

Deficit Provision Acknowledgment Form

(Appendix A of DPB's New Year Start-up instructions)

To: Director, Department of Planning and Budget

Section A (for all agencies)

Agency Acknowledgement

I have received, read, and understand your instructions regarding indebtedness of state agencies as they relate to the requirements of § 4-3.01 of the current Appropriation Act.

Agency Name Virginia Polytechnic and State University

Agency Code 208

Other agencies in the Act (if any) for which your agency is responsible: _____

Virginia Cooperative Extension and Agricultural Experiment Station (Agency 229)

Agency/Cabinet Head Name Timothy D. Sands

Agency/Cabinet Head Signature _____
(Personal signature is required above and cannot be delegated)

Date _____

Section B (if applicable to your agency)

Supervisory Board *(see §2.2-2100 of the Code of Virginia for what constitutes a "supervisory board")*

I have provided each member of the supervisory board of this agency with a copy of the notice in this memorandum and I will provide the same material to those appointed to the board in the future.

(Personal Signature of Agency Head)

Date: _____

Due to COVID-19 complications, an email option is provided this year instead of traditional mail:

E-mail to:

Scan the **signed** original; Save as a PDF, and Email to budget@dpb.virginia.gov.

NOTE: Provide your agency name and agency number as well as the phrase "Deficit Provision Acknowledgment Form" in the subject line of the email.