

**RESOLUTION TO CHANGE AUTHORITY TO
MANAGE STAFF CAREER ACHIEVEMENT AWARD**

FINANCE AND RESOURCE MANAGEMENT COMMITTEE

February 19, 2018

WHEREAS, in 2011 the Board of Visitors (the Board) authorized the establishment of the Staff Career Achievement Award to recognize retiring staff members who have distinguished themselves through their exemplary performance over a long period of time; and

WHEREAS, the award program approved by the Board specified that up to five exemplary staff retirees could be recognized each year; and

WHEREAS, the number of staff retirees has increased and the number of nominations has increased since the program's inception; and

WHEREAS, the Staff Career Achievement Award Selection Committee, the Staff Senate, and the Commission on Staff Affairs and Policies has recommended that the university expand the number of award recipients to ensure distinguished staff can be recognized; and

WHEREAS, the Division of Human Resources oversees the award program nomination and selection process and fully supports expanding the number of award recipients in years where there are more than five exemplary retired staff; and

WHEREAS, the university recommends no changes to the nomination criteria (*Nominees must have served a minimum of ten years at Virginia Tech and have a history of outstanding performance in their position.*).

NOW, THEREFORE, BE IT RESOLVED, that the Board delegate authority to manage Staff Career Achievement Award nomination and selection process to the Vice President for Human Resources; and

BE IT FURTHER RESOLVED, that any changes to the selection criteria will still be at the discretion of the Board of Visitors.

RECOMMENDATION:

That the above resolution to change the authority to manage the Staff Career Achievement Award be approved.

March 25, 2018