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- e. Faculty Senate and Faculty Senate cabinet agendas shall include a section for resolutions that will be voted on by the Senate (see below). For each resolution, the following information is provided: resolution # and name; a summary of the resolution; the dates of the first and second commission readings; and the dates of the first and second readings in the Senate.
- f. At first Senate readings, all resolutions are discussed. The extent of the discussion depends on the response of senators and concerns about the nature of a resolution should be raised at this time. The commission chair leads the discussion, and along with senators who are members of the commission, answers questions about the resolution and takes notes on revisions recommended by the senators.
- g. If there is no clear consensus on whether the Senate supports a resolution, a straw ballot is conducted. If the Senate does not support passage of the resolution, the commission chair will meet with the cabinet to discuss if and how the resolution can move forward, including the possibility of deferring the second commission reading so that the commission has more time to develop the resolution.
- h. At second Senate readings, the commission chair again leads the discussion, after which the Senate votes on the resolution.

Example of what will be included in the Senate agenda for a resolution from one of the Senate commissions:

CFA 2020-21F: Resolution to Approve the Awarding of Tenure in the Virginia Tech Carilion School of Medicine. Establishes the authority of VTCSOM to award tenure to its faculty. 1<sup>st</sup> CFA reading: 2/19/21. 2<sup>nd</sup> CFA reading: 3/5/21. 1<sup>st</sup> FS reading: 2/26/21. 2<sup>nd</sup> FS reading: 3/12/21.

#### Section 4. Senate Review of Resolutions from University Commissions and Commissions of Other Senates

- a. As soon as available, resolutions are posted for Faculty Senate review and comment and senators are notified via email or announcement of the posting. Resolutions received prior to the posting of the Faculty Senate agenda (no later than Tuesday in the week of a Faculty Senate meeting) are added to that agenda; those received after that are added to the agenda of the succeeding meeting.<sup>1</sup> Resolutions are also added to the Faculty Senate cabinet agenda. Once a resolution has been added to these

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<sup>1</sup> Under normal (non-holiday) circumstances, the most time that could elapse between receipt of a resolution and its consideration in the Senate is a little over two weeks, leaving approximately two weeks to write a response, should one be required.



