch- Lyons	Associate Professor	History	5,000
Jean Crockett	Associate Professor	Educational Leadership and Policy Studies	5,000
Stefan Duma	Assistant Professor	Mechanical Engineering	5,000
Barbara Lockee	Associate Professor	Teaching and Learning	5,000
Xiang-Jin Meng	Assistant Professor	Biomedical Sciences	5,000
Shelly Nickols- Richardson	Assistant Professor	Human Foods, Nutrition and Exercise	5,000
Korinn Saker	Assistant Professor	Large Animal Clinical Sciences	5,000
Ron Wakefield	Professor	Building Construction	5,000
Erik Westman	Assistant Professor	Mining and Minerals Engineering	5,000
			\$55,000

### **Resolution on Special Personnel Action**

**WHEREAS**, as part of his annual compensation, the Executive Vice President and Chief Operating Officer has received an automobile allowance that has been funded through the Virginia Tech Foundation since 1987; and,

**WHEREAS**, payment schedules under current tax laws treat the allowance as income to be reported under employee earnings; and,

**WHEREAS**, the current payment system does not allow for this allowance to be considered in retirement calculations; and,

**WHEREAS**, the President has recommended that the funding for the automobile allowance be moved from the Virginia Tech Foundation to the base salary of the Executive Vice President and Chief Operating Officer, effective April 1, 2002; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Visitors authorize the automobile allowance of \$18,864 to be included in the base salary and to be paid through the University payroll system for the Executive Vice President and Chief Operating Officer.

**RECOMMENDATION:** That the base salary for the Executive Vice President and Chief Operating Officer be adjusted to reflect the automobile allowance that has been funded through the Virginia Tech Foundation.

June 3, 2002

## Auto Allowance -- Minnls Ridenour

<u>Transaction Date</u>		<u>Gross Amount</u>	<u>Tax Withholding</u> <sup>2</sup>	<u>Net Amount</u>
1/3/01	1st Quarter Allowance (Jan - March 2001)	2,250	0	2,250
4/2/01	2nd Quarter Allowance (April - June 2001)	2,250	0	2,250
7/2/01	3rd Quarter Allowance (July - September 2001)	2,606 <sup>1</sup>	0	2,606
10/1/01	4th Quarter Allowance (October - December 2001)	2,606	0	2,606
		9,712	0	9,712

January 2002      VTF sends out Form 1099; *taxpayer responsible*  
for paying taxes on annual amount of 9,712

1/1/02	1st Quarter Allowance (Jan - March 2002)	4,716	2,110	2,606
4/1/02	2nd Quarter Allowance (April - June 2002)	4,716	2,110	2,606
7/1/02	3rd Quarter Allowance (July - September 2002)	4,716	2,110	2,606
10/1/02	4th Quarter Allowance (October - December 2002)	4,716	2,110	2,606
		18,864	8,440	10,424

January 2003      VTF sends out W-2 stating gross allowance of and  
amount of *taxes paid* on 18,864

<sup>1</sup> (allowance increase effective July 1, 2001)

<sup>2</sup> Tax withholding includes FICA, State and Federal Taxes